

FLAGLER BOCC MONTHLY UPDATE



DEPARTMENTAL STATISTICS AND STATUS REPORT · JUNE 2023

LIBRARY SERVICES

MAY STATS

16,642	Visitors: Foot Traffic
379	New Borrowers Registered
43,608	Items Circulated
14,680	Database & Website Usage
5,015	Internet & Wifi Connections
2,772	Research Questions
65	In-person Events
1,566	Event Attendees
1,948	Passive Programs (Crafts, etc.)
65	Facebook Posts
26,339	Facebook Post Views
458	Photos
348	Passports
\$18,981	Revenue

SOUTHERN LIBRARY

- Completion of 60% design
- Halted project to explore possible grant to harden facility
- Final Design target September '23
- Complete Construction March '25

STRATEGIC PLAN DASHBOARD

- May 12 marker for all department plan submissions
- Identified any gaps, and working with staff to further develop final items by August 2

LEGISLATIVE PRIORITIES

- Continue to monitor various bills and notify Commissioners as necessary
- Monitoring the status of the budget, 'turkey watch', and Governor vetoes.
- Extended Federal Lobbyist agreement to coincide with fiscal year and the State Lobbyist contract.

BRING A KID TO WORK DAY

- May 22 After-action meeting with all Constitutionals and Employee Engagement Committee
- Survey being developed. Engagement Team will meet in June to finalize



Spring Fling, page 6



Commissioners,

MOMENTUM

While some initiatives are marked with a ribbon-cutting or exhibit a tangible "finish-line", there are equally significant undertakings here at the county which are cyclical – your staff drives these efforts year after year.

Two that are top-of-mind right now are: Leading residents through hurricane preparedness and developing a balanced budget for the upcoming fiscal year. Though each cycle *could* be a repeat of prior, Flagler County is making continuous improvement a cornerstone of staff efforts.

For example, Emergency Management communications will use neighborhood identifiers already used by the community. EM also developed a simplified map for evacuation awareness: are you in an area which has the potential to be affected by storm surge? Are you in an area subject to inland fresh-water flooding? This year, Financial Services developed a timeline to produce the Adopted Budget Book two weeks earlier than last year.

A concept, explored in Flagler County's Leadership Academy, was that of *The Flywheel*. This concept, developed in "Good to Great" by Jim Collins, posits that organizations don't become exceptional based on a single intervention or initiative, but instead, it is the accumulation of small successes over longer periods, accruing one on the next, that creates momentum. Once in place, it powers growth that outstrips what can be accomplished otherwise.

I believe there are elements within any agency, department, or project, that once identified and aligned, can drive significant momentum, and subsequently create a self-reinforcing cycle for remarkable results. I hope information you find here - in every one of the department updates - illustrates that growth.

Thank you for putting Flagler F.I.R.S.T.

– Heidi Petito, County Administrator

At A Glance - MAY

- **1,810** Resident Inquiries and Assistance
- **16** Soil Tests and **1** Water Test
- **14** Pesticide Training provided
- **681** Extension-Volunteer hours

Events

- Master Gardener (MG) Clinic - PC branch Public Library - last Saturdays
- MG Workshops - May 26 Color in the Garden
- MG Horticultural Agent Judy Jean Plant Sale June 17
- Sea Grant "Florida Master Naturalist Program" - May 19
- Sea Grant "Living Shorelines" Class - May 23 and 24
- Family & Consumer Sciences 6 week "Let's Walk" wrapped up May 8
- Family & Consumer Sciences at Carver Community Day - June 3
- Family & Consumer Sciences - Charcuterie Board Class - June 30
- 4-H Annual Awards Banquet - June 2
- 4-H Summer Day Camp - Seaside Explorers - June 13-15

LAND MANAGEMENT

LAND ACQUISITION / ESL

- Environmentally Sensitive Lands Program provides opportunity for the County to purchase environmentally sensitive lands for floodplain and wetland protection, other conservation and recreation opportunities
- LAC has agreed to submit Kelly property for consideration to BOCC Currently working to finalize an option contract for Kelly Property

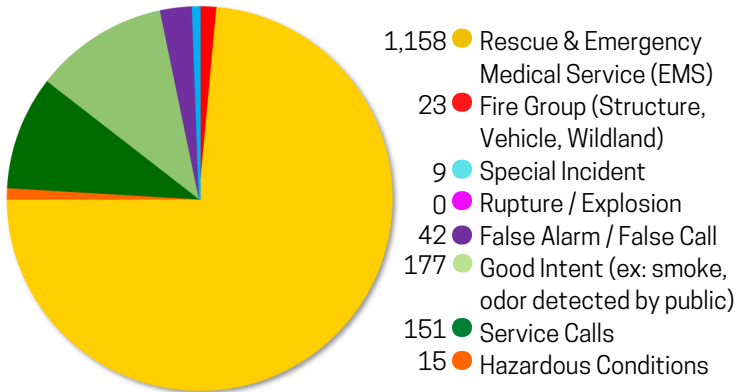
TIMBER INVENTORY EVALUATION - WITH ECOLOGICAL TIMBER THINNING

- Land Management cruised, evaluated and finalized for harvest sale Princess Place Blue Parcel and Hunter's Ridge.
- Timber cruises for Cascades Property, E-section along Lehigh Trail for fire mitigation, Graham Swamp Conservation area are in planning stages.
- Completed Bid process and BOCC approved the bid documents and signed contract.
- Harvesting timber currently at Princess Place Blue Parcel
- Evaluating Hunter's Ridge for harvest - Hunter's Ridge is a mostly wet site and requires specific weather and ground moisture conditions to harvest and stay within permitted conditions



FLAGLER COUNTY FIRE RESCUE

1,575 OPERATIONS MAY



Training

- Company Level In-Service training hours: 1,225
- EMS In-Service hours: 1,352
- Professional Development:
 - Tactics and Strategy I - 12 students

Community Risk Reduction

- 4 Addiction Stabilization Meetings
- CPR Students / Participants: 60
- CPR Demonstrations: 2
- Elder Source Vaccination Planning Meeting

Community Paramedicine

- 24 Patient Contacts (food programs, insurance, meds)
- 10 Narcan "Leave Behind" Program; 10 Narcan Administration
- 36 CORe Participants - Coordinated Opioid REcovery

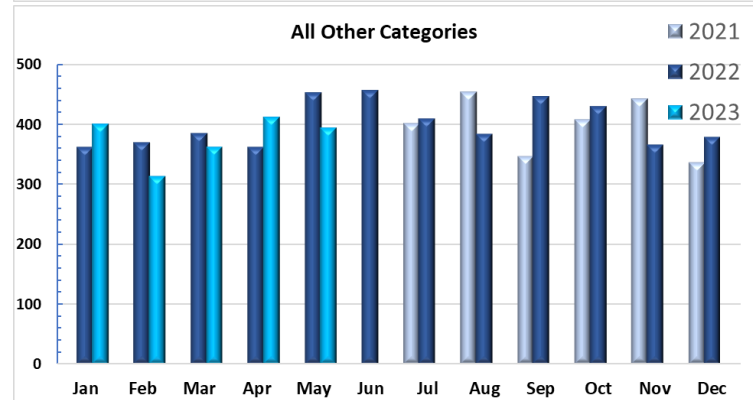
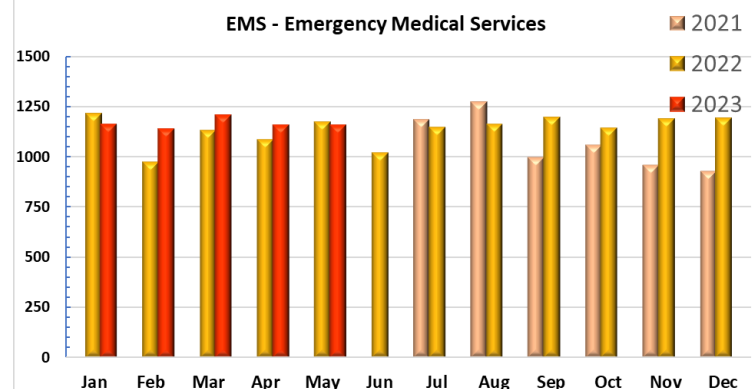
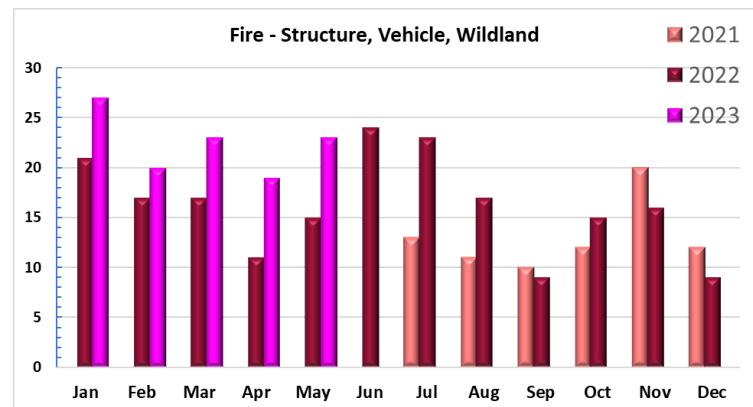
Fire Prevention

- 5 Annual Safety Inspections and Reinspections
- 0 Violations Cited
- 15,814 sq.ft. Inspected
- 9 Plan / Review Permits
- 2 Short Term Vacation Rental

FireFlight Operations

- 14 Fire Suppression
- 5 Fire Reconnaissance
- 10 Smoke investigations
- 2 Air Medical
- 2 LEO Support
- 1 Training - FAA Required

MONTHLY OPERATIONS



EMERGENCY MANAGEMENT SNAPSHOT

FY TOTALS through MAY 2023

- Training/Exercises Conducted: **35**
- Training/Exercise Attendees: **394**
- Outreach Events Held: **21**
- Event Attendees: **7,749**
- Radio/TV Interviews: **1**
- Radio/TV Audience Reach: **~**
- **ALERT** Flagler Notifications Sent: **112**
- **ALERT** Flagler Enrollees: **88,368**
- Social Media Followers: **26,596**

Hurricane Preparedness Communications & Outreach

- Education Campaign in full swing - Social, News, Radio, Presentations
- 5/30 Media Roundtable
- Completed analysis, map development & public roll out of new Evacuation Zones
- Working on updates to outreach materials, including Disaster Guide

WebEOC Enhancements

- 'Advanced Features' Board installation completed; annual expense budgeted (adjustment)
- 'Critical Facility' Board build continues

Disaster Housing Plan - DHP

- Outline completed. Document narrative is under draft

Continuity of Operations Planning Program (COOP)

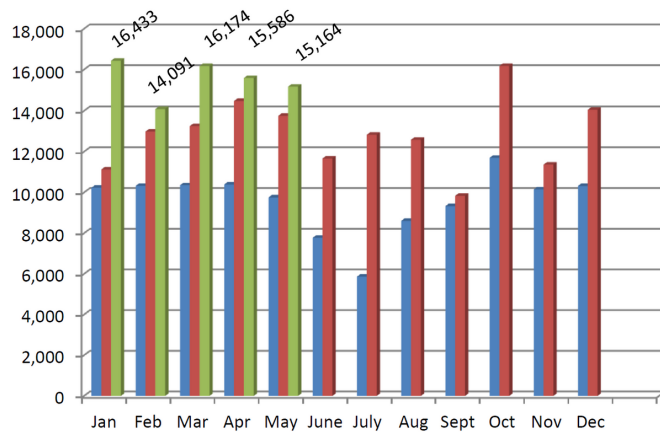
- COOP Exercise May 2023
- FEMA assessment scheduled June 2023
- COG/COOP Master Document approved by EM Director and County Administrator

Emergency Management

Accreditation Program - EMAP

- Presented to Board at 5/15 Meeting
- Completed upload of EMAP compliance documentation and self-assessment requirements
- Undergoing EMAP Assessment
- Will be obtaining state funding for assessment expenses not covered by FEMA grant

Air Traffic Control Tower Operations - Arrivals / Departures



2021 TOTAL
114,815

2022 TOTAL
154,139

2023 YTD
JAN - MAY
77,448

FLAGLER EXECUTIVE AIRPORT UPDATES

- OCCUPANCY HANGARS - 100%
- T-HANGAR WAITING LIST - 135
- OCCUPANCY COMMERCIAL SPACE: 100%

T-HANGAR CONSTRUCTION - Construction is on schedule. S.E. Cline continues work on the connector road. M&M Development & Construction completed large portion of the interior walls, with construction of the electrical and rolling doors for Building F ongoing. Exterior end panels installed, and large portion of the roof panels for Building G. Working with county Legal Department on Utility Easement for FP&L to provide power to the new facilities. Power connection anticipated in 3-5 weeks.

AIR TRAFFIC CONTROL TOWER EQUIPMENT - Two outstanding items needed to complete: Backup Weather System and GPS Clock & Display. Requested funding from FDOT of \$20,365 for equipment / installation. Contractor will order once appropriated.

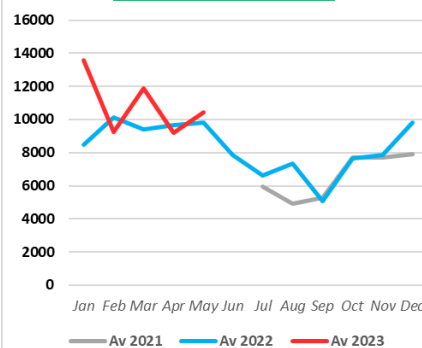
TAXIWAY A- In May, GAI Consultants conducted stormwater drainage submittal review and site verifications with Halifax Paving and was coordinating the Notice to Proceed date with the Airport Director and Contractor. Drainage submittal review completed for west-portion of project, marked as revise and resubmit; delivered to the Contractor. On May 19, GAI was issued a cease work order by the Airport Director to discontinue construction, due to loss of key staff. Postponed the Construction Notice to Proceed for Halifax Paving until June 7.

GENERAL AVIATION TERMINAL RAMP - *No change.* Halifax Paving (Contractor) and Hoyle Tanner (Engineer) finalizing all submittals and logistics. 25-week lead-time for drainage structures is driving a construction start in July- August of 2023.

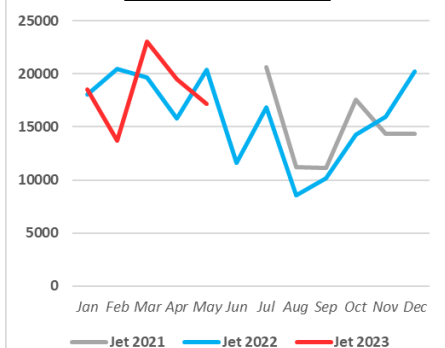
ENTERPRISE CAR WASH FACILITY & PARKING LOT EXPANSION - *No change.* Majority of project complete. Installation of electrical panel (back-ordered) is only remaining item.

FAA ADO DISCUSSIONS: WILDLIFE FENCING - 11,150 feet of wildlife fencing, around airfield only. Exploring scope of project, grant application for funding.

AvGas - Gallons Sold



Jet A - Gallons Sold



FINANCIAL SERVICES GRANTS TRACKING

Current Active Grants

- Total = 70
- Award Amount = \$122,726,247
- Reimbursed = \$68,421,199

Upcoming (\$536,000+/-):

- Land Mgmt | \$336k Hurricane Michael Wildfire Mitigation, N & S Malacompra Drives
- Land Mgmt | \$200k NEFRC Resiliency

Grants Added in last month:

- SHIP Fiscal Year 2023/24
- Flagler Resilient Homes Hurricane Loss Mitigation Program
- Hurricane Ian Recovery Grant FEMA - \$Unknown
- Hurricane Nicole Recovery FEMA - \$Unknown

GENERAL SERVICES

MAY

Fleet

- Completed 254 work orders this month out of 269 requests (94% completion rate)
- Serviced 969 pieces of equipment (316 FCSO)
- 140 field services/maintenance completed

Fuel Usage

- 4,527 gallons provided by Fleet in fuel truck
- 38,628 gallons Unleaded Gas Dispensed
- 8,712 gallons Diesel Fuel Dispensed

Phase 1 Carver Expansion and Improvements

3,259 square-foot Phase 1 building expansion, four new offices, men's and women's ADA restrooms, main entrance, lobby and two multi-purpose rooms.

- Main Electrical Service connections completed
- Goal to complete all planned project elements by July 28

Wadsworth Park Restroom / Dog Park Updates

Installing new hurricane rated, ADA facility at the Roberts Rd. parking area. 529 sq foot facility providing restroom access. All Dog Park amenities to include new fencing, shade structures.

- Two Post & Beam shelters (delivered after long back-order) are being installed.
- Goal to complete all planned project elements by July 28

GENERAL SERVICES

MAY STATS:

Transportation

- Trips: 7,336 (+8% from April); 244 Denials
- Miles: 58,406 (+7% from previous month)
- Applicants: 23 new applicants
- Active Customers: 2,643
- Vehicles in Max Service: 17

Garbage Collection Services

- 7,679 total customers

Road and Bridge

- 1,448 acres mowed
- 779 miles Roadway improved - dragged and graded
- 11,816 ft. Ditches cleaned with wheeled excavator
- 537 cubic yards added to roads
- 102 Bags Roadside Litter removed
- 4 new installations of driveway culverts &
- 3 cross-pipes installed
- Completed shoulder work on County Road 304 from US1 to CR305
- Thermoplastic restriping on CR304 (both white lines and center lines)
- Installation of rumble strips at the intersections of CR304/SR11 and CR304/CR305.
- **Public Works** cleaned outfall ditches & canals in Daytona North with amphibious excavator
- Long-reach excavator rented to clean sandbars, blockages and trees from Water Oak Canal and Fire Cracker Canal
- Station 71 FCFR parking lot graded and repaired
- Welding shop fabricated Fire Hose Rack for Emergency Operations storage facility
- Grading crews reshaped 1.5 miles unpaved roadways

Parks

- 30 Reservations (82 nights) PP Cottages
- 82 Reservations (146 nights) PP Group Camping, Equestrian, and Primitive Camping
- 28 Reservations (73 nights) Bull Creek RV
- 45 Pavilion and 52 Community Center Reservations, countywide
- 36 miles of Trails maintained
- 9 Special Events, 2,200+ attendees in May
 - Spring Outreach - Cattleman's Hall
 - Flagler County Pro Rodeo - FCRA Civic Arena
 - Kentucky Derby Fundraiser - Pellicer CC
 - Alpha Women's Outreach - Hidden Trails CC
 - SeaWolf Pirates & Mermaids - Cattleman's Hall
 - 6 Day Rummage Sale - Cattleman's Hall
 - Sport Fishing Tournament - Bings Landing
 - Deer Run Kids Trail Race - Princess Place
 - ACL Regional Cornhole Tournament - Cattleman's Hall

COMMUNICATIONS

Hurricane Preparedness Campaign

- Coordinated media attendance at the May 30 EM "Hurricane Season Media Roundtable"

News Releases May

- 9 News Releases - distributed to 120+ media contacts, Jax to Orlando. Also on FC Social media platforms.
 - New govDelivery analytics show 4,636 recipients, requested e-notifications for news release postings
 - Open rate between 14-18%
- 15 pick-ups by local news print, radio, TV, blogsites
- 8 WNZF News Radio stories
- Free for All Friday participation with Joseph Hegedus re: Resiliency
- WESH 2 and FOX35 interviews with Jonathan Lord re: Hurricane Season
- FOX35 interview with Faith Alkhatib re: Sand wash-out with storm

Print Content

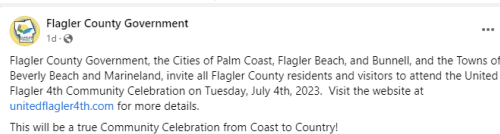
- "Coast to Country" July issue is in works
- "Headlines" May 1 published
- "The Flagler Bulletin" Employee Engagement Newsletter sent to 388 recipients in May, with 56% open rate
- Content in Development:
 - Mental Health Awareness Breakfast
 - Staff interview: Risch / Vouchered species

Other

- Volusia-Flagler Public Information Network
- Memorial Day Event / Photography
- Speaking points, Portuguese Flag Raising
- Granicus Webinar

Social Media May:

Nextdoor 3,905 Average view
 9 Posts 44,981 Neighbors
 35,148 Reach 33,094 Households



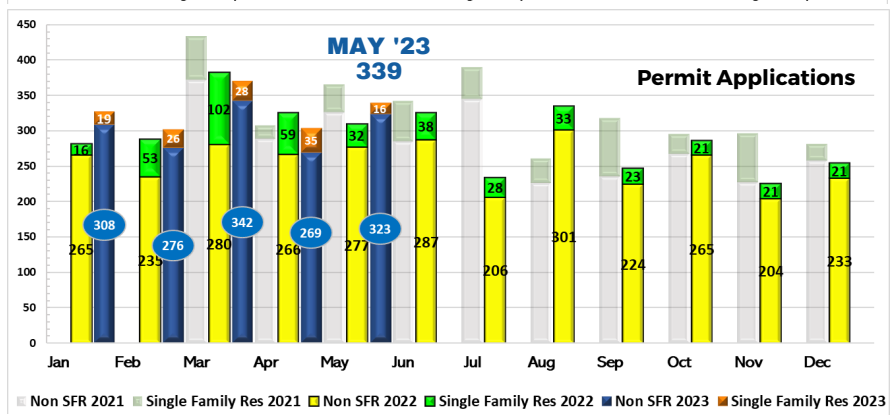
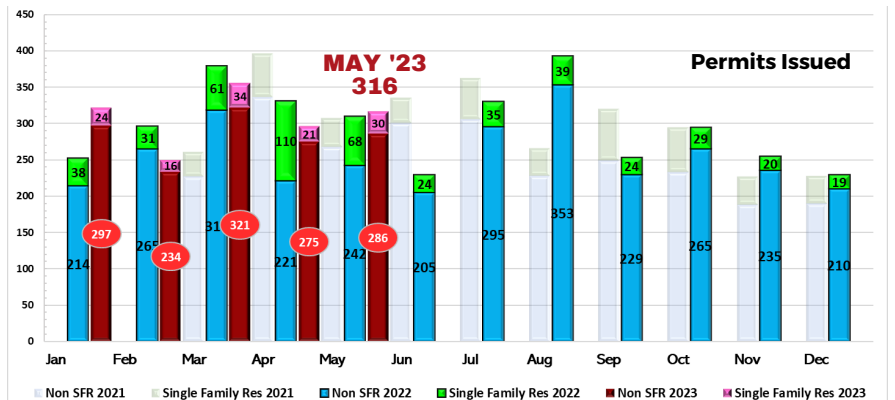
GROWTH MANAGEMENT: MAY

1. Planner hired - July 31 start
2. Consultant contract for Comprehensive Plan Update brought to BoCC on June 5
3. Building Inspector T. Mellow scheduled for State Board review June 8 for multiple DBPR licenses
4. Building Association of Florida cross training program and field work is ongoing
5. Intern Certification program submitted to the Building Officials Association of Florida. Waiting review and approval
6. BJ's Discount Club site work begun; building permit is ready to issue
7. Solid Waste Ordinance establishing a fee on residential units brought to the BoCC June 5, with a Resolution to set the fee scheduled at meeting June 19. Target July 1 for implementation of fees, for all new Single Family and Mobile Home permits

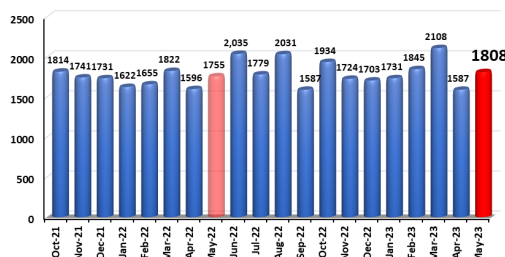
GROWTH MANAGEMENT NUMBERS

New Planning and Zoning Applications

	Total	Comp Plan Amd	Zoning/Site Plan/Plat	BTR	Buildable Lot	Short Term Rental	Zoning/FDEP Confirmation	Variance/Spec Ex Conditional Use
May 2023	10		1			2	1	6
April 2023	16		8		1	2	2	3
Mar 2023	7		2			4		1
Feb 2023	19		7			8	3	1
Jan 2023	9		1			7		1
Dec 2022	11					7		3
Nov 2022	4		4					
Oct 2022	6		3			1	1	1
Sep 2022	5		3				2	
Aug 22	12		4			3		5

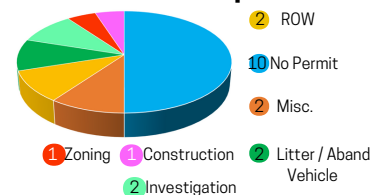


Building Inspections



Lien Searches: 62

Code Cases Opened: 20



ENGINEERING PROJECT UPDATES MAY

COMMERCE PARKWAY IMPROVEMENTS

The FDOT required project design plans update is nearly complete, and the construction project is planned to be advertised for construction in the upcoming months. A Construction Engineering and Inspection (CEI) consultant has been selected for the construction project.

COUNTY ROAD 90 STABILIZATION

BoCC approved Construction Contract award to Halifax Paving and Work Authorization to DRMP for Construction Engineering and Inspection Services. FDOT Supplemental Agreement approved by BoCC on 6/5/23.

WATER OAK (CR 2006 - MAHOGANY BLVD)

Project Construction has been completed and accepted. Final contract and grant closeout process is underway.

MARINELAND ACRES (8 Roads; 3/7 miles)

Storm drainage ongoing at W. Atlantic W. Moody, and Rollins Drive. Waterline installation at Rollins and Flagler Drive complete. New waterline system tie-ins will continue.

APACHE DR, OSCEOLA AVE, 1ST AVENUE

Above and below ground utility relocations ongoing. Earthwork, stormwater management pond, and storm drainage construction ongoing.

STORM WATER MASTER PLAN

SMP 70% Complete Overall

- The SMP project is entering the end project phases.
- During the May cycle, the consultant continued their flood management evaluation, water quality review, and climate change & resiliency evaluation.
- Upcoming development of a capital improvement program that is stormwater focused.

Phase II Municipal Separate Storm Sewer Systems (MS4) Program - 70% Complete

DAYTONA NORTH PHASE I

60% Design Plans complete and submitted to FDOT for review and comment.

GRAHAM SWAMP MULTI-USE TRAIL AND PEDESTRIAN BRIDGE

Project construction is nearing completion. Grand Opening/Ribbon Cutting is scheduled for 7/13/23 at 9:00 am

HEALTH AND HUMAN SERVICES

MAY DATA POINTS:

Adult Day Care

- 21 Enrolled
- 149 meals served
- 782 hours billed to funding sources

Senior Services

- 384 Congregate Meals served
- 2,982 Meals on Wheels
- 833 Hurricane Meals delivered
- 35 Meals on Wheels volunteers
- Presented to UNF
- Senior Center Memorial Day Picnic
- Older Adult Mental Health Awareness Seminar / EOC Training

Human Services

- 59 New Client Intakes
- 17 Utility & 10 Rent Assists
- 28 Medical support services,
- *Spring Fling* May 5 - served 90 families - brought 34 service agencies/providers together

Housing Services

SHIP Home

Rehabilitation:

- 3 Homes in Phase 2
- 1 Home in Phase 5
- 4 Homes in Phase 6

4 Purchase assistance applications in progress w/ 3 new under construction

80 applications received since August 2022

Owner Occupied Rehab Phases



- Awarded Hurricane Loss Mitigation Program proposal - \$194,000 to harden homes
- Issued RFQ for housing rehabilitation contractors with 4 responses. Will bring to BoCC in July

Veterans Services

- Organized and presented Memorial Day Ceremony
- 415 Customers served, 73% of those were walk-ins
- WNZF Free For All Friday interview, as well as weekly show
- Attended meeting with American Legion, VFW Meeting, Marine Corps League, MOAA
- Weekly veteran highlight in The Observer

ECONOMIC DEVELOPMENT MAY UPDATES

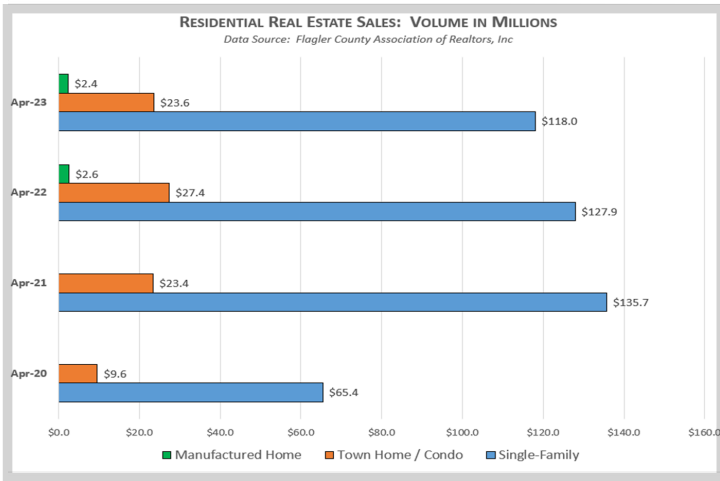
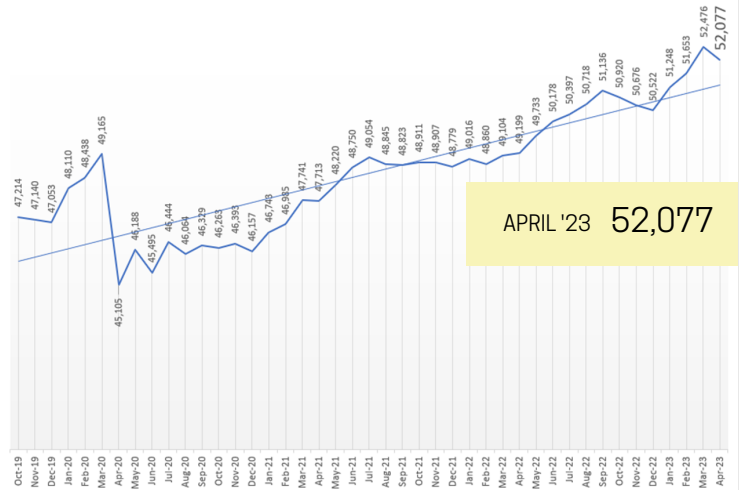
- Project Strawberry: Review, respond, and forwarded Request for Information
 - 5/25 Co-hosted site visit along with JaxUSA & Palm Coast; prepared marketing report & demographic analysis for prospect
- Project Orchid; 6 additional touch points in May
- Assisted start-up with marketing research, patent information, & VC network data
- Information Sharing, includes 4 from Enterprise Florida; 6 from JaxUSA; 1 Misc Research; 1 RFI
- Participated JaxUSA Regional Partner Meeting
- Board Meeting of CareerSource Flagler/Volusia
- Provided data to NEFRC for Resilient First Coast project

Unemployment Rate:

Apr 2.9% Mar 3.2% Feb 3.2% Jan 3.2% Dec 2.7% Nov 3.2%

April	2021	2022	2023
U.S.	6.1%	3.3%	3.1%
Florida	4.8%	2.4%	2.3%
Flagler County	5.3%	2.6%	2.9%

LABOR FORCE RESIDING IN FLAGLER COUNTY



Single Family Median Sale Price

- Apr 2023 \$375,000
- Mar 2023 \$371,995
- Feb 2023 \$368,348
- Jan 2023 \$366,848
- Dec 2022 \$365,450

Fast Facts REAL ESTATE

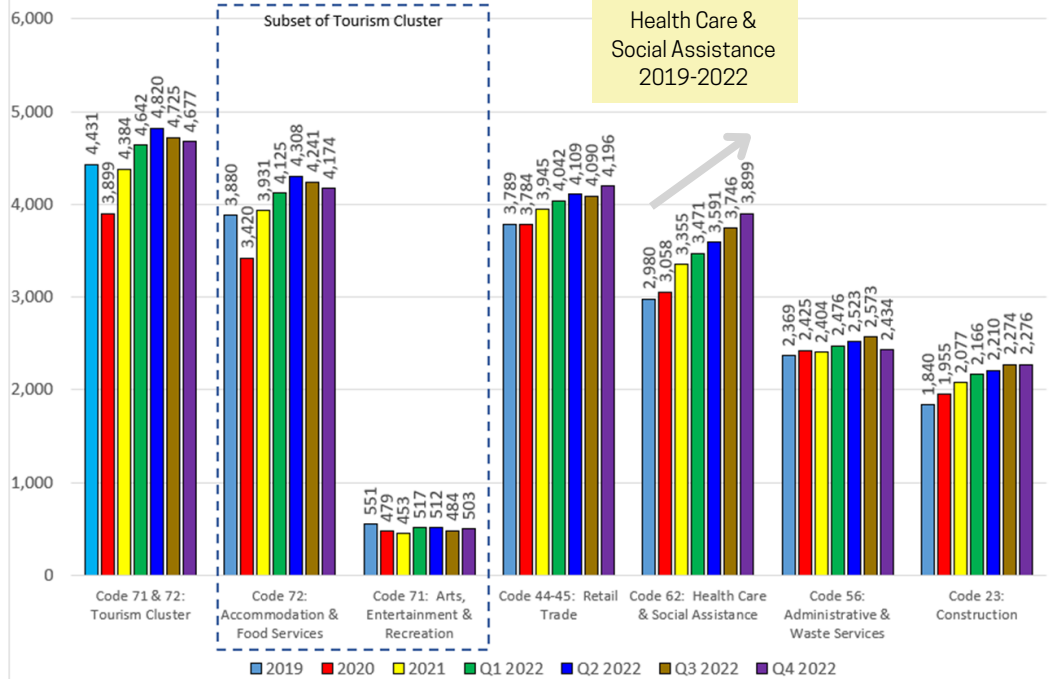
- There was a slight decline in the dollar volume of residential sales in April 2023 from the preceding month. However, it is 92% higher than in April 2020.
- Median sales price for a single-family home has leveled out for the past four months

LABOR FORCE

- There was a slight decline in the labor force residing in Flagler County between March & April 2023
- The gap between available labor force and employment continues steady, reflecting the definition of "full employment" in Flagler County

TOP INDUSTRY SECTORS BY EMPLOYMENT | FLAGLER COUNTY

Data Source: Florida Department of Economic Opportunity - Florida Insight: Data with Meaning



IT PROJECT UPDATES:

MAY by the numbers:

Total IT Tickets Closed: 637
 Total GIS Work Orders Completed: 122
 UAS (Unmanned Aircraft Systems) Total Flight Time 2 HOURS
 UAS Distance Flown 20 MILES

Projects:

- FCSO IT Transfer Project: Configured replication of all Hyper-V FCSO servers to FCSO Ops storage device
- Assisted Inspired with setup of Microsoft licensing agreement
- Weekly tag-ups with FCSO vendor representatives and SO reps
- Cyber Security Grant awarded by the State
 - Vendor selection for awarded options begun
- Mapping county roads for crack detection and analysis for Public Works
- Drone monitoring of coast, Varn Park to S. Beverly Beach for Engineering

Honorable Mentions:

- Worked with Flagler Beach on Infrastructure budget for 2023-2024
- Completed transfer of server roles from 2008 Flagler Beach Police and Fire servers to new servers
- Started configuration of new Library VM storage and backup devices
- Produced building footprints for entire county (GIS)
- Firewatch Dashboard created for FCFR
- Evacuation Zones re-created for emergency management
- Tax Distribution application finished and presented to the Board
- Damage Assessment data prepared for testing for Palm Coast
- Submitted new language for Addressing E911 ILA between Flagler County and Bunnell



***REMINDER:**
 State reports lag by at least one-month's closing (i.e. April #'s arrive in June)

Tourist Development Tax Revenues

• April 2023	\$633,440.22
• April 2022	\$562,223.43
• Change	+7.74%

Hotel and Resort Snapshot

	Occupancy	Average Daily Rate
• April 2023	68.8%	\$200.09
• April 2022	72.9%	\$188.24
• Change	-5.6%	+6.3%

Vacation Rental Snapshot - Airbnb and VRBO only

	Listings	Occupancy	Average Daily Rate
• April 23	1,058	66%	\$329.00
• April 22	813	69%	\$339.00
• Change	+30.1%	-3.7%	-2.8%

Total Sales on All Accommodations

• April 2023	\$14,715,472.49
• April 2022	\$11,481,896.01
• Change	+28.16%

HUMAN RESOURCES

KEY DATA THROUGH MAY 31:

Fiscal Year To Date Turnover Rate = 11.19%

Year To Date Turnover Rate = 5.36%

425 Authorized Positions

376 Total Employees

New Hires May: 9 FYTD: 42

Resignations May: 2 FYTD: 40

Dismiss / Layoff May: 0 FYTD: 3

Vacancies: 52 | 12.2%

The departments experiencing the highest vacancies:

- General Services (21)
- Fire Rescue (10)
- Health & Human Services (8)

Job Postings

- 7 May
- 65 FYTD

Employment Applications Processed

- 35 May
- 546 FYTD

Workers Compensation Claims FYTD: 14

- 4 Loss Time Claims, FYTD
- 10 Medical Claims Only, FYTD

FINANCIAL SERVICES MAY UPDATES

FY 2023-24 Budget Process Updates

- Finished meeting with Departments
- Balanced Non-General Fund Budgets
- Received Budget Submittal from Property Appraiser
- Preparing Budget pages and presentations for BoCC Budget Workshops
 - Scheduled June 5, June 12, June 19

Purchasing

- 1,117 Invoices
- 645 P-Card Transactions
- 51 Purchase Orders

Open Solicitations:

- Branding Creative Services and Media Buying – Under evaluation. Opened 05.25.23
- SHIP Contractor RSQ – Under evaluation. Opened 05.26.23
- Design for Bulow Creek – Under evaluation. Opened 06.07.23
- Landscape & Ground Maintenance – Awarded. Will go to the Board 06.19.23