

Parks & Recreation

1769 E. Moody Blvd. Bldg 5
Bunnell, FL 32110



www.flaglercounty.gov

Phone: (386)313-4020

Fax: (386)313-4120

FLAGLER COUNTY PARKS & RECREATION ADVISORY BOARD REGULAR MEETING

DATE AND TIME: WEDNESDAY May 24, 2023
LOCATION: Government Service Building
1769 E. Moody Blvd Bunnell, FL 32110
Bldg#2, First Floor Conference Room

- 1) CALL MEETING TO ORDER
- 2) PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE
- 3) MINUTES: from the March 22nd, meeting
- 4) Consent Agenda
 - a) Requests for use :
 - i) FYAA - Cattleman’s Hall
 - ii) Friends of Washington Oaks State - HCC
 - iii) Trinity Presbyterian Church / BSA Troop #281 - Cattleman’s Hall
 - b) Fee Wavier Requests :
 - i) FYAA 2023 Season Beef & Beer Fundraiser – Cattleman’s Hall
 - ii) Friends of Washington Oaks State Park Annual Meeting - HCC
 - iii) Trinity Presbyterian Church / BSA Troop #281 Raingutter Regatta Pot Luck Lunch – Cattleman’s Hall
 - c) Discussion of fee waivers & deposits

Andy Dance
District 1

Greg Hansen
District 2

David Sullivan
District 3

Leann Pennington
District 4

Donald O’Brien Jr.
District 5

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- 5) Staff Members time
- 6) Board Members time
- 7) Public Comment time
- 8) Adjourn meeting.

PLEASE TAKE NOTE THAT INDIVIDUAL COMMISSIONERS OF THE BOARD OF COUNTY COMMISSIONERS MAY ATTEND THIS MEETING. THE COMMISSIONERS WHO ATTEND WILL NOT TAKE ACTION OR TAKE ANY VOTE AT THIS MEETING. THIS IS NOT AN OFFICIAL MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF FLAGLER COUNTY. THIS NOTICE IS BEING PROVIDED TO MEET THE SPIRIT OF THE SUNSHINE LAW TO INFORM THE PUBLIC THAT COMMISSIONERS MAY BE PRESENT AT THESE DISCUSSIONS.

PURSUANT TO SECTION 286.0105 OF FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISIONS MADE BY THE BOARD, AGENCY OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT A VERBATIM RECORD OF

THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE MEETINGS SHOULD CONTACT THE PARKS AND RECREATION DEPARTMENT AT (386) 313-4020 AT LEAST 48 HOURS PRIOR TO THE MEETING.

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FACILITIES USAGE APPLICATION

Name of Activity/Event _____

Primary Contact Name _____

Phone # _____

Address _____

City _____ State _____ Zip _____

Email Address _____

Secondary Contact Name _____ Phone # _____

Email Address _____

Park Reserved _____

Beginning Date _____ Ending Date _____

Beginning Time _____ Ending Time _____

Please note that all Parks and Facilities open at 8am and close at 11:00pm. Princes Place Preserve opens 7:00am and closes at 6:00pm. Please be sure to allow set up/clean up time along with the event time.

Andy Dance
District 1

Greg Hansen
District 2

David Sullivan
District 3

Joe Mullins
District 4

Donald O'Brien, Jr.
District 5

Expected maximum number of persons on site at any one time _____

Is this a fundraiser? Yes No Funds raised for _____

Are you charging a fee? Yes No

Will merchandise, food or beverages be sold at the event? Yes No

If yes, by whom? _____

Do you plan on bringing any vendors/large items into the facility? Yes No

Will alcohol be used/sold/served? Yes No

Will there be signs and banners to advertise this event? Yes No

Do you have any need for electric if available? Yes No

If yes, what will it be used for? _____

Will amplified sound equipment or live band be used? Yes No

Speaker/Microphone? Yes No

Electrical Hook-ups? Yes No

*All organizations and customers using special equipment (electricity/generator, bounce house, etc) will be required to provide Certificate of Insurance, General Liability for \$1,000,000.00 showing the following as additional insured and certificate holder:

Flagler County Board of County Commissioners

1769 E Moody Blvd

Bunnell, FL 32110

[] See attached checklist for required information that must accompany application

Deposit and Fees :

All fees must be made payable to the Flagler County Board of County Commissioners prior to use of the facility, payments may be made by check, cash, money order or credit card. Online payments must be made by credit card only, and be paid in full at the time of the reservation. The deposit fee will be returned by mail to the user approximately forty-five (45) to sixty (60) days after the use date. The fee and security deposit will be refunded if the reservation is cancelled seven (7) days prior to the use date.

The pavilion/ building should be left in the same condition as it was found on the day of use to ensure deposit refund. The security deposit will not be returned until all keys have been returned (if applicable). No key shall be duplicated. Please Do Not use bleach to clean anything, as this damages floors/surfaces. Please Do Not staple or tack anything to the facilities interior/exterior. User may not enter facility prior to use date.

****Persons renting the Community Centers or Pavilions should be aware that those are two separate facilities that can be rented by different parties. If you intend to use the exterior facilities of the Community Centers during your event, you must also rent the pavilion****

In consideration of the privilege herein granted, the user and guests will not claim any damages from Flagler County its officials, employees and agents in connection with or on account of any injuries or damages arising in or on the above referenced property while being used, including the users, members, guests or invitees and user further agrees to indemnify and hold harmless Flagler County its officials, employees and agents from claims and/or damages in connection with the use of the property by the user or its members, guests or invitees.

Alcoholic Beverages :

Alcoholic beverages are not permitted on the premises except for organized functions at which the group is private and the event is not open to the public. No alcoholic beverages may be sold on site unless approval has been given with submission of permit from the County. If Alcohol consumption is planned at the event, the user group must first file for a special permit with the Parks & Recreation Department. A permit fee of \$50.00 will be charged in addition to the user fee.

I agree to abide by the alcoholic beverage rules and I further understand that I can receive a citation for breaking this law. Ordinance #86-8.

I acknowledge and agree as the applicant for usage of the facility noted on this permit all usage of the facility will be in compliance with Flagler County Municipal Code Article 1.Sec. 23 and the applicable codes of the jurisdictional municipality where the applied for facility is located.



Individual/Group Signature

Date

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**FLAGLER
COUNTY**
FLORIDA

www.flaglercounty.org

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Fundraiser/Fee Waiver Application

Name of Organization Flagler Youth Athletic Association

Non-profit? yes No *If yes, please provide a copy
501c

Primary Contact Wilma Haston

Address 18 Pinto Lane Palm Coast Fl 32164

Phone # 330-749-4672

Type of Activity 2023SeasonFundraising

Date(s) Requested 05/13/23 and 08/05/23

Location Cattleman's Hall

Charity Receiving Funds _____

Percentage of Proceeds going to Charity _____

Amount of Funds Collected _____

A report of the amount of funds must be submitted to the Parks and Recreation Department within 30 days after the event.

**Andy Dance
District 1**

**Greg Hansen
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Fee Waiver Application

Name of Organization Friends of Washington Oaks State Park

Non-profit?
501c

yes

No

*If yes, please provide a copy

Primary Contact Lacey G Crowley

Address 31 Deerfield CT

Phone # 386-446-2671

Type of Activity Annual Meeting at Hammock Community Center

Date(s) Requested 4/4/24 (and for future Friends meetings)

Location Hammock Community Center

Signature Lacey G. Crowley

Date May 6, 2023

Greg Hansen
District 2

David Sullivan
District 3

Leann Pennington
District 4



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 01/18

| | | | |
|--------------------|----------------|-----------------|------------------------|
| 85-8012687858C-2 | 12/31/2019 | 12/31/2024 | 501(C)(3) ORGANIZATION |
| Certificate Number | Effective Date | Expiration Date | Exemption Category |

This certifies that

FRIENDS OF WASHINGTON OAKS GARDENS
STATE PARK INC
6400 N OCEAN SHORE BLVD
PALM COAST FL 32137-2415

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

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Fee Waiver Application

Name of Organization _____

Non-profit? _____yes _____No *If yes, please provide a copy
501c

Primary Contact _____

Address _____

Phone # _____

Type of Activity _____

Date(s) Requested _____

Location _____

Signature Andrew Hardesty Date _____

Andy Dance
District 1

Greg Hansen
District 2

David Sullivan
District 3

Leann Pennington
District 4

Donald O'Brien, Jr.
District 5



Consumer's Certificate of Exemption

DR-14
R. 01/18

Issued Pursuant to Chapter 212, Florida Statutes

| | | | |
|--------------------|----------------|-----------------|--------------------------|
| 85-8012585637C-4 | 05/31/2021 | 05/31/2026 | RELIGIOUS-PHYSICAL PLACE |
| Certificate Number | Effective Date | Expiration Date | Exemption Category |

This certifies that

TRINITY PRESBYTERIAN CHURCH USA INC
156 FLORIDA PARK DR N
PALM COAST FL 32137-8317

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



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R. 01/18

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