



# Flagler County Board of County Commissioners Meeting Agenda

December 18, 2023 • 5:00 p.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
  - 4a) **Proclamations:** None
  - 4b) **Recognitions:** None
  - 4c) **Presentations:** **Airport Noise Update** (*Presented by Roy Sieger, Airport Director*)
5. **Community and Board Comments:**
  - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
  - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
  - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
    - 1) Revenue Collected for September 2023
    - 2) Revenue Collected for October 2023
    - 3) Disbursement Report for Week Ending November 17, 2023
    - 4) Disbursement Report for Week Ending November 24, 2023
    - 5) Disbursement Report for Week Ending December 1, 2023
  - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
    - 1) November 20, 2023 Workshop
    - 2) November 20, 2023 Special Meeting
    - 3) November 20, 2023 Regular Meeting
7. **Consent: BOCC Departments:**
  - 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board

ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*

- 7-b) Consideration to Adopt the Final Parks and Recreation Master Plan:** Approve the 2023 Parks and Recreation Master Plan. *(Requested by Michael D. Lagasse, Public Lands and Natural Resources Manager)*
- 7-c) Affordable Housing Advisory Committee Appointment:** Request the Board approve the appointment of Ms. Nicole Graves to the Affordable Housing Advisory Committee as “Citizen Representing Essential Services” and Ms. Angela Smith as “~~Citizen Representing Labor in Affordable Home Building Industry~~ Citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing” each for a three-year term. *(Requested by Joseph Hegedus, Health and Human Services Director)*
- 7-d) Contractor Review Advisory Board Appointment:** Request the Board approve the appointment of Mr. Anthony Czerepka to the Contractor Review Advisory Board for a four-year term. *(Requested by Ed Rodriguez, License Coordinator)*
- 7-e) Consideration for Approval of a State-Funded Grant Agreement (SFGA) between the Florida Department of Transportation (FDOT) and Flagler County for the Design of the Westmayer Place Paving Project, and Approval of Work Authorization (WA-11) for Crawford Murphy & Tilly (CMT) to Provide Engineering Consulting Services to Develop the Project Design:** Recommendations: 1) Request the Board approve the FDOT SCRAP SFGA in the amount of \$50,000.00 and adopt the Agreement Authorization and Unanticipated Revenue Resolution; and Request the Board approve and authorize the Chair to execute WA-11 under RSQ# 21-012Q to CMT, in the Not-To-Exceed amount of \$50,000.00 for the Design of the Westmayer Place Paving project as approved to form by the County Attorney and authorize the County Administrator to execute any change orders or related documents within the overall project budget as approve to form by the County Attorney. *(Requested by Hamid Tabassian, PE, DBIA, Assistant County Engineer and Richard Zion, P.E., P.G., Project Administrator)*
- 7-f) Consideration to Award BID 24-011B to Southeast Rigging Inc. for the Installation of an Overhead Crane for Maintenance in the Fireflight Hanger in the Amount of \$80,091.09:** Request the Board approve Award BID 24-011B to Southeast Rigging Inc. for the installation of an Overhead crane for maintenance in the Fireflight Hanger in the amount of \$80,091.09 and authorize the County Administrator to execute a purchase contract as approved to form by the County Attorney. *(Requested by Mike Tucker, Fire Chief and Robert Rounds, Purchasing Manager)*
- 7-g) Approval of Lease Agreement between Flagler County and the Florida State Guard (FSG) for County-owned Property, in Order that FSG may Construct and Operate a Training Facility, and Undertake Activities Deemed Necessary During a Declared Emergency:** Request the Board approve the resolution and lease agreement between Flagler County and the Florida State Guard as approved by the County Administrator and as approved as to legal form by the County Attorney. *(Requested by Jorge Salinas, Deputy County Administrator)*
- 7-h) Consideration of Change Order No. 6 Regarding the Agreement with S.E. Cline Construction, Inc. for the Construction of T-Hangars with Taxilanes Project at the Flagler Executive Airport in the Amount of \$65,000:** Request the Board approve Change Order No. 6 for the Agreement with S.E. Cline Construction, Inc. for the Construction of T-Hangars with Taxilanes, authorizing the Chairman to execute the Change Order. *(Requested by Roy Sieger, Airport Director)*

- 7-i) **Consideration for Approval an Interlocal Agreement between the Flagler County Board of County Commissioners, Flagler County School Board, Flagler County Sheriff's Office, and the City of Bunnell for the Maintenance and Operation of the George Washington Carver Community Center:** Recommend the Board approve the Interlocal Agreement between Flagler County Board of County Commissioners, Flagler County School Board, Flagler County Sheriff's Office, and the City of Bunnell for the maintenance and operation of the George Washington Carver Community Center. *(Requested by Jorge Salinas, Deputy County Administrator)*
- 7-j) **First Amendment to Interlocal Agreement Between the County of Volusia, Flagler County, and the Workforce Development Board of Flagler and Volusia Counties, Inc. D/B/A CareerSource Flagler Volusia Regarding the Local Workforce Development Area:** Request the Board approve the First Amendment to the Interlocal Agreement between the County of Volusia, Flagler County, and the Workforce Development Board of Flagler and Volusia Counties, Inc. D/B/A CareerSource Flagler Volusia Regarding the Local Workforce Development Area. *(Requested by Al Hadeed, County Attorney)*
- 7-k) **Consideration to Ratify Fire-Rescue Replacement Ambulance Purchase Order #029009 for a 2021 Braun Chief XL on a F450 4X2 Gas Chassis in the Amount of \$244,679.00:** Request the Board ratify Fire-Rescue replacement ambulance purchase order # 029009 for a 2021 Braun Chief XL on a F450 4X2 gas chassis in the amount of \$244,679.00. *(Requested by Mike Tucker, Fire Chief and Robert Rounds, Purchasing Manager)*
- 7-l) **Consideration to Ratify Fire-Rescue Replacement Ambulance Purchase Order # 20240115 for Three (3) 2023 Braun Chief XL Type 1 on a F450 4X2 Diesel Chassis in the Amount of \$1,033,507.00:** Request the Board ratify Fire-Rescue replacement ambulance purchase order # 20240015 for three (3) 2023 Braun Chief XL Type 1 on a F450 4X2 diesel chassis in the amount of \$1,033,507.00. *(Requested by Mike Tucker, Fire Chief and Robert Rounds, Purchasing Manager)*
- 7-m) **Letter of Intent in Support of the Jacksonville District of the U.S. Army Corps of Engineers (USACE) Requesting Federal Funds for the New Flagler County Back Bay and Shoreline Coastal Storm Risk Management (CSRM) Feasibility Study:** Request the Board authorize the Chair to sign the Letter of Intent in support of the USACE requesting federal funds for the new Flagler County Back Bay and Shoreline CSRM Feasibility Study. *(Requested by Hamid Tabassian, PE, DBIA, Assistant County Engineer)*
- 7-n) **Resolution Establishing Rates and Charges for the Flagler Executive Airport:** Request the Board approve the Resolution Establishing Rates and Charges for the Flagler Executive Airport. *(Requested by Roy Sieger, Airport Director)*
- 7-o) **Consideration of a Cash Advance from the General Fund to the Marineland Acres District Fund 1318:** Approve a cash advance not to exceed \$700,00 from the General Fund to Fund 1318. *(Requested by E. John Brower, Financial Services Director)*
- 7-p) **Consideration to Approve the Change Order for Software Implementation:** Recommend approval of change order allowing completion of software implementation. *(Requested by Matthew Rivera, Chief Information Officer)*
- 7-q) **Consideration to Approve Award of New UAS Purchase to Identified Vendor:** Recommend approval of award to identified vendor for purchase of new UAS platform. *(Requested by Matthew Rivera, Chief Information Officer)*

- 7-r) Approval of Letter of Intent and Agreement Governing Fixed Capital Outlay Grants and Aids Between the State of Florida Department of Children and Families and Flagler County for Construction of an Integrated Stabilization Unit and a Men's Residential Treatment Facility:** Request the Board approve the Letter of Intent and Agreement Governing Fixed Capital Outlay Grants and Aids between the State of Florida Department of Children and Families and Flagler County. (Requested by Holly W. Albanese, Chief of Special Projects/Library Director)

The item highlighted below was submitted after this agenda was published. It has been added to the Chair's comments with a request for the Commission to consider adding it to the agenda:

- 7-s) Consideration to Ratify an Increase to the Cooperative Purchase Agreement to purchase Fire Equipment, Supplies, and Services from Lake County Florida Contract # 22-730G with Municipal Emergency Services, Inc. (MES) in relation to Purchase Order #20240118:** Request the Board approve and ratify the increase to the Municipal Emergency Services, Inc (MES) Contract 22-730G not to exceed \$250,000. (Requested by Robert Rounds, Purchasing Manager and Michael Tucker, Fire Chief)

- 8. General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

- 8-a) Consideration of Acceptance of the Affordable Housing Advisory Committee's Report of Recommendations, and Consideration of Approval of these Recommendations:** Request the Board consider the recommendations provided by the Affordable Housing Advisory Committee and accept all, some, or none of the recommendations. (Requested by Joseph Hegedus, Health & Human Services Director)

- 8-b) Reconsideration of Waiver of Planning and Development Board Homestead Requirement for Appointment of Heather Haywood:** The Board of County Commissioners discuss Ms. Haywood's appointment and take such action as deemed necessary. *(Requested by BOCC)*

- 9. Public Hearings:** *Public Hearings will be heard after 5:30 p.m.*

**Quasi-Judicial Process:** *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

*Time limits will be observed:*

- *Staff – 10 minute presentation.*
- *Applicant – 15 minute presentation (unless time extended by consensus of Board).*
- *Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.*
- *Applicant Rebuttal and Closing Staff Comments – 10 minutes each.*

- 9-a) QUASI-JUDICIAL – Project No. 2023100024 – Request for Approval of an Amendment to the Planned Unit Development (PUD) Development Agreement and PUD Site Development Plan for the Celedine at Hunter's Ridge PUD, Consisting of 39.83+/- Acres North of Airport Road and East of Hunter's Ridge Boulevard Extension (multiple parcels); Owners: US Capital Alliance, LLC, ADJ Hunter's Ridge, LLC, DR Horton, Inc., and the Ormond Station Community Development District; Agent: Kimberly A. Buck, P.E., Alann Engineering Group, Inc.:** Options for

the Board: 1) Approve; 2) Deny; or 3) Continue. *(Requested by Adam Mengel, Growth Management Director)*

- 9-b) **QUASI-JUDICIAL – Project No. 2023100026 – Request for Approval of an Amendment to the Planned Unit Development (PUD) Development Agreement and PUD Site Development Plan for the Iris at Hunter’s Ridge PUD, Consisting of 60.063+/- Acres North of Airport Road (multiple parcels); Owners: US Capital Alliance, LLC, and ADJ Iris, LLC; Agent: Kimberly A. Buck, P.E., Alann Engineering Group, Inc.:** Options for the Board: 1) Approve; 2) Deny; or 3) Continue. *(Requested by Adam Mengel, Growth Management Director)*
- 9-c) **QUASI-JUDICIAL – Project No. 2023090048 – Request for Approval of a PUD (Planned Unit Development) Site Development Plan for Brookside at Ormond Station. Parcel No. 21-14-31-0000-01010-0000 and a portion of Parcel No. 22-14-31-0000-01010-0130; 53.49+/- acres. Owner: US Capital Alliance, LLC; Applicant: Alann Engineering Group, LLC.:** Options for the Board: 1) Approve; 2) Deny; or 3) Continue. *(Requested by Adam Mengel, Growth Management Director)*
- 9-d) **QUASI-JUDICIAL – Project No. 2023090054 – Request for Approval of a PUD (Planned Unit Development) Site Development Plan for Oakside at Ormond Station. Parcel No. 15-14-31-0000-01010-0000; 87.115+/- acres. Owner: US Capital Alliance, LLC; Applicant: Alann Engineering Group, LLC.:** Options for the Board: 1) Approve; 2) Deny; or 3) Continue. *(Requested by Adam Mengel, Growth Management Director)*
- 9-e) **QUASI-JUDICIAL – Project No. 2023090053 – Request for Approval of a PUD (Planned Unit Development) Site Development Plan for Ridgeside at Ormond Station. Parcel No. 15-14-31-0000-01010-0000; 61.360+/- acres. Owner: US Capital Alliance, LLC; Applicant: Alann Engineering Group, LLC.:**
- 9-f) **Resolution of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments for the Dunes Community Development District (CDD) Stormwater Assessment within a Portion of Unincorporated Flagler County:** Request the Board approve the Resolution of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments for the Dunes Community Development District (CDD) Stormwater Assessment within a Portion of Unincorporated Flagler County. *(Requested by Sean Moylan, Deputy County Attorney)*
- 9-g) **Resolution of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments for Nuisance Abatement within Unincorporated Flagler County:** Request the Board approve the Resolution of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Assessments for Nuisance Abatement within Unincorporated Flagler County. *(Requested by Sean Moylan, Deputy County Attorney)*

## 10. Additional Reports and Comments:

10-a) **County Administrator Report/Comments**

10-b) **County Attorney Report/Comments**

10-c) **Community Outreach:** *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) **Commission Reports/Comments/Action**

## **11. Adjournment**

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.