

# FLAGLER BOCC MONTHLY UPDATE



DEPARTMENTAL STATISTICS AND STATUS REPORT · OCTOBER 2023

## LIBRARY SERVICES

### SEPTEMBER STATS

16,266	Visitors: Foot Traffic
404	New Borrowers Registered
44,223	Items Circulated
8,594	Database & Website Usage
5,004	Internet & Wifi Connections
1,723	Research Questions
60	In-person Events
1,660	Event Attendees
1,804	Passive Programs (Crafts, etc.)
63	Facebook Posts
27,391	Facebook Post Views
303	Photos
215	Passports
\$13,753	Revenue

### LEGISLATIVE PRIORITIES

- NEFRC priorities submitted Sept. 20
- Municipal partners submitted their priorities for the unified agenda.
- Book and pocket-card printed.
- Legislative Delegation on October 13
- FAC Legislative Conference Nov 15-17
- Legislative Day in Tallahassee in January
- Session 2024 runs January 9 - March 8

## VETERANS' SERVICES

### 518 Customers served in September

122 by appointment • 61 walk-ins  
279 by telephone • 56 by email

- Attended Veterans Assistance Commission, American Legion, VFW, Marine Corps League, and MOAA meetings.
- Suicide Awareness Exhibit with Dept Veterans Affairs
- Radio Show: Veterans on Point (weekly on WNZF)
- Veteran of the Week article for Palm Coast Observer
- Parade partners meeting at Bunnell Police Department



## FOCUSED ON OUR GOALS

Commissioners,

As I take a moment to reflect on the past several weeks, I'm thankful for this opportunity to share with you some of the recent achievements of Flagler County's dedicated staff.

Every month, every season, comes with both obstacles and accomplishments. And often the steps that are taken to overcome challenges, and the initiatives to improve services, will dominate the conversation. People who work in public service just have that focus – on making strides to improve the lives of the people we serve. While we're focused on those efforts, we can neglect to "toot our own horn".

But Flagler County staff members have also experienced many accomplishments recently, and I would like to take this moment to shine a light on some of these important milestones.

- Flagler County Emergency Management has earned accreditation through the Emergency Management Accreditation Program, meeting requirements certified by the American National Standard Institute, and demonstrating standards of excellence in 16 areas.
- Fire Rescue Chief Tucker has been redesignated *Chief Fire Officer* by the Commission on Professional Credentialing. This is his fifth time earning the designation and makes Chief one of only 1,858 worldwide.
- Human Resources Director Wu is now titled an *Association of Workplace Investigators Certificate Holder*. Pam's pursuit of this professional certification is a testament to her dedication to a fair and equitable work environment for Flagler County.
- And finally, the collaborative presentation just made to our Legislative Delegation – a once-a-year opportunity to highlight the programs that will best-serve residents from all five municipalities *and* the county – would not have been so impactful without the community-wide coordination efforts of Chief of Special Projects and Library Director Holly Albanese.

Flagler County staff remains focused on our mission, and we're making progress that we can be proud of. – Heidi Petito, County Administrator

## At A Glance - SEPTEMBER

- **411** Resident Inquiries and Assistance
- **6** Soil Tests
- **9** Participants CORE Pesticide Training
- **378** Extension-Volunteer hours

## Events

- 4-H Club - 20 meetings on various topics with 166 Participants
- Ag Outing: Muscadine Grapes Farm Field Trip, open to public, with 111 Participants
- Horticulture Green Expo: 96 Participants
- Florida 101 Class Series with 27 Participants
- Master Gardener Clinic monthly series, free to public at Public Library, main branch
- Master Gardener Workshop series, free to public at Palm Coast Community Center

## LAND MANAGEMENT

### LAND ACQUISITION / ESL MANAGEMENT

- Site Visit to the Townsend Tract - first target for legislative appropriation funding. Met with FWC, landowner, and landowner rep; toured the site
- Prescribed Fire Planning
  - Bulow, Princess Place, and Hunter's Ridge

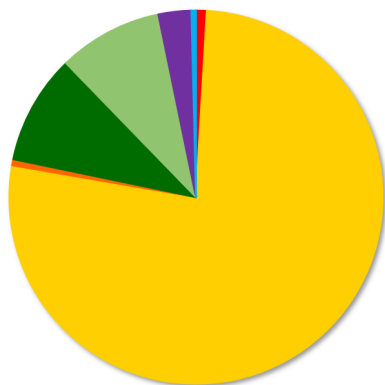
### GRANTS UPDATE AND REVENUE GENERATION

- Blue Parcel timber is ceased. 75% complete; loggers left due to wetness. \$111k revenue
- Hunter's Ridge Timber harvest ceased due to wetness
- Gopher Tortoise Conservation easement submitted to FWC for final signature
- \$200k Resilience Grant (Regional Resilience Grant) complete Reimbursement request submitted to FDEP
- Approximately \$4 Million HMGP Grant submitted
- Approximately \$9 Million Resilient Florida Grants submitted



# FLAGLER COUNTY FIRE RESCUE

## 1,518 OPERATIONS SEPTEMBER



- 1,166 ● Rescue & Emergency Medical Service (EMS)
- 14 ● Fire Group (Structure, Vehicle, Wildland)
- 6 ● Special Incident
- 0 ● Rupture / Explosion
- 43 ● False Alarm / False Call
- 137 ● Good Intent (ex: smoke, odor detected by public)
- 144 ● Service Calls
- 8 ● Hazardous Conditions

### Training

- 2,224 hours Company Level In-Service Training
- 226 hours EMS In-Service

### Community Risk Reduction

- 4 Addiction Stabilization Meetings
- 30 CPR Students / Participants
- 2 CPR Classes and Demonstrations
- Elder Source Vaccination Planning Meeting

### Community Paramedicine

- 12 Narcan Administration
- 12 Narcan "Leave Behind" Program
- 48 Patient Contacts (food programs, insurance, meds)
- 64 CORE Participants - Coordinated Opioid Recovery
- Referrals: 8 from FCFR Crews, 11 from Advent Hospital

### Fire Prevention

- 25 Inspections & Reinspections
- 25 Violations Cited
- 350,614 sq.ft. Inspected
- 13 Plan Review / Permits
- 4 Short Term Vacation Rentals

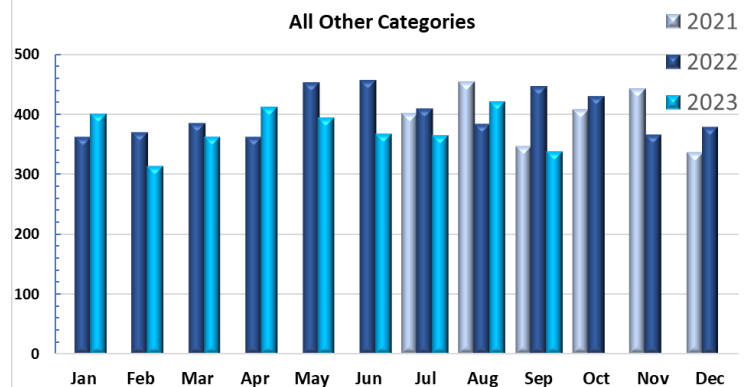
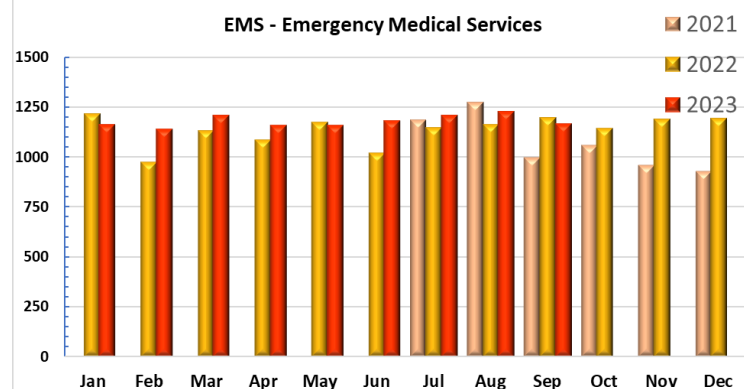
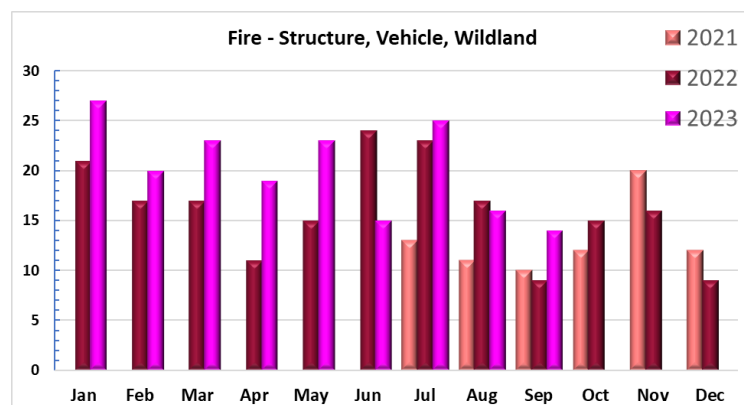
### FireFlight Operations

- 3 Fire Suppression
- 5 Fire Reconnaissance
- 2 Air Medical
- 9 LEO Support

### E911

- 499 Text to 911 (12.8%)
- 3,028 Wireless calls (77.9%)
- 358 Wire/Hard Line (9.21%)
- 3,885 Total
- 96.47% answered < 15 seconds

## MONTHLY OPERATIONS



# EMERGENCY MANAGEMENT SNAPSHOT

## FY TOTALS (End of Fiscal Year) September 2023

- Training/Exercises Conducted: **51**
- Training/Exercise Attendees: **618**
- Outreach Events Held: **36**
- Event Attendees: **9,087**
- Radio/TV Interviews: **4**
- Radio/TV Audience Reach: **11,500+**
- **ALERT** Flagler Notifications Sent: **181**
- **ALERT** Flagler Enrollees: **104,992**
- Social Media Followers: **27,819**

### Major Event: EMAP Accreditation



### Emergency Management Accreditation Program - EMAP

- Received word on September 27 that Flagler County earned its EMAP accreditation - awarded for 5 years

### WebEOC Enhancements

- Upgraded Section/Branch Reporting board

### Disaster Housing Plan - DHP

- Approved format and initial narrative

### Continuity of Operations Planning Program (COOP)

- Several department-COOPs pending

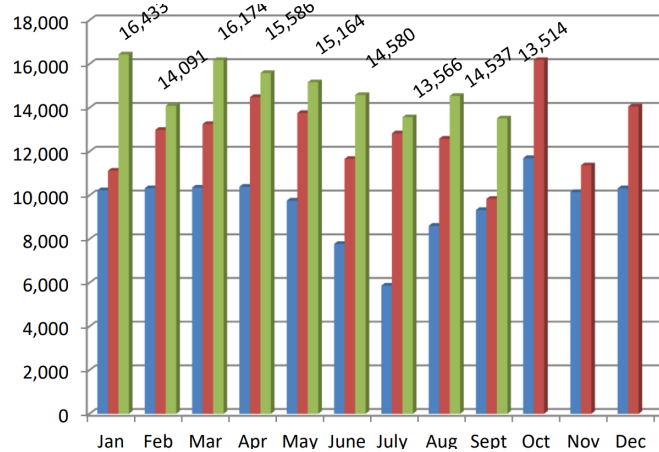
### Evacuation Zones and Disaster Guide Updates

- Solicited final feedback from EOC Partners - incorporated changes

### Mosquito Control

- Expanded district-boundaries take effect October 1

## Air Traffic Control Tower Operations - Arrivals / Departures



**2021 TOTAL**  
**114,815**

**2022 TOTAL**  
**154,139**

**2023 YTD**  
**JAN - SEPT**  
**133,645**

## FLAGLER EXECUTIVE AIRPORT UPDATES

- OCCUPANCY HANGARS - 100%
- T-HANGAR WAITING LIST - 148
- COMMERCIAL - 2ND FLOOR PROFESSIONAL CTR AVAILABLE

**T-HANGAR CONSTRUCTION** - Due to labor-shortage issues and FPL delays, progress is slower than expected. S.E.Cline has indicated they will submit a request for additional time. M&M Development & Construction (sub) is in the final stages for Buildings F and G. Erecting Building H progresses. The concrete T-Hangar entrance ramps for each hangar in buildings F and G have been completed. FPL coordinated all needs for the transformers and meters installation. Awaiting the final date for site-power installation

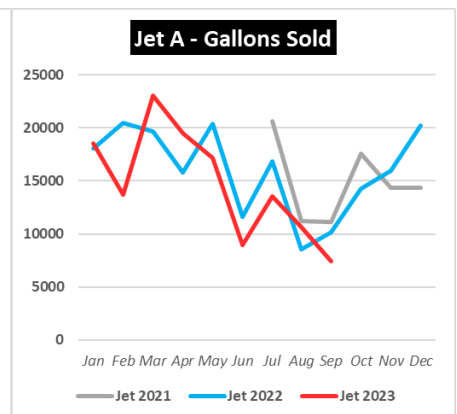
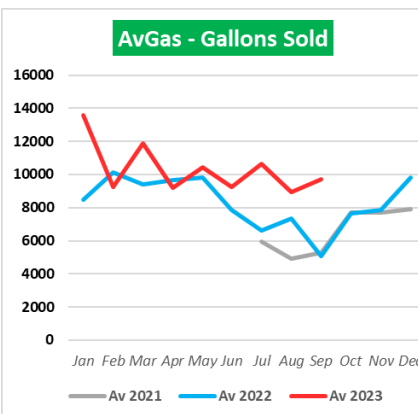
**AIR TRAFFIC CONTROL TOWER EQUIPMENT** - The tower for the Backup Weather System delivered to contractor and is awaiting painting within the next month. Installation expected in October.

**TAXIWAY A** - Halifax Paving completed Phase 3 of construction: demolition of the existing taxiway, construction of the new base and asphalt surface courses, and related drainage, airfield signage, and lighting for the central portion of Taxiway A. Progressing ahead of schedule. Final striping will be completed in 30 days, as will sodding. The portion from the east end of Taxiway A to Taxiway A1 still needs the top-lift of asphalt - can be completed once the T-hangar project is further along.

**GENERAL AVIATION TERMINAL RAMP** - Airport Director issued the Notice to Proceed to Halifax Paving on September 22, with a commencement date of October 2, 2023.

**SEP 6** Director Sieger attended the Flagler County Legislative Priorities Workshop in support of construction funding for General Aviation Terminal facility.

**SEP 8** Director Sieger gave deposition for Pen and Pilot case and on Sept. 11 participated in the court mandated mediation.



# FINANCIAL SERVICES GRANTS TRACKING

## Current Active Grants

- Total = 69
- Award Amount = \$172,110,184
- Reimbursed = \$72,684,702

## Upcoming (\$1,136,000+/-):

- Land Mgmt | \$336k Hurricane Michael Wildfire Mitigation, N & S Malacompra Drives
- Land Mgmt | \$200k NEFRC Resiliency
- Emergency Mgmt | \$600k HMGP Roof Hardening

## Grants Added in last month:

- JAG L Grant
- Library HMGP Nexus Center and Dept. of State Library Aid - \$Unknown at this time

## GENERAL SERVICES SEPTEMBER CONT...

### Fleet

- Completed 247 work orders this month out of 253 requests (97.6% completion rate)
- Services 969 pieces of equipment (316 FCSO)
- 143 field services/maintenance completed

### Fuel Usage

- 37,251 gallons Unleaded Gas Dispensed
- 6,636 gallons Diesel Fuel Dispensed
- 3,159 gal. field-delivered by Fleet using fuel truck

### Phase 1 Carver Expansion and Improvements

3,259 square-foot Phase 1 building expansion, four new offices, men's and women's ADA restrooms, main entrance, lobby and two multi-purpose rooms.

- Main Electrical Service - Awaiting FPL
- Goal to complete all planned project elements by Nov 30

### Wadsworth Park Restroom / Dog Park Updates

Installing new hurricane rated, ADA facility at the Roberts Rd. parking area. 529 sq foot facility providing restroom access. All Dog Park amenities to include new fencing, shade structures.

- Two Post & Beam shelters (delivered after long back-order). Installation is underway.
- Goal to complete all planned project elements by Nov 30

## GENERAL SERVICES

### SEPTEMBER STATS:

#### Transportation

- Trips: 7,568 (+4% from Aug) / Denials down 21%
- Miles: 54,540 (+3.5 from August)
- Vehicles in Max Service: 16

#### Garbage Collection Services

- 7,797 total customers 3rd Quarter 2023
- 118 new customers 3rd Quarter 2023

#### Road and Bridge

- 148,750 acres mowed
- 829 miles Roadway improved - dragged and graded
- 12,196 ft. Ditches cleaned with wheeled excavator
- 438 cubic yards added to roads
- 102 Bags Roadside Litter removed
- 4 installations driveway culverts, 1 cross-pipe
- Completed hot asphalt patching on Relay Road in Rima Ridge
- Staff reported to EOC for activation prior to Hurricane Idelia to prepare for possible needs

#### Facilities

- 145 Work Order requests for August - 24.16 per maintenance worker

#### Parks

##### Princess Place Preserve

- 25 Reservations (69 nights) Cottages
- 32 Reservations (55 nights) Group Camping, Equestrian, and Primitive Camping

##### Bull Creek

- 16 Reservations (36 nights) RV Sites

##### Countywide

- 31 Pavilion Reservations
- 66 Community Center Reservations
- 38 miles of Trails maintained

Painted and repaired all picnic tables at Cattleman's Hall, Russell Landing, and Haw Creek Community Ctr. Pressure washed bleachers at FCRA including arena. Reopened Jungle Hut. Cleaned north fence line, and pressure washed all A1A roadside pavillion / tables. Russell Landing boardwalk repairs completed.

#### September Special Events, ~2,590 attendees

- Buds & Vets - Hammock Community Center
- Wounded Warriors flag football at Wadsworth
- Boots & Bows BBQ Cattleman's Hall
- Flagler Pro Rodeo at FCRA
- UF Alumni Surf Contest at River to Sea

# COMMUNICATIONS

## County News September

- **13** News Releases - distributed to 120+ media contacts, Jax to Orlando. Also on FC Social media platforms.
- **18** pick-ups by local news print, radio, TV, blogsites
- **7** WNZF News Radio stories
- **1** news outlet interview set for EM Jonathan Lord with Claire Metz
- E-Notify subscribers *govDelivery* analytics
  - **5,303** recipients for news release postings
  - Open rates between **15-19%**
  - Top performer: Community Emergency Response Team training begins Sept 26
- Nextdoor social media platform
  - **14** posts to
  - **46,585** "Neighbors"
  - **38,643** Reach
  - **2,760** avg views per post

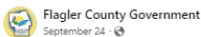
## Print Content

- "Headlines" Top Stories 1-sheeter Monthly
- "Flagler Bulletin" Employee Engagement Newsletter Monthly - for September:
  - E-blast covering 18 topics.
  - 397 recipients
  - 63% open rate
- "Coast to Country" October 1 Issue
  - 15 Articles
  - 60 pages
  - 27 "ads" highlighting five municipalities, all five constitutional offices, and five commissioners, as well as amenities, events, parks and services

## Regional participation in

- Volusia-Flagler Public Information Network meeting
- Flagler County inter-agency Crisis Communicators meeting
- Will be teaching the FEMA LO105 Public Information class January 17-19 in Flagler. Working on curriculum now.

**Social posts continue. Reporting will resume shortly...**



**PUBLIC WORKS UPDATE**

DITCH/SWALE MAINTENANCE  
9/25/23 - 9/29/23 \*weather permitting\*

Forest Park Street from Canal Ave to Clove Ave- Forest Park Street both sides of the road.

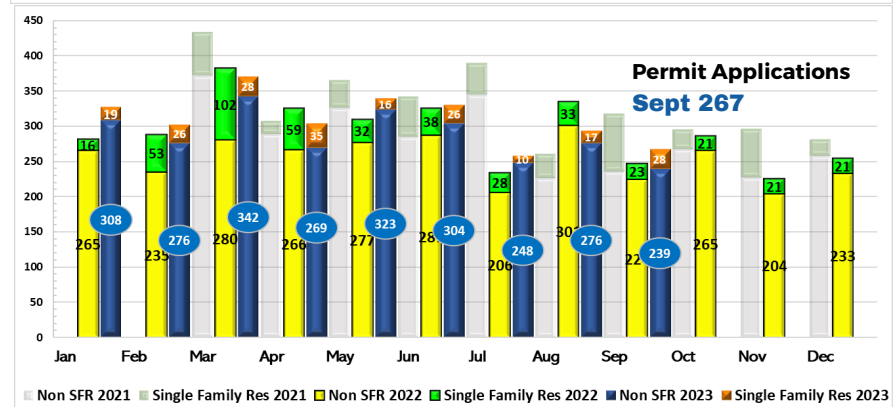
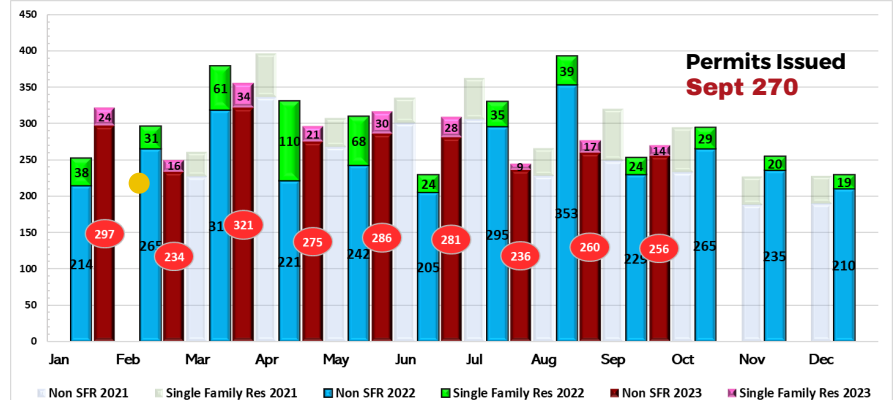
# GROWTH MANAGEMENT: SEPT

- Comprehensive Plan Update project ongoing. Data analysis is near completion.
- Building Inspector II position posted, interviews scheduled.
- The Building Association of Florida cross-training program is progressing; field work is ongoing.
- Inspector Porter testing for DBPR Mechanical license. Inspector Mellow scheduled for DPBR board review in October for Electrical license.
- Building Inspectors continuing the curriculum for the Fire Inspector certification.

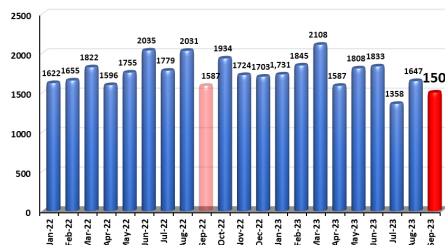
## GROWTH MANAGEMENT NUMBERS

New Planning and Zoning Applications

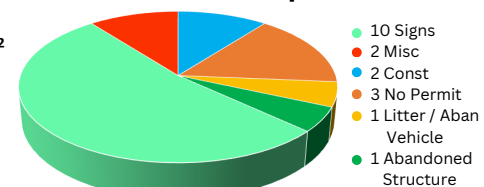
	Total	Comp Plan Amd	Zoning/Site Plan/Plat	BTR	Buildable Lot	Short Term Rental	Zoning/FDEP Confirmation	Variance/Spec Ex Conditional Use
Sep 2023	17		8	1	1	2	3	2
Aug 2023	25		9			11	3	2
July 2023	8		4			1	2	3
June 2023	20		9			7	3	1
May 2023	10		1			2	1	6
April 2023	16		8		1	2	2	3
Mar 2023	7		2			4		1
Feb 2023	19		7			8	3	1
Jan 2023	9		1			7		1
Dec 2022	11					7		3



## Building Inspections



**Lien Searches: 39**  
**Code Cases Opened: 19**



# ENGINEERING UPDATES

## ROADWAY PROJECTS - PAST 60

### COMMERCE PARKWAY IMPROVEMENTS

Completed the required FDOT project-design plans update. Consultant CEI is under contract and construction project will be advertised in the coming weeks. Permitting is complete. Draft bid package provided to FDOT with a request to advertise. Timing of the advertisement is dependent on concurrence from FDOT who will provide a notice to proceed. Purchasing is aware of the target timeline.

### COUNTY ROAD 90 STABILIZATION

Storm drainage installations complete. Earthwork and roadway paving activities are ongoing.

### MARINELAND ACRES (8 Roads; 3/7 miles)

Water-line installations are complete. Storm drainage and roadway paving activities continue.

### APACHE DR, OSCEOLA AVE, 1ST AVENUE

Above and below ground utility relocations and stormwater management pond complete. Earthwork and storm drainage construction are ongoing.

### STORM WATER MASTER PLAN

90% Complete Overall

- Final Report to be developed and submitted to the County by the Consultant
- Final presentation upcoming; targeting a BoCC meeting before year end
- Other outstanding items: FDEP MS4 concurrence with NOI submitted previous year. Consultant scope developed to provide final assistance developing program

### DAYTONA NORTH PHASE I

- Permit plans submitted to Agencies for exemption determination
- 100% plans submittal in November

### Graham Swamp Multi-Use Trail and Pedestrian Bridge

- Sept 19: Grand Opening/Ribbon Cutting
- Project contract and grant closeout underway

# HEALTH AND HUMAN SERVICES

## SEPTEMBER DATA POINTS:

### Adult Day Care

- 23 Enrolled; 1 New client this month
- 210 Meals served
- 1,111 hours billed to funding sources
- 8 Inquiries for service; 3 potential client trials

### Senior Services

- 486 Congregate Meals served
- 2,322 Meals on Wheels
- 32 Meals on Wheels volunteers
- \$563.34 EHEAP Assistance
- Outreach: Parkinsons Support Group, SPIN, Feed Flagler, Resource Council and more

### Human Services

- 82 Intakes
- 3 Utility Assists
- 10 Rent Assists with 14 additional cases vetted and paid through SvDP
- 58 Medical Services support / scheduled
- Outreach: Presentation to Epic Behavioral Health, Collection drive for Alpha Women's Center, Diversity-Equity-Inclusion-Accessibility Training

### Housing Services

- 176 Active SHIP Mortgages monitored
- Purchase Assistance:
  - 1 Completed
  - 1 Closing in October
  - 5 Certified and House-hunting
- Roof Replacement: 2 Completed, 1 ready for October
- Last year of Emergency Repair: 1 ready for October
- Senior Home Modification: 1 Completed, 1 ready for Oct.
- Flagler Resilient Homes: \$194k Hurricane Loss Mitigation Program Grant - 10 homes under Active Scope Developmt.

### Owner Occupied Rehabilitation

- 3 applicants in Phase 1 Intake and Award
- 3 applicants in Phase 4 Agreements and Notice to Proceed



# ECONOMIC DEVELOPMENT SEPTEMBER UPDATES

- Reviewed, responded, & forwarded Request for Information (RFI) for Project Margarita
- **1** Local Business / Resident Request for Assistance
- **3** Inter-agency / Internal Requests for Research &/or Assistance
- **3** Site Selector Requests for Information
- Information Sharing - 1 from Dept of Commerce (EFI) and 10 from JaxUSA

## FY 2022-2023 WRAP-UP

140 Projects Total

Including:

RFI in Light Manufacturing = 37

RFI in Heavy Manufacturing = 3

Building Sizes Requested

- < 50,000 = 8
- 50k-100k = 16
- 120k - 300k = 12
- Over 500k = 4

15 Existing Businesses

42 Inter-agency / Internal

14 Workshops & Longterm Projects

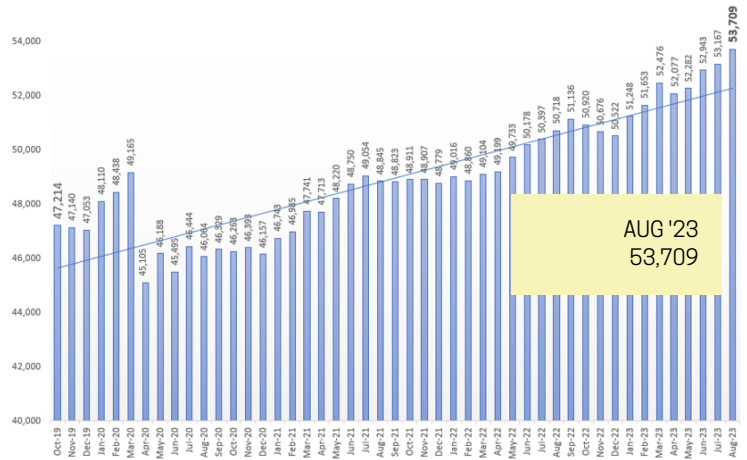
13 Site Selector/Investor Requests

## Unemployment Rate:

**Aug 3.9%** Jul 3.7% June 3.3% May 3.3% Apr 2.9% Mar 3.2% Feb 3.2%

Unemployment Comparison			
August	2021	2022	2023
U.S.	5.2%	3.8%	3.8%
Florida	5.0%	2.8%	2.7%
Flagler County	5.1%	3.2%	3.9%

## LABOR FORCE RESIDING IN FLAGLER COUNTY



## Single Family Median Sale Price

- **AUG 2023 \$365,000**
- Jul 2023 \$395,000
- Jun 2023 \$362,700
- May 2023 \$381,750
- Apr 2023 \$375,000
- Mar 2023 \$371,995

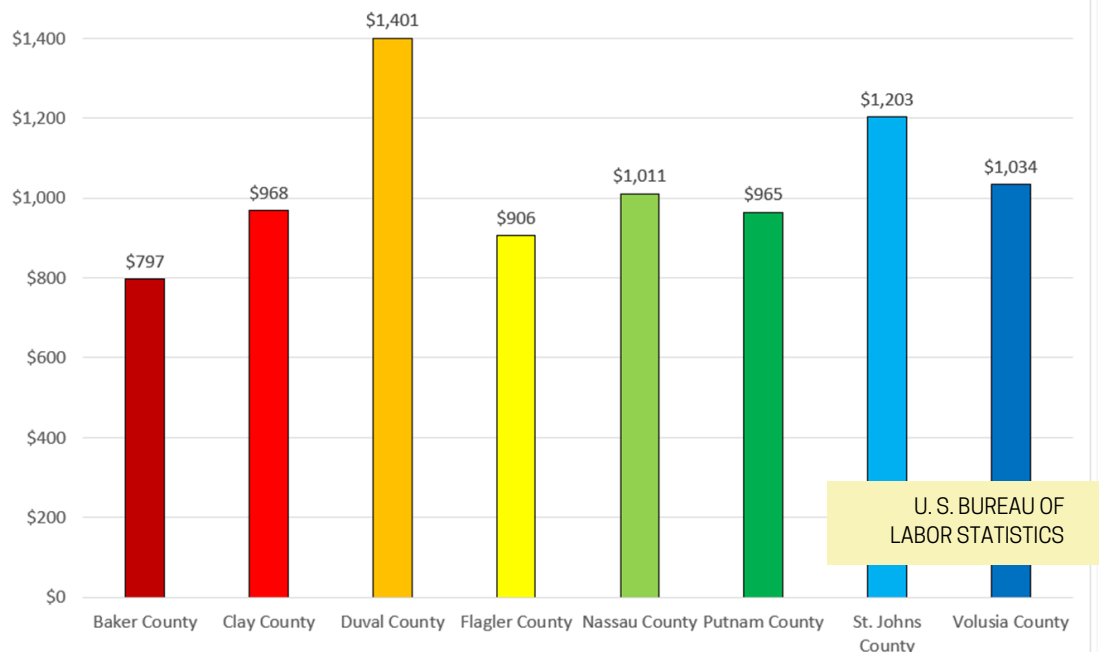
## Fast Facts REAL ESTATE

- The median sale price of single-family homes seems to have stabilized in the mid-\$300k range
- Median sale prices of condos in Flagler County may be affected by the location of the sales – ocean front vs rural country.

### LABOR FORCE

- There has been an increase of over 19% in the labor force residing in Flagler County since the low in April 2020.
- The 3.94% gap, between Available Labor and those working, is a direct reflection of the unemployment rate in Flagler County

## AVG WEEKLY WAGE NE FLORIDA - ALL INDUSTRIES Q1 2023



## IT PROJECT UPDATES:

### September

#### By the Numbers:

- Total New IT Tickets: **609**
- County Tickets Closed: **492**
- Sheriff's Office Tickets Closed: **179**
- Total IT Tickets Closed: **636**
- Total GIS Work Orders created: **41**
- Total GIS Work Orders completed: **30**
- Total UAS Flight Missions: **6**

#### Projects:

- FCSO IT Transfer Project:
  - Completed FCSO server migration
  - Conducted weekly tag-ups with County IT, FCSO vendor representatives, and SO representatives to ensure the remainder of the transfer items are moving forward
- Completed WEBCAD upgrade
- Completed Motorola upgrade
- Completed network construction for new timeclocks

#### Honorable Mentions:

- Facilitated IT and A/V services for the 9-11 Memorial ceremony
- Created maps for Emergency Management analyzing population data / demographics
- Creating LiDAR datasets for Engineering and drone use
- Developed Driveways layer for CAD, so calls are not routed to address points incorrectly

## HUMAN RESOURCES

### KEY DATA THROUGH SEPT (FY-END):

Fiscal Year To Date Turnover Rate = 17.01%

Year To Date Turnover Rate = 10.66%

429 Authorized Positions

378 Total Employees

**New Hires Sept: 6 FYTD: 64**

**Resignations Sept: 4 FYTD: 58**

**Dismiss / Layoff Sept: 2 FYTD: 5**

**Vacancies: 51 | 11.8%**

The departments experiencing the highest vacancies:

- General Services (21)
- Health & Human Services (10)
- Fire Rescue (5)

#### Job Postings

- 10 Sept**
- 104 FYTD

#### Employment Applications Processed

- 46 Sept**
- 896 FYTD

#### Workers Compensation Claims FYTD: 24

- 6 Loss Time Claims, FYTD
- 18 Medical Claims Only, FYTD



*\*REMINDER:  
State reports lag  
by at least one-  
month's closing  
(i.e. April #s  
arrive in June)*

#### Tourist Development Tax Revenues

• Aug 2023	\$510,837.64
• Aug 2022	\$527,454.69
• Change	-3.1%

#### Hotel and Resort Snapshot

	Occupancy	Average Daily Rate
• Aug 2023	53.5%	\$173.47
• Aug 2022	56.6%	\$179.59
• Change	-5.6%	+4.6%

#### Vacation Rental Snapshot - Airbnb and VRBO only

	Listings	Occupancy	Average Daily Rate
• Aug 23	1,139	54%	\$328.00
• Aug 22	956	56%	\$355.00
• Change	+19.1%	-4.2%	-7.5%

#### Total Sales on All Accommodations

• Aug 2023	\$11,197,142.74
• Aug 2022	\$10,652,346.49

## FINANCIAL SERVICES UPDATES

### FY 2023-24 Budget Process Updates

- 1st and 2nd Public Hearings held in September to adopt the Millage Rates and Budget
- Special Assessment Rates and CIP also adopted at the 1st Public Hearing
- Developing FY 2024 Adopted Budget Cards for the Board
- Preparing Performance Measure pages for Departments
- Preparing Project budget pages for Departments

### Purchasing

- 1,315 Invoices
- 723 P-Card Transactions

Contracts in process of award:

- MSBU for Fire Safety

Future Contracts

- CMAR Fire Stations; GA Food; Commerce Parkway – bid posting 10/18; Oil Service for Garage; Tourism Master Plan; Professional Aviation Engineering & Planning Service; Old Hawk Creek Road – ITB; Drone for IT