



# Flagler County Board of County Commissioners Meeting Agenda

October 2, 2023 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
  - 4a) **Recognitions:** None
  - 4b) **Proclamations:**
    - 1) **Breast Cancer Awareness Month – October 2023** (*Requested by John Subers, AdventHealth Foundation Director*)
    - 2) **National Domestic Violence Awareness Month – October 2023** (*Requested by Candi Wilkie, Family Life Center Domestic Violence Services Coordinator*)
    - 3) **National 4-H Week – October 1-7, 2023** (*Requested by UF/IFAS Extension Services Flagler County*)
    - 4) **Cybersecurity Awareness Month – October 2023** (*Requested by Matt Rivera, Chief Information Officer*)
    - 5) **Fire Prevention Week – October 7-13, 2023** (*Requested by Chief Michael Tucker, Fire Rescue*)
  - 4c) **Presentations (3-5 Minutes):**
    - 1) **Flagler County Fire Rescue Life Saving Awards** (*Requested by Chief Michael Tucker, Fire Rescue*)
    - 2) **Airport Quarterly Update** (*Presented by Roy Sieger, Airport Director*)
5. **Community and Board Comments:**
  - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
  - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
  - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
    - 1) Disbursement Report for Week Ending September 8, 2023
    - 2) Disbursement Report for Week Ending September 15, 2023
    - 3) Revenue Collected for August 2023

- 6b) Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
- 1) September 6, 2023 Regular Meeting
  - 2) September 6, 2023 Workshop
  - 3) September 6, 2023 First Public Budget Hearing

- 6c) Tax Collector: Resolution Ordering the Extension of 2023 County Tax Rolls as Provided by Section 197.323, Florida Statutes:** Request the Board approve the Resolution extending the tax roll and authorizes the Tax Collector and the Property Appraiser to take all the steps necessary to send the tax bills out in a timely manner. *(Requested by Suzanne Johnston, Flagler County Tax Collector and the County Attorney's Office)*

**7. Consent: BOCC Departments:**

- 7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) Amendment to and Restatement of Interlocal Agreement between the Flagler County Board of County Commissioners (BOCC) and the City of Bunnell for Enhanced 911 Addressing:** Request the Board authorize the Chair to execute the Amended and Restated Interlocal Agreement between Flagler County BOCC and the City of Bunnell for 911 addressing and street naming responsibilities as approved to form by the County Attorney. *(Requested by Michael Tucker, Fire Chief/E911 Coordinator)*
- 7-c) Contract with the State of Florida Department of Health for Operation of the Flagler County Health Department for Year 2023-2024 in the Amount of \$275,000.00:** Request the Board approve the contract between the Flagler County Board of County Commissioners and the State of Florida Department of Health for operation of the Flagler County Health Department for the 2023-2024 contract year. *(Requested by Robert Snyder, Health Department Admin)*
- 7-d) Consideration of Approval of a RSQ Agreement No. 23-041Q between Flagler County and Amirah Healthcare L.L.C., Bell Support Services L.L.C., and Confident Care of FL Corp. to Provide Community Senior Care in the Amount of \$450,000:** Request the Board approve and authorize the Chair to execute this RSQ Agreement No. 23-041Q to all who bid, in the NTE \$450,000 for Community Senior Care as approved to form by the County Attorney, authorize the County Administrator to execute change orders and other related project documents as approved to form by the County Attorney. *(Requested by Winnie Costello, Senior Services Program Manager and Robert Rounds, Purchasing Manager)*
- 7-e) Consideration to Authorize Application for the US DOT SMART Grant for the Establishment of a Dedicated Unmanned Aerial Systems (UAS) Technology & Development Airfield:** Request the board consider approval of a grant application submittal in support of the UAS Technology and Development Airfield and authorize the County Administrator or her designee to execute any documents necessary to make the application, including any certification or assurances. *(Requested by Matt Rivera, Chief Information Officer and Bruno Luna, UAS Program Coordinator)*

- 7-f) **Consideration of Approval for Annual Advertising and NE FL Regional Partnership with Florida's First Coast of Golf for Fiscal Year 2023-2024 as Requested by Flagler County Tourist Development Council:** Request the Board approve the recommendation of the Flagler County Tourist Development Council Fund 110 in the amount of \$55,450.00. *(Requested by Amy Lukasik, Tourist Development Director)*
- 7-g) **Request the Board Declare Items as Surplus, Removal from the County Fixed Assets and Authorize Purchasing to Dispose of Surplus Property Pursuant to the Fixed Asset Policy:** Request the Board declare items as surplus, removal from the County's fixed asset inventory and authorize Purchasing to dispose of surplus property pursuant to the Fixed Asset policy. *(Requested by Robert Rounds, Purchasing Manager and Richard Zufelt, Property Control Agent)*
- 7-h) **Consideration of an Amendment to the Fiscal Year 2022-23 Budget for Impacts of Hurricane Idalia:** Request the Board approve the Unanticipated Revenue Resolution and Budget Transfer related to Hurricane Idalia. *(Requested by E. John Brower, Financial Services Director)*
- 7-i) **Consideration of Fiscal Year 2023/2024 Florida Department of Commerce – Florida Rural Infrastructure Fund Program Grant Application:** Authorize the Chair to execute and staff to submit the Florida Rural Infrastructure Fund Program Grant application as described. *(Requested by Amy Lukasik, Tourism Director)*
- 7-j) **Northeast Florida Regional Council Healthcare Coalition Agreement for Emergency Communications Equipment:** Request the Board approve the Signature Authority Resolution and the Unanticipated Revenue Resolution. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-k) **Consideration of Fiscal Year 2022-23 Budget Transfer from General Fund Reserves for the Health Insurance Fund (1501):** Request the Board approve the Budget Transfer and Unanticipated Revenue Resolution. *(Requested by E. John Brower, Financial Services Director)*
8. **General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*
- 8-a) **River to Sea Transportation Planning Organization (R2CTPO) Metropolitan Planning Area (MPA) Boundary Options based on 2020 Census Urban Areas:** The Board of County Commissioners review R2CTPO MPA boundary scenarios and decide which scenario is preferred by the Board. *(Requested by Adam Mengel, Growth Management Director)*
9. **Public Hearings: None** *Public Hearings will be heard after 9:30 a.m.*
10. **Additional Reports and Comments:**
- 10-a) **County Administrator Report/Comments**
- 10-b) **County Attorney Report/Comments**
- 10-c) **Community Outreach:** *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the*

*Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

#### **10-d) Commission Reports/Comments/Action**

### **11. Adjournment**

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.