

FLAGLER BOCC MONTHLY UPDATE



DEPARTMENTAL STATISTICS AND STATUS REPORT • DECEMBER 2023

LIBRARY SERVICES

NOVEMBER STATS

16,965	Visitors: Foot Traffic
282	New Borrowers Registered
43,162	Items Circulated
9,657	Database Usage
4,781	Internet & Wifi Connections
1,825	Research Questions
63	In-person Events
2,493	Event Attendees
1,127	Passive Programs (Crafts, etc.)
70	Facebook Posts
29,810	Facebook Post Views
279	Photos
189	Passports
\$12,383	Revenue

LEGISLATIVE & SPECIAL PROJECTS

- House and Senate Forms prepared for Speaker Renner and Senator Hutson
- Session 2024 runs January 9 - March 8
- Southern Library 90% Design is moving ahead with Code+ design
- Multi-Purpose Community Facility funding applications reportedly ranked for Jan '24
- Library Self Service equipment arrived November 5. Not yet live.

VETERANS' SERVICES

457 Customers served in November

101 by appointment • 101 walk-ins
190 by telephone • 65 by email

- Hosted University of North Florida Doctors wellness study seminar, Fitbits issued to Veterans
- Veterans Assistance Commission
- Attended American Legion, VFW, Marine Corps League, and MOAA meetings; Rotary Veterans luncheon; Marine Corps League USMC Ball
- Weekly radio show 'Veterans on Point' and Veteran of the Week news article
- Event at Flagler County Library for Veterans



CITIZENS ACADEMY IS BACK

Commissioners,

As I shared in the latest issue of our "Coast to Country" magazine, Thomas Jefferson - American statesman, diplomat, lawyer, architect, philosopher, and Founding Father who served as the third president of the United States - said *"That government is the strongest of which every man feels himself a part."*

To that very important end, we are privileged to announce the re-establishment of our Citizens Academy. The 11-session, free course will take place on Wednesday mornings, beginning January 31. Flagler County last offered this course pre-COVID19, and staff is excited to once again introduce participants to the day-to-day operations of the BoCC, providing an informative look at services provided.

Citizens Academy is designed to encourage active involvement, informed discourse, and collaborative problem-solving. It will provide a platform for our citizens to acquire the knowledge and skills necessary to navigate the complexities of local government.

The highlight of the Academy will be the final session which is a the Board of County Commissioners Roundtable at 4 p.m. April 15, followed by graduation at the regular BOCC meeting.

Actively involving our residents in our educational initiatives is closely aligned with the Board's vision and strategic plan for our community. An educated community has the tools to contribute to decisions that positively impact the local landscape.

As always, many thanks to our community, dedicated county staff, and the Board of County Commissioners who provide excellent leadership. Wishing you the very happiest of holidays! It was such a pleasure to host the annual Employee Appreciation Breakfast alongside our Constitutional Officers, and each of you.

– Heidi Petito, County Administrator

At A Glance - NOVEMBER

- **89** Resident Inquiries and Assistance
- **7** Soil Tests
- **1** Participants CORE Pesticide Training
- **309** Extension-Volunteer hours

Events

- 4-H Club - 15 clubs meetings on various topics
- Ag & Horticulture: Buddy Taylor Middle School Career Day on 11/15, drew 400 students.
- Sea Grant:
 - Florida 101 - Our Estuaries; Matanzas River, Pellicer Creek
 - Evans Fish Farm tour - 70 participants
 - Audubon Society Presentation
- New Extension Director Applicant Presentations sched. Dec 19

LAND MANAGEMENT

TRAINING AND EQUIPMENT

- Completed first training-burn of the season - LM Staff and Drone program worked together to shakedown equipment and build drone-pilot field experience during a low-intensity fire event, in preparation for coming events.
- M. Lagasse has registered for FWC Tortoise Management Training
- Received quotes for new tractor - A staff report will be presented to BoCC for their consideration in January

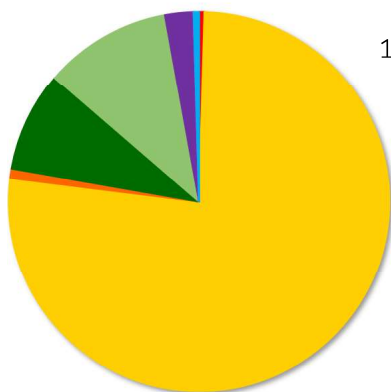
MANAGEMENT PLAN UPDATES

- Continued negotiation and discussion with Florida Communities Trust re: Betty Steflik Boundary Amendment (Funded in 2023/24 budget)
- Graham Swamp Management Plan is approaching completion; expect to finalize in December
- Lehigh Trail Management Plan is under FDEP review.
- Bing's Landing Management Plan update has gotten underway



FLAGLER COUNTY FIRE RESCUE

1,524 OPERATIONS NOVEMBER



- 1,174 ● Rescue & Emergency Medical Service (EMS)
- 4 ● Fire Group (Structure, Vehicle, Wildland)
- 4 ● Special Incident
- 0 ● Rupture / Explosion
- 37 ● False Alarm / False Call
- 166 ● Good Intent (ex: smoke, odor detected by public)
- 131 ● Service Calls
- 8 ● Hazardous Conditions

Training

- 396 hours Company Level In-Service Training
- 186 hours EMS In-Service

Community Risk Reduction

- 4 Addiction Stabilization Meetings
- 21 CPR Students / Participants
- 2 CPR Classes and Demonstrations
- Elder Source Vaccination Planning Meeting

Community Paramedicine

- 0 Narcan Administration, 21 Narcan "Leave Behind" Program
- 30 Patient Contacts (food programs, insurance, meds)
- 80 CORe Participants - Coordinated Opioid REcovery
- 50 CORe Participants, MAT Program (Medication Assisted Treatment)
- Referrals: 8 from FCFR Crews, 7 from Advent Hospital

Fire Prevention

- 57 Inspections, 16 Reinspections
- 14 Violations Cited
- 305,108 sq.ft. Inspected
- 6 Plan Review / Permits
- 4 Short Term Vacation Rentals

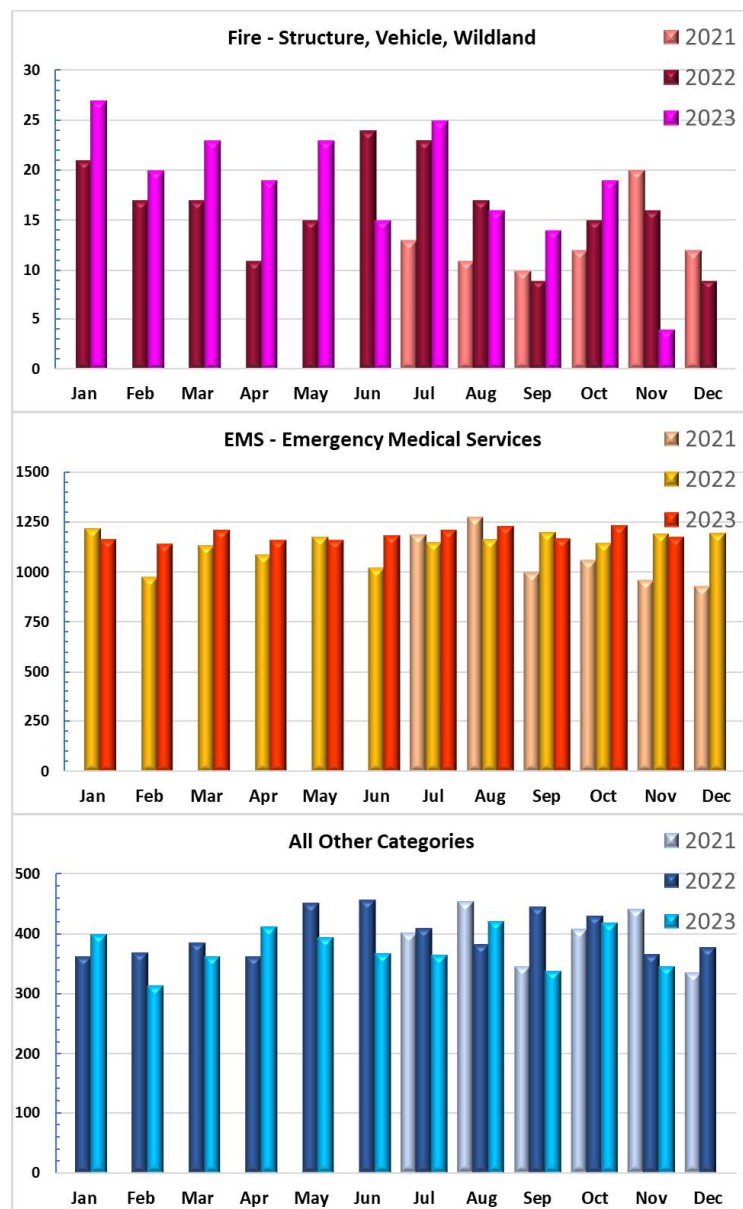
FireFlight Operations

- 1 Fire Suppression
- 4 Fire Reconnaissance
- 2 Air Medical (+7 Standby requests)
- 2 LEO Support (+6 Standby requests)

911

- 939 Text to 911 (23.08%)
- 2,903 Wireless calls (71.34%)
- 227 Wire/Hard Line (5.58%)
- 4,069 Total
- 99.48% answered < 15 seconds

MONTHLY OPERATIONS



EMERGENCY MANAGEMENT SNAPSHOT

FY TOTALS - Month 2, November

- Training/Exercises Conducted: **4**
- Training/Exercise Attendees: **62**
- Outreach Events Held: **6**
- Event Attendees: **770**
- **ALERT** Flagler Notifications Sent: **29**
- **ALERT** Flagler Enrollees: **105,223**
- Social Media Followers: **27,876**

Citizen Academy

- Re-establish Citizen's Academy to start in late January 2024
- Validate participation / schedule
- Provide guidance re: presentations

Neighborhood Boundary Validation

- To improve evacuation messaging, we need a more clear process to identify neighborhoods, as this info does not exist in GIS
- Develop strategy / timeline for determination and assign resources

Resource Center, Reunification and Community Service Sites Plan

- Complete 1st draft of documents

WebEOC Enhancements

- Worked with State and Vendor to draft plan/agreement to transition base funding to the state and move primary server to the cloud

Disaster Housing Plan - DHP

- Identify necessary FEMA and State resource to understand the planning expectations

Evacuation Zones and Disaster Guide Updates

- Procured 10,000 "new" Emergency Preparedness Guides

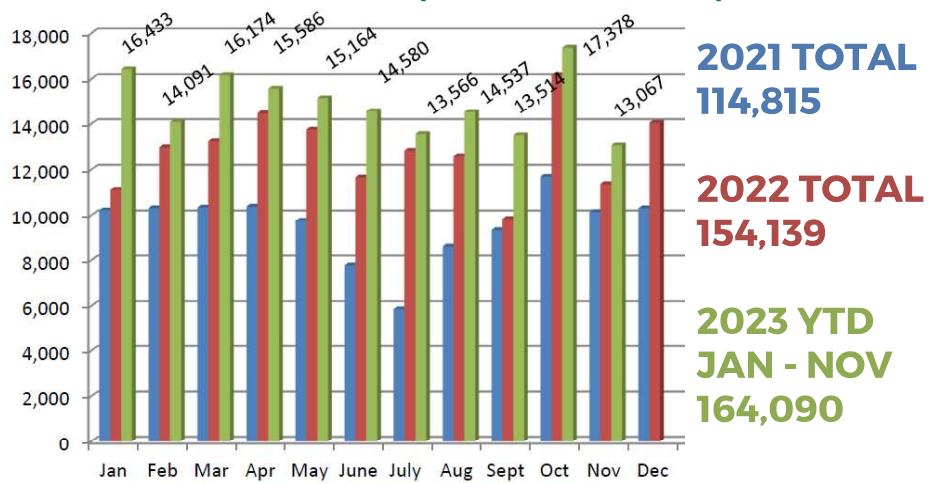
Mosquito Control

- Expanded district-boundaries took effect October 1
- Expansion project to return in mid-late 2024

CEMP Primary Document Update

- Continued edits / reformatting

Air Traffic Control Tower Operations - Arrivals / Departures



FLAGLER EXECUTIVE AIRPORT UPDATES

- OCCUPANCY HANGARS - 100%
- T-HANGAR WAITING LIST - 156
- COMMERCIAL - 2ND FLOOR PROFESSIONAL CTR AVAILABLE

T-HANGAR CONSTRUCTION - Project is nearing completion. S. E. Cline (contractor) is constructing the taxilanes and the connector road. Some sod has been installed between the concrete entrance ramps.

M&M Development & Construction (sub-contractor) completed the bathrooms and are working punch list. The Certificate of Occupancy will be received once taxiway is paved, scheduled for the first week in December. The ribbon cutting ceremony is scheduled for December 15 and completion date is December 30.

AIR TRAFFIC CONTROL TOWER EQUIPMENT - No Change. All equipment has been received. The contractor planned to pour the new AWOS antenna pad mid-November and finalize the installation in early December.

TAXIWAY A - No Change. The project is on temporary hold until the paving of the taxilanes is complete for the T-Hangar project.

GENERAL AVIATION TERMINAL RAMP - Halifax Paving is constructing the subgrade and base courses for the ramp. The concrete subcontractor began forming the concrete slabs. The concrete portion of the ramp targeted November 28 to begin pouring. 4C's Trucking & Excavation (subcontractor) is installing the new drainage pipes and structures on the airside area of the project. Project is progressing ahead of schedule.

NOV 6-8 Director Sieger attended the Florida Airports Legislative Fly-In, in Tallahassee, FL. The FAC Lobby Team sets up meetings for the FAC Board of Directors and Airport Directors from around the state to meet with State Senators and Representatives to discuss state aviation related issues.

NOV 14-15 Director Sieger and Airport Office Manager conducted interviews for the Line Attendant position. Tom Stager, Airport Line Attendant, will be retiring from the Flagler Executive Airport at the end of December 2023, after 18-years of service to Flagler County.



FINANCIAL SERVICES GRANTS TRACKING

Current Active Grants

- Total = 67
- Award Amount = \$169,144,659
- Reimbursed = \$72,412,402

Upcoming (\$1,136,000+/-):

- Land Mgmt | \$336k Hurricane Michael Wildfire Mitigation, N & S Malacompra Drives
- Land Mgmt | \$200k NEFRC Resiliency
- Emergency Mgmt | \$600k HMGP Roof Hardening

Grants Closed since last month:

- IRMA; E911 System Refresh and MIS Replace
- Library HMGP Nexus Center and Dept. of State Library Aid - \$Unknown at this time

GENERAL SERVICES NOVEMBER CONT...

Fleet

- Completed 253 work orders this month out of 269 requests (94.1% completion rate)
- Services 969 pieces of equipment (316 FCSO)
- 129 field services/maintenance completed

Fuel Usage

- 33,468 gallons Unleaded Gas Dispensed
- 6,976 gallons Diesel Fuel Dispensed
- 3,944 gal. field-delivered by Fleet using fuel truck

Phase 1 Carver Expansion and Improvements

3,259 square-foot Phase 1 building expansion, four new offices, men's and women's ADA restrooms, main entrance, lobby and two multi-purpose rooms.

- Main Electrical Service - Awaiting FPL
- Goal to complete all planned project elements by Nov 30

Wadsworth Park Restroom / Dog Park Updates

Installing new hurricane rated, ADA facility at the Roberts Rd. parking area. 529 sq foot facility providing restroom access. All Dog Park amenities to include new fencing, shade structures.

- Two Post & Beam shelters (delivered after long back-order). Installation is underway.
- Goal to complete all planned project elements by Nov 30

GENERAL SERVICES

NOVEMBER STATS:

Transportation

- Trips: 6,874 (-15%) / 28 Denials (-35%)
- Miles: 53,826 (-16%)
- Vehicles in Max Service: 15

Garbage Collection Services

- 7,797 total customers 3rd Quarter 2023
- 118 new customers 3rd Quarter 2023

Road and Bridge

- 876 acres mowed
- 717 miles Roadway improved - dragged and graded
- 6,696 ft. Ditches cleaned with wheeled excavator
- 85 cubic yards added to roads
- 110 Bags Roadside Litter removed
- 1 new installation cross-pipe
- Canal maintenance and cleaning along the County Road 302 and Canal Ave canals. As the coming weather will be drier, and the growing season slows down, attention will be more focused on cleaning out drainage areas, trimming rights of way and mowing
- Safety Meetings: Timekeeping system, Cell phone use

Facilities

- 111 Work Order requests in November
18.5 per maintenance worker

Parks

Princess Place Preserve

- 25 Reservations (85 nights) Cottages
- 101 Reservations (188 nights) Group Camping, Equestrian, and Primitive Camping

Bull Creek

- 29 Reservations (128 nights) RV Sites

Countywide

- 37 Pavilion Reservations
- 69 Community Center Reservations
- 46 miles of Trails maintained

November Special Events, ~460 attendees

- ACL Cornhole Tournament @ Cattleman's Hall
- Phillipine American Club @ Hammock CC
- 6th Florida Extreme Trail Race @ River to Sea
- Flagler/Palm Coast Open Horseshoe Tournament @ Old Dixie
- Cornhole Tournament @ Hammock CC
- Assisting Hands/Halifax Hospital @ Hammock Community Center

COMMUNICATIONS

County News November

- **9** News Releases - distributed to 120+ media contacts, Jax to Orlando. Also on FC Social media platforms.
- **15** pick-ups by local news print, radio, TV, blogsites
- **4** additional WNZF News Radio stories
- E-Notify subscribers *govDelivery* analytics
 - **5,832** recipients for news release postings
 - Open rates between **16-25%**
 - Top performer: "Flagler County to reinstate Citizens Academy 2024"
- Nextdoor social media platform
 - **9** posts
 - **48,033** "Neighbors"
 - **15,099** Reach
 - **1,678** average views per post

Print Content

- "Headlines" Top Stories 1-sheeter Monthly
- "Flagler Bulletin" Employee Engagement Newsletter Monthly - for December:
 - E-blast covering 21 topics.
 - 396 recipients
 - 57% open rate
- "Coast to Country" January Issue Content In-development:
 - Interviews/photography for upcoming articles
 - Ad creation
 - Photography for Veterans Day event

Education, Networking, Regional participation

- Structure-collapse virtual tabletop exercise
- J.Murphy to teach upcoming FEMA LO105 Public Information 3-day (24-hour) class January 17-19; Flagler Emergency Operations hosting
- Managed countywide document destruction for records-beyond-retention
- Volusia-Flagler Public Information Network meeting
- Emergency Management Quarterly meeting

Flagler County Government
December 1 at 8:40 AM

Social media analytics will resume shortly



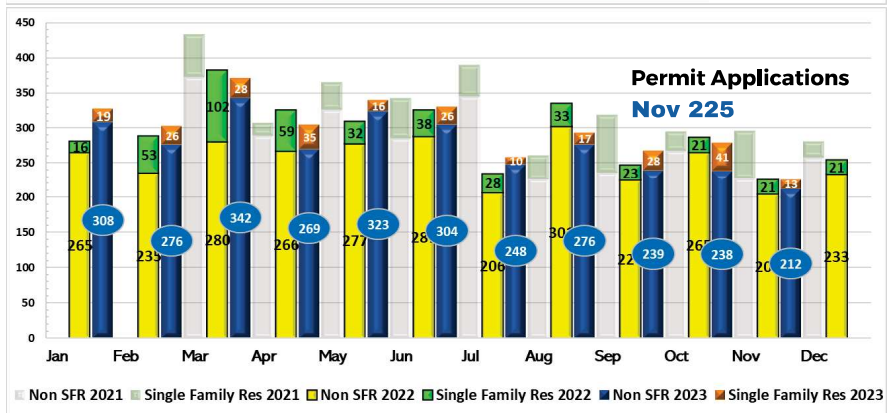
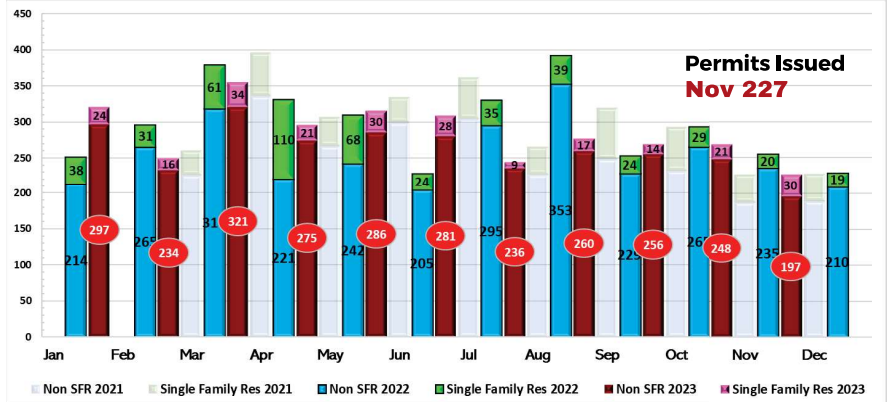
GROWTH MANAGEMENT: NOV

1. Staff review ongoing for the Data & Analysis element of the Comprehensive Plan Update. Commencing outreach for Public Workshop #2 scheduled January 17 at the UF Extension Building, Sawgrass Road
2. Building Inspector II and Code Enforcement Inspector positions posted
3. The Building Association of Florida internship program for Flagler County continuing for DBPR licensing
4. Building Inspector Mellow completed testing requirements for the Florida DBPR Electrical Inspector, license is pending
5. The Unsafe Structure program is underway: one structure scheduled for demolition; two were posted unsafe; one appeal awaiting selection of a Magistrate
6. The Planning Division is working with the GIS Division on project mapping

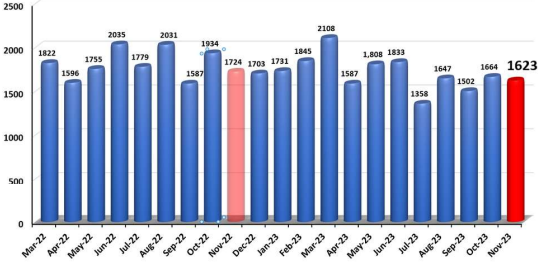
GROWTH MANAGEMENT NUMBERS

New Planning and Zoning Applications

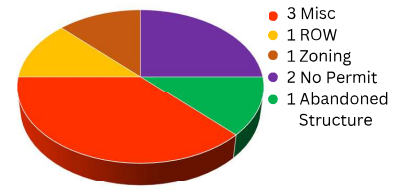
	Total	Comp Plan Amd	Zoning/Site Plan/Plat	BTR	Buildable Lot	Short Term Rental	Zoning/FDEP Confirmation	Variance/Spec Ex Conditional Use
Nov 2023	11					7	2	2
Oct 2023	12		4	2		2	3	1
Sep 2023	17		8	1	1	2	3	2
Aug 2023	25		9			11	3	2
July 2023	8		4			1		3
June 2023	20		9			7	3	1
May 2023	10		1			2	1	6
April 2023	16		8		1	2	2	3
Mar 2023	7		2			4		1
Feb 2023	19		7			8	3	1



Building Inspections



Lien Searches: 27
Code Cases Opened: 8



ENGINEERING UPDATES

ROADWAY PROJECTS - OCT/NOV

COMMERCE PARKWAY IMPROVEMENTS

- FDOT-required design plans updated
- CEI consultant selected and under contract
- Project permitting is complete
- Construction project is advertised, bids due December 1, 2023
- With BoCC approval, contractor award and contract procedures to occur December 2023 and January 2024
- Contractor NTP to occur Mid-February 2024

COUNTY ROAD 90 STABILIZATION

Storm-drainage and roadway paving work completed. Construction of eastern roadway segment (approx. 2.0 miles) slated to commence February 2024

MARINELAND ACRES (8 Roads; 3/7 miles)

Waterline installations completed; storm-drainage system is now directly connected to Bay Drive Park Pond; roadway paving activities are ongoing

APACHE DR, OSCEOLA AVE, 1ST AVENUE

Above- and below-ground utility relocations and stormwater management pond completed. Roadway grading and prep, and storm drainage construction is substantially complete. Paving operations commence in December

STORM WATER MASTER PLAN

95% Complete Overall

- Final Report to be developed and submitted to the County by the Consultant
- Final BOCC presentation upcoming, target board meeting in January
- Outstanding items: FDEP MS4 concurrence with NOI submitted previous year. Consultant scope developed to provide final assistance developing program.

DAYTONA NORTH PHASE I

- Permit plans submitted to Agencies for Permit exemption determination
- 100% plans submitted. Under Final Review
- Upcoming: Finalization of project plans and project closeout procedures

CR302 / CANAL AVE. - ROADWAY IMPROVEMENTS

- Grand Opening/Ribbon Cutting held Sept.
- Project contract and grant closeout underway

HEALTH AND HUMAN SERVICES

NOVEMBER DATA POINTS:

Adult Day Care

- 23 Enrolled (0 New clients this month)
- 196 Meals served
- 1,071 hours billed to funding sources
- 7 Inquiries for service; 0 client trials

Senior Services

- 170 Turkeys distributed with Feed Flagler
- 409 Congregate Meals served
- 2,727 Meals on Wheels
- 33 Meals on Wheels volunteers
- \$1,448.34 EHEAP Assistance
- Delivered commodity food to 99 seniors
- Outreach / Training: Parkinson Support Group; SPIN meeting; Feed Flagler meeting; Resource Council; Outreach SEAS; Halifax Women Club Presentation

Human Services

- 71 Intakes
- 25 Utility Assists
- 8 Rent Assists
- 58 Medical Services support / scheduled
- 2 HCRA Claims
- 1 Indigent Cremation
- Outreach / Training: Hosted monthly Resource Council meeting; Attended MIP Open House – Easterseals; SHIP Roundtable; Safe Zone Training; Narcan Training

Housing Services

- Home Rehabilitation projects:
 - 5 in Phase 1 - Intake and award
 - 1 in Phase 2 - Inspection, Scope of Work
 - 3 in Phase 5 - Construction progress, Draw requests
 - Life to date Rehabs: 136
- Purchase Assistance:
 - 4 new builds
 - 5 certified & House Hunting
 - Life to date Purchase Assistance: 560
 - Active SHIP mortgages to monitor: 176
- Emergency Repair (final state-year of strategy) - 1 under construction
- Roof Replacement - 1 awaiting quotes
- Flagler Resilient Homes: \$194,000 HLMP Grant - 10 Homes - Developed ITB for rehab services
- Outreach / Training: SHIP Round Table; AHAC Public Hearing; Inter-department meeting with Growth Management; Rental Development Strategy Meeting; The Live Local Act: Serving People with the Lowest Income; The Development Process; Permanent Supportive Housing Development; The LHAP Design Part1

ECONOMIC DEVELOPMENT NOVEMBER UPDATES

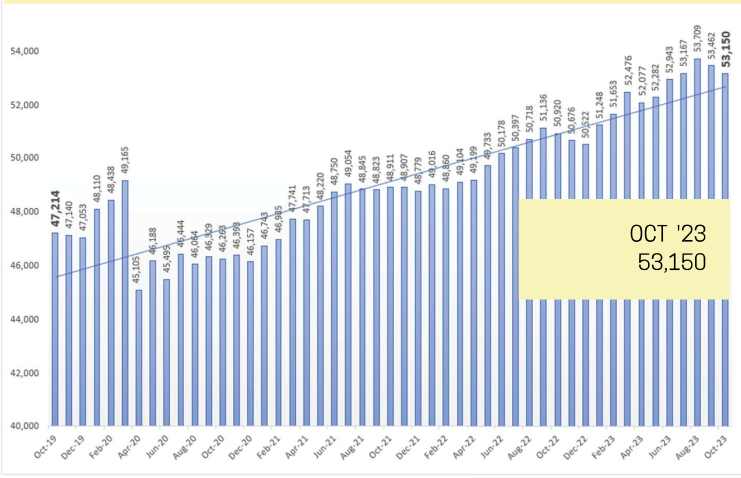
- Reviewed, responded, & forwarded Requests for Information (RFIs) for Projects Sunday, Phillips, Blue Innovation
- Work continues on Project Orchid
- 1 Site Selector / Market Analysis Data
- 3 Inter-agency / Internal Requests for Research &/or Assistance
- 1 Citizen Request for Information
- Information Sharing with partners:
 - 1 from Florida Commerce
 - 8 from JaxUSA
 - 3 RFIs

Unemployment Rate:

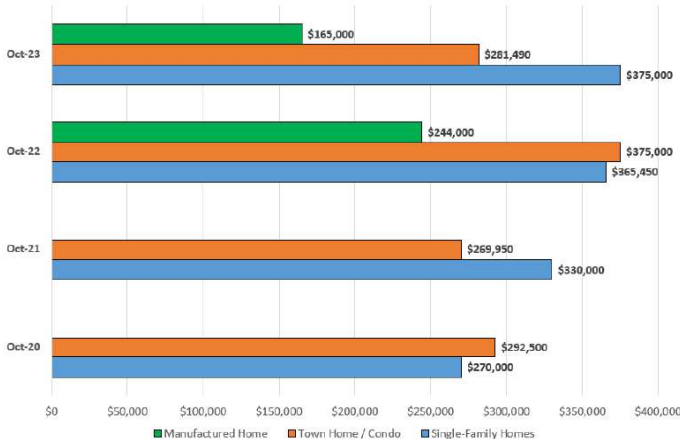
Oct. 3.9% Sept. 4.0% August 3.9% Jul 3.7% June 3.3% May 3.3%

Unemployment Comparison			
Month	2021	2022	2023
October			
U.S.	4.3%	3.4%	3.6%
Florida	4.0%	2.7%	3.0%
Flagler County	4.4%	3.2%	3.9%

LABOR FORCE RESIDING IN FLAGLER COUNTY



RESIDENTIAL REAL ESTATE: MEDIAN SALE PRICE
Data Source: Flagler County Association of Realtors, Inc.



Single Family Median Sale Price

- **OCT 2023 \$375,000**
- Sept 2023 \$355,000
- Aug 2023 \$365,000
- Jul 2023 \$395,000
- Jun 2023 \$362,700
- May 2023 \$381,750

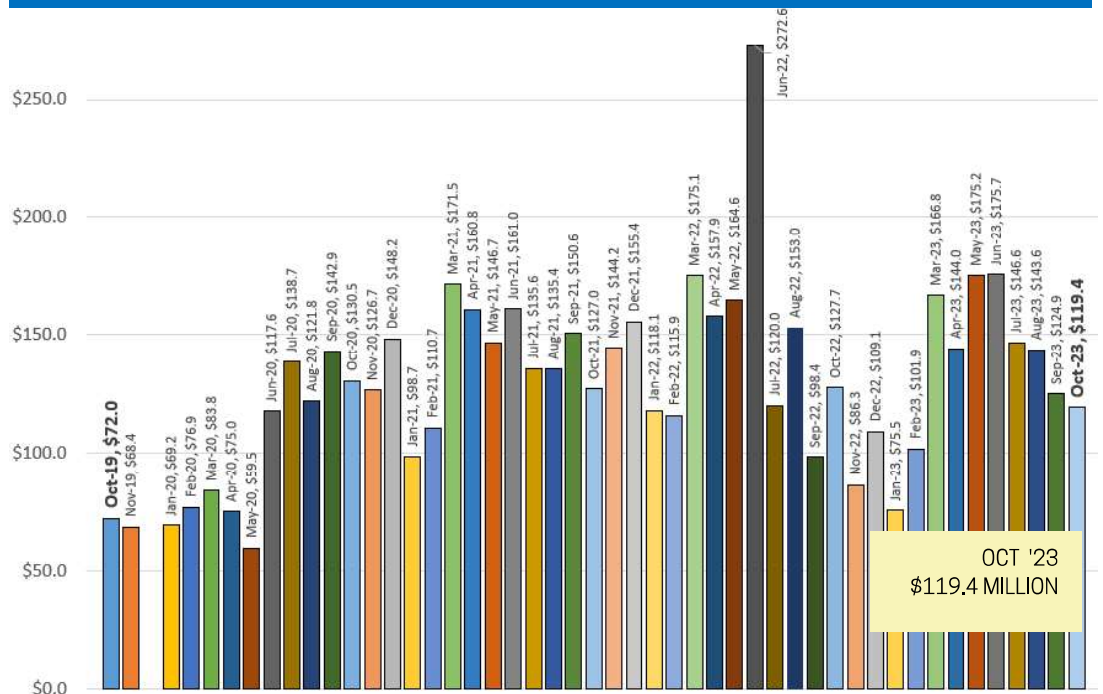
Fast Facts REAL ESTATE

- The median sale price of a single-family home has remained slightly lower than the \$400k price range since August 2022

LABOR FORCE

- October 2023 saw slight decline in the labor force in Flagler County. This follows a similar pattern witnessed in previous years
- The number of available labor and the number of employed Flagler County Citizens both declined in October 2023. This resulted in virtually the same gap between the two and a slightly lower unemployment rate

RESIDENTIAL \$ VOLUME SALES IN MILLIONS FLAGLER COUNTY



INNOVATION TECHNOLOGY NOVEMBER HIGHLIGHTS:

Total New IT Tickets: **289**
 County Tickets: **161**
 Sheriff's Office Tickets: **128**
 Total IT Tickets Closed: **790**
 Total GIS Work Orders created: **57**
 Total UAS Flight Missions: **9**

- **New County Website** - Development process kick-off
 - **County Access Control Upgrade** - Migration completed for GSB and radio towers. Hardware installation completed at Fire Stations.
 - **Timeclock Project** - Physical build-out complete. Road and Bridge cell phone procurement complete. Preparing for go-live.
 - **Inmate Facility Camera and Access Control Project**- County's pre-installation construction items completed. Negotiated SOW for level 1 electrical subcontractor. Vendor now in procurement phase.
 - **Health Department Camera and Access Control Project** - Kick-off meeting held with new Interim-Director. Walked facilities and mapped requirements.
- Honorable Mentions:**
- Began development of application - to integrate with CAD/Fire Rescue - which will determine a structure's construction type
 - Joined Buddy Taylor Middle School Career Fair re: IT, GIS, and UAS programs
 - Configured and deployed a new library server for the Patron network
 - Working on network analysis to create new fire zones for FCFR



**REMINDER:
 State reports lag
 by at least one-
 month's closing
 (i.e. April #'s
 arrive in June)*

Tourist Development Tax Revenues

• Oct 2023	\$306,502.58
• Oct 2022	\$305,578.71
• Change	+0.3%

Hotel and Resort Snapshot

	Occupancy	Average Daily Rate
• Oct 2023	49.3%	\$165.44
• Oct 2022	63.7%	\$156.13
• Change	-22.6%	+ 6.0%

Vacation Rental Snapshot - Airbnb and VRBO only

	Listings	Occupancy	Average Daily Rate
• Oct 23	1,132	47%	\$306.00
• Oct 22	970	51%	\$332.00
• Change	+16.7%	-7.1%	- 7.8%

Total Sales on All Accommodations

• Oct 2023	\$6,272,586.90
• Oct 2022	\$6,194,894.43

HUMAN RESOURCES

KEY DATA THROUGH NOVEMBER

Fiscal Year To Date (Month 2) Turnover Rate = 2.39%
 Year To Date Turnover Rate = 13.05%
 432 Authorized Positions
 375 Total Employees

New Hires Nov: 3 FYTD: 6

Resignations Nov: 6 FYTD: 9

Dismiss / Layoff Nov: 0 FYTD: 0

Vacancies: 56 | 12.9%

The departments experiencing the highest vacancies:

- General Services (22)
- Health & Human Services (11)
- Fire Rescue (7)

Job Postings

- 8 Nov
- 19 FYTD

Employment Applications Processed

- 137 Nov
- 221 FYTD

Workers Compensation Claims FYTD: 3

- 3 Loss Time Claims, FYTD
- 0 Medical Claims Only, FYTD

FINANCIAL SERVICES UPDATES

FY 2023-24 Budget Process Updates

- Performance Measures received from Departments
- Reviewing the completed sections of the Budget Document as they are finalized

FY 2024-25 Budget Process Updates

- Will workshop budget priorities of the Board in December
- Creating new Budget Entry Instructions for FY 25
- Open FY 25 Projection to start working on Budget Entry

Purchasing

- 1,030 Invoices
- 321 P-Card Transactions

Contracts in process of award:

- MSBU for Fire Safety – if moving forward
- Branding, Creative – in negotiation
- Commerce Parkway
- Overhead Crane
- Drone

Future Contracts: CMAR Fire Stations; GA Food; Oil Service for Garage; Professional Aviation Engineering & Planning Service; Old Hawk Creek Road – ITB; SMA A/E for Central Service Building – bid posted; Custodial Service – bid posted