



Flagler County Board of County Commissioners Meeting Agenda

November 6, 2023 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. Pledge to the Flag and Moment of Silence
2. Additions, Deletions and Modifications to the Agenda
3. Announcements by the Chair
4. Recognitions, Proclamations and Presentations:
 - 4a) Recognitions: None
 - 4b) Proclamations:
 - 1) **DiaBEATes Awareness Month – November 2023** (*Requested by John Subers, AdventHealth Foundation Director*)
 - 2) **No-Shave November 2023** (*Requested by Chief Michael Tucker, Fire Rescue*)
 - 3) **Farm City Week – November 15-22, 2023** (*Requested by the Flagler County Farm Bureau*)
 - 4c) Presentations:
 - 1) **Flagler County Annual Investment Performance Review for the Year Ended September 30, 2023** (*Requested by Tom Bexley, Clerk of the Circuit Court and Comptroller and Presented by Scott Sweeten with PFM Asset Management LLC.*)
 - 2) **Florida Department of Transportation Tentative Work Program** (*Requested by Hamid Tabassian, Deputy County Engineer*)
5. Community and Board Comments:
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. Consent: Constitutional Officers:
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Disbursement Report for Week Ending September 29, 2023
 - 2) Disbursement Report for Week Ending October 6, 2023
 - 3) Disbursement Report for Week Ending October 13, 2023
 - 4) Disbursement Report for Week Ending October 20, 2023
 - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) October 2, 2023 Regular Meeting
 - 2) December 3, 2018 Regular Meeting - Amended

7. Consent: BOCC Departments:

- 7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) Consideration to Amend the Florida Department of Transportation (FDOT) Five-Year Work Program Project Priority List for Fiscal Years 2024/2025 through 2028/2029:** Request the Board approve the amended FDOT Five-Year Work Program project priority list for fiscal years 2024/2025 through 2028/2029. *(Requested by Hamid Tabassian, P.E., Assistant County Engineer)*
- 7-c) Consideration of Approval of a State-Funded Grant Agreement (SFGA) between the Florida Department of Transportation (FDOT) and Flagler County for the Design of the Walnut Avenue Paving Project, and the Approval of Work Authorization (WA-10) for Kimley Horn to Provide Engineering Consulting Services to Develop the Project Design:** 1) Request the Board approve the FDOT Small County Outreach Program (SCOP) State-Funded Grant Agreement in the amount of \$250,000.00 and adopt the Resolution authorizing the Chair to execute the Agreement; and 2) approve and authorize the Chair to execute Work Authorization No. 012Q-WA-10 under RSQ# 21-012Q to Kimley Horn, in the lump sum amount of \$250,000.00 for the Design of the Walnut Avenue Paving project as approved to form by the County Attorney and authorize the County Administrator to execute any change orders or related documents within the overall project budget as approve to form by the County Attorney; and 3) approve the Unanticipated Revenue Resolution; and 4) approve the Amended FY 2024-2028 CIP. *(Requested by Hamid Tabassian, P.E., Assistant County Engineer and Richard Zion, P.E., P.G., Project Administrator)*
- 7-d) Flagler County Compound Flooding Analysis and Adaption Plan Grant Agreement with DEP and an Agreement with the Northeast Florida Regional Council to Implement the Grant:** Authorize the County Administrator to execute the DEP Grant Agreement and approve the Unanticipated Revenue Resolution to appropriate the grant funding; approve the Agreement with NEFRC to implement the Grant Agreement and authorize the County Administrator to execute same; and authorize the County Administrator to execute any documents necessary to implement the DEP Grant Agreement within the approved budget and as approved to form by the County Attorney. *(Requested by Mike Lagasse, Public Lands and Natural Resources Manager)*
- 7-e) Ratify a Space/Use Agreement between Flagler County and Savannah Payne Photography, LLC for Office Space in a County Facility Located at 273 Old Moody Boulevard, Flagler Executive Airport:** Request the Board ratify the Space/Use Agreement for the County facility located at 273 Old Moody Boulevard, Flagler Executive Airport to Savannah Payne Photography, LLC. *(Requested by Roy Sieger, Airport Director)*
- 7-f) Request Approval of a Budget Transfer from the Residential Solid Waste Fund (Fund 1405) Reserves Related to the Final House Count Adjustment for FY 2023:** Request the Board to approve the budget transfer from Fund 1405 Reserves. *(Requested by Mike Dickson, General Services Director)*
- 7-g) Consideration to Amend the Legal Aid Fund (Fund 1105), Law Library Fund (Fund 1107), Juvenile Diversion Fund (Fund 1195), and the Court Innovations Fund (Fund 1197) for Fiscal Year 2022-23 Due to Additional Revenue Collections:** Request the

Board approve the Unanticipated Revenue Resolutions. *(Requested by E. John Brower, Financial Services Director)*

7-h) Approval of an Addendum to Contract No. 22-007Q with Schenkel & Schultz, Inc. for Design and Engineering Services for Task Two of Fire Station 51 and Task One of Fire Rescue Headquarters Station 62: Request the Board approve an Addendum to Contract No. 22-007Q with Schenkel & Schultz, Inc. for Task Two for Fire Station 51 and Task One for Fire Rescue Headquarters Station 62 and authorize the Chair to execute same as approved to form by the County Attorney. *(Requested by E. John Brower, Financial Services Director)*

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) Review of Florida PACE Program Addressing Present Operations and Statewide Impact, Review Pending Policy Issues before Florida Association of Counties; Select Flagler County Appointee to Florida PACE Board; and Discuss Pending Litigation Involving Florida PACE: Request the Board review of Florida PACE Program and make decisions/recommendations regarding: (1) present operations and statewide impact; (2) pending policy issue before Florida Association of Counties; (3) select a Flagler County BOCC Appointee to Florida PACE Board; and (4) give direction on pending litigation involving Florida PACE. *(Requested by County Attorney's Office)*

9. Public Hearings: None

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.