



Flagler County Board of County Commissioners Meeting Agenda

June 19, 2023 • 5:00 p.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions:** None
 - 4b) **Proclamations:** None
 - 4c) **Presentations:**
 - 1) **Airport Quarterly Updated** (*Presented by Roy Sieger, Airport Director*)
 - 2) **State of the Library** (*Presented by Holly Albanese, Library Director and Chief of Special Projects*)
 - 3) **Parks Master Plan Update** (*Presented by Michael Lagasse, Public Lands and Natural Resource Manager*)
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Disbursement Report for Week Ending May 19, 2023
 - 2) Disbursement Report for Week Ending May 26, 2023
 - 6b) **Clerk: Approval of Board Meeting Minutes:** None
 - 6c) **Sheriff: Law Enforcement Trust Funds:**
 - 1) **Approval to Continue the Annual Participation in the Edward Byrne Justice Grant Program (JAG)-Local Solicitation:** Request the Board approve and authorize the Chair or County Administrator as applicable to execute the grant agreement, if awarded, and any other documentation associated with implementation of the grant approved to form by the County Attorney. (*Requested by the Flagler County Sheriff's Office*)

- 2) **Request to Participate in the FY23 Virtual Reality De-escalation Site Base Initiative Grant:** Request the Board approve and authorize the Chair or County Administrator as applicable to execute the application documents. *(Requested by the Flagler County Sheriff's Office)*

7. Consent: BOCC Departments:

- 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) **Approval of CareerSource Flagler/Volusia Appointment of Board Members:** Request the Board approve the appointments and reappointments of CareerSource Flagler Volusia Board Members. *(Requested by CareerSource Flagler/Volusia and County Administration)*
- 7-c) **Approval of (i) Amendment #1 to E911 GIS Software as a Service Agreement with Michael Baker International, Inc.; and (ii) General Services Administration Agreement with DATAMARK, the Public Safety Division of Michael Baker International, Inc.:** Request the Board to authorize the Chair to execute Amendment 1 to the Datamark Software as a Service Agreement and entry of a contract with DATAMARK for GIS Software Testing and Improvement. *(Requested by Michael Tucker, Fire Chief/E911 Coordinator)*
- 7-d) **Consideration of an Amendment to the Fiscal Year 2022-23 Budget to Recognize Revenues from the Law Enforcement Trust Fund (Fund 1106):** Request the Board approve the Unanticipated Revenue Resolution. *(Requested by E. John Brower, Financial Services Director)*
- 7-e) **Approval of Bid Award 23-036B to BrightView Landscape Services, Inc. for Landscape and Grounds Maintenance and Approval of the Contract:** Request the Board 1) approve Bid Award 23-036B for Landscape and Grounds Maintenance to BrightView Landscape Services, Inc. at an Estimated Annual Cost of \$223,860.00 for a period of two (2) years with the option to renew for two (2) additional, two (2) year terms if mutually agreed upon by the parties and 2) approve the Contract for Landscape and Ground Maintenance for 23-036B and authorize the Chair to execute the Contract as approved to form by the County Attorney. *(Requested by Robert Rounds, Procurement & Contract Services Manager)*
- 7-f) **Consideration of Contract Extension Renewal with Florida Combined Life Insurance Company, Inc. (FCL) to Continue to Provide our Group Dental Benefits for Flagler County and Constitutional Office Employees, Dependents, and Retirees:** Request the Board approve a contract extension with Florida Combined Life Insurance Company, Inc. for a period of two (2) years beginning October 1, 2023, through September 30, 2025. Authorize the Chair to execute the renewal contract as approved to form by the County Attorney and approved by the County Administrator. *(Requested by Pam Wu, Human Resources Director and Robert Rounds, Procurement & Contract Services Manager)*
- 7-g) **Adoption of a Resolution Setting the Solid Waste Fee:** Recommend the Board approve the Resolution setting the Solid Waste. *(Requested by Adam Mengel Growth Management Director and Mike Dickson, General Services Director)*
- 7-h) **Consideration of Funding Agreement with FEMA for Hurricane Nicole through the Federal Disaster Grant Assistance Program:** Request the Board approve the grant

agreement and resolution authorizing the County Administrator to execute the grant agreement as approved to form by the County Attorney and authorize the Chair to sign the Delegation of Authority Letter. *(Requested by E. John Brower, Financial Services Director)*

7-i) Consideration to Overhaul and Upgrade our Current Website using a New Platform and Technologies Provided by the "Granicus Government Experience Cloud": Request the Board approve the agreement with Granicus, LLC to refresh the county website. *(Requested by Matthew Rivera, Chief Information Officer)*

7-j) FY23/24 Application to the Commission for the Transportation Disadvantaged (CTD) for the Annual Trip and Equipment Grant in the Amount of \$578,598 for Public Transportation Operating funds: Request the Board approve the Resolution authorizing the County Administrator to execute and submit the application for the FY23/24 Transportation Disadvantaged Trust Fund Grant Program. *(Requested by Mike Dickson, General Services Director and Pia Thomas, Transportation Manager)*

7-k) Consideration of an Underground Easement (Business) Agreement between Flagler County and Florida Power & Light Company, at the Flagler Executive Airport: Request the Board approve the Underground Easement (Business) Agreement between Flagler County and Florida Power & Light Company, at the Flagler Executive Airport. *(Requested by Roy Sieger, Airport Director)*

7-l) Consideration of Renewal Contract with our Current Pharmacy Benefit Manager (PBM), OptumRx: Request the Board approve the Contract with NFP Rx Solutions, MFB Financial, Inc. and Flagler County for Pharmacy Benefit Management Services as approved to form by the County Attorney. Request the Board to approve the contract with OptumRx, for a period of three (3) years beginning October 1, 2023, and authorize the Chair to execute a contract as approved as to form by the County Attorney and approved by the County Administrator. *(Requested by Pam Wu, Human Resources Director and E. John Brower, Financial Services Director)*

7-m) Approval of Lease Agreement between Flagler County and the Florida State Guard (FSG) for County-owned Property, in Order that FSG may Construct and Operate a Training Facility, and Undertake Activities Deemed Necessary During a Declared Emergency: Request the Board approve the Lease Agreement between Flagler County and the Florida State Guard. *(Requested by Jorge Salinas, Deputy County Administrator)*

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) Adoption of a Resolution to Vacate a Portion of the Plat of the Daytona North Subdivision, Relocating a 5 Foot Wide Easement between Lots 9 and 11 in Block 54 in the MH-1 (Rural Mobile Home) Zoning District – David and Jordan Cronk, Husband and Wife – Parcel #13-12-28-1800-00540-0090 and 13-12-28-1800-00540-0110: Request the Board adopt the resolution for the vacation of the five foot wide blanket easement lying on each side of the common lot line between Lots 9 and 11, Block 54, and relocating the blanket easement as a ten foot wide blanket easement (totaling 15 feet wide) along the North lot line of Lot 9, Block 54, and as a ten foot wide blanket easement (totaling 15 feet wide) along the South lot line of Lot 11, Block 54, according to the plat of Daytona North subdivision, Map Book 10, Page 1, of the Public Records of Flagler County, Florida. *(Request by Adam Mengel, Growth Management Director)*

9. Public Hearings: *Public Hearings will be heard after 5:30 p.m.*

9-a) LEGISLATIVE – Request for Approval on Second Reading and Adoption of an Ordinance Amending Chapters 8 and 9 of the Flagler County Code of Ordinances Related to the Building Code and Code Enforcement: Options for the Board: The Board finds that the ordinance amending the Code of Ordinances related to the building code and code enforcement furthers the implementation of the County's Strategic Plan, is appropriate, and is in the best interest of the public: 1) Approves the ordinance on second reading and adopts the ordinance; or 2) Denies the on second reading and does not adopt the ordinance or 3) Continues the second reading and adoption of the ordinance to a time and date certain.

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.