



Flagler County Board of County Commissioners Meeting Agenda

April 17, 2023 • 5:00 p.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions:** None
 - 4b) **Proclamations:**
 - 1) **Crime Victims Rights Week – April 23-29, 2023** (*Requested by the Family Life Center*)
 - 2) **Volunteer Week for Meals on Wheels – April 16-22, 2023** (*Requested by Joseph Hegedus, Health and Human Services Director*)
 - 3) **National Volunteer Month – April 2023** (*Requested by Flagler Volunteer Services*)
 - 4) **National Library Week – April 23-29, 2023** (*Requested by Holly Albanese, Library Director*)
 - 4c) **Presentations:**
 - 1) **National Library Week Presentation** (*Requested by Holly Albanese, Library Director*)
 - 2) **Flagler County Housing Forum Update** (*Requested by the Affordable Housing Advisory Committee*)
 - 3) **Engineering Project Update** (*By Faith Alkhatib, County Engineer*)
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Disbursement Report for Week Ending March 24, 2023
 - 2) Disbursement Report for Week Ending March 31, 2023
 - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) March 20, 2023 Workshop
 - 2) March 20, 2023 Regular Meeting

6c) Sheriff: Consideration to Apply for the Targeted Violence and Terrorism Prevention Grant Program from The Department of Homeland Security (DHS): Request the Board approve the application submittal. If awarded, any agreements, certifications or other documents required to be executed by the County will be brought back to the Board for approval. *(Requested by the Flagler County Sheriff's Office)*

7. Consent: BOCC Departments:

7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability: Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*

7-b) Tourist Development Council Reappointment Request: Request the Board approve the reappointment of Mr. Stephen Baker to the Tourist Development Council in the category of "Involved in the Tourist Industry" for a four-year term. *(Requested by Amy Lukasik, Tourism Director)*

7-c) Approval of Selection of Inspire Placemaking Collective, Inc., of Orlando as the Comprehensive Plan Update Consultant under RFP #23-001P: Request the Board approve the award of RFP #23-001P to Inspire Placemaking Collective, Inc., for the Comprehensive Plan update for an amount not to exceed \$239,273 and authorize staff to negotiate a contract with Inspire. Staff will bring the contract to the Board for approval at a future meeting. *(Requested by Robert Rounds, Purchasing Manager)*

7-d) Letter of Support for the East Central Florida Regional Planning Council Participation in the EPA Climate Pollution Reduction Grants Program: Formula Grants for Planning.: Request the Board authorize the chair to sign a letter of support. *(Requested by Michael Lagassé, Public Lands and Natural Resources Manager)*

7-e) Amended Subcontract with Flagler Cares, Inc. to Support an Opioid Addiction Stabilization Program in Flagler County: Request the Board approve the amendment to the original subcontract with Flagler Cares, Inc. to allow for a change in the new end date of subcontract term. *(Requested by Michael Tucker, Fire Rescue Chief)*

7-f) Consideration of CareerSource Flagler/Volusia's Application for Subsequent Local Workforce Area Designation for July 1, 2023 through June 30, 2024: Request the Board authorize the Chair to execute the Local Workforce Development Area Designation. *(Requested by Administration)*

7-g) Request Approval of an Unanticipated Revenue Resolution Related to the Land Management Hominy Branch Grants Phase I and Phase II: Request the Board ratify the Hominy Branch Agreements and approve the Unanticipated Revenue Resolutions. *(Requested by Michael Lagassé, Public Lands and Natural Resources Manager)*

7-h) Consideration and Approval of Final Ranking of Request for Statement of Qualifications RSQ 23-009Q for Professional Construction Engineering & Inspection Services for Flagler Central Commerce Parkway Connector – Bunnell Project: Request the Board approve the Selection Committee final ranking of Request for Statement of Qualifications 23-009Q, Professional Services for Professional Construction Engineering & Inspection Services for the Flagler Central Commerce Parkway Connector – Bunnell project and authorize staff to negotiate a contract with Consor Engineering. Upon final

completion of negotiations, staff will bring the contract to the Board for approval.
(Requested by Robert Rounds, Purchasing Manager)

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) Parks and Recreation Advisory Board Appointments: Request the Board approve the appointment/reappointment of two members to the Parks and Recreation Advisory Board for two-year terms. (Requested by Frank Barbuti, Parks)

8-b) Adoption of a Resolution to Vacate a Portion of the Plat of the Deerfield Trace Subdivision in the PUD (Planned Unit Development) Zoning District within the Hunter's Ridge Development of Regional Impact (DRI) – Applicant: Steven R. Buswell, P.E., R.L.A., with Parker Mynchenberg & Associates, Inc./Owner: Stephen J. Thompson, as Manager of Royal Lions Gate, LLC – 16 Deerfield Court; Parcel #22-14-31-0258-0000-0080: Request the Board adopt the resolution for the vacation of the portion of the plat described as the fifteen foot wide drainage easement lying on the southerly side of the North (left) side lot line of Lot 8, Deerfield Trace, as recorded in Map Book 39, Pages 97 and 98, Public Records of Flagler County, Florida. (Requested by Adam Mengel, Growth Management Director)

8-c) QUASI-JUDICIAL – Application #3329 – Request for Final Plat Approval and Acceptance of Maintenance and Performance Bonds for Groveside at Ormond Station. Parcel No. 22-14-31-0000-01010-0091; 39.84+/- acres. Owner: ADJ Hunters Ridge, LLC; Agent: Taylor Tropf, Project Manager, American Surveying & Mapping, Inc. (Project #2022090029): Options for the Board: The Board finds that the final plat for Groveside at Ormond Station is consistent with: the PUD Site Development Plan; the Comprehensive Plan; the Land Development Code; and the Hunter's Ridge Development of Regional Impact (DRI) Development Order (D.O.) and Approves; Denies or Continues. (Requested by Adam Mengel, Growth Management Director)

9. Public Hearings: *Public Hearings will be heard after 5:30 p.m.*

Quasi-Judicial Process: *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

Time limits will be observed:

- *Staff – 10 minute presentation.*
- *Applicant – 15 minute presentation (unless time extended by consensus of Board).*
- *Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.*
- *Applicant Rebuttal and Closing Staff Comments – 10 minutes each.*

9-a) QUASI-JUDICIAL – Application #3339 – Request to amend Special Exception for 14 Townhomes to allow 16 Single Family Detached Lots in the R/C (Residential/limited commercial) District at 6645 North Oceanshore Boulevard. Parcel #37-10-31-1550-0000-0220; 3.87+/- acres. Owner: Consolidated Capital Funding II, LLC/Applicant: Michael D. Chiumento, III, Esquire (Project # 2022120002): Options for the Board: The Board of County Commissioners may: Approve with conditions; Deny; or Continue. (Requested by Adam Mengel, Growth Management Director)

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not of the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.