

# Parks & Recreation

1769 E. Moody Blvd. Bldg 5  
Bunnell, FL 32110



[www.flaglercounty.gov](http://www.flaglercounty.gov)

Phone: (386)313-4020

Fax: (386)313-4120

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## FLAGLER COUNTY PARKS & RECREATION ADVISORY BOARD REGULAR MEETING

DATE AND TIME: WEDNESDAY March 22, 2023  
LOCATION: Government Service Building  
1769 E. Moody Blvd Bunnell, FL 32110  
Bldg#2, First Floor Conference Room

- 1) CALL MEETING TO ORDER
- 2) PLEDGE OF ALLEGIANCE – MOMENT OF SILENCE
- 3) MINUTES: from the January 25, 2022, meeting
- 4) Consent Agenda
  - a) Requests for Use:
    - i) FYAA BOD Meeting – Espanola Park
    - ii) FYAA - Fall Football Season 2023 – Wadsworth Park
    - iii) FYAA - Fall Cheer Season 2023 – Wadsworth Park
    - iv) Move to Improve Flagler Kentucky Derby Fundraiser – Pellicer C.C.
    - v) Alpha Women’s Center – Hidden Trails C.C.
  - b) Fee Wavier Requests
    - i) FYAA BOD Meeting Fee Waiver
    - ii) FYAA Fall Football Season 2023 Fee Waiver
    - iii) FYAA Fall Cheer Season 2023 Fee Waiver

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**Andy Dance**  
District 1

**Greg Hansen**  
District 2

**David Sullivan**  
District 3

**Leann Pennington**  
District 4

**Donald O’Brien Jr.**  
District 5

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Fee Waiver Requests continued

iv) Move To Improve Flagler- Kentucky Derby Fundraiser Fee Waiver

v) Alpha Women's Center Fee Waiver

5) Staff Members time

6) Board Members time

7) Public Comment time

8) Adjourn meeting.

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PLEASE TAKE NOTE THAT INDIVIDUAL COMMISSIONERS OF THE BOARD OF COUNTY COMMISSIONERS MAY ATTEND THIS MEETING. THE COMMISSIONERS WHO ATTEND WILL NOT TAKE ACTION OR TAKE ANY VOTE AT THIS MEETING. THIS IS NOT AN OFFICIAL MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF FLAGLER COUNTY. THIS NOTICE IS BEING PROVIDED TO MEET THE SPIRIT OF THE SUNSHINE LAW TO INFORM THE PUBLIC THAT COMMISSIONERS MAY BE PRESENT AT THESE DISCUSSIONS.

PURSUANT TO SECTION 286.0105 OF FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISIONS MADE BY THE BOARD, AGENCY OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT A VERBATIM RECORD OF

THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE MEETINGS SHOULD CONTACT THE PARKS AND RECREATION DEPARTMENT AT (386) 313-4020 AT LEAST 48 HOURS PRIOR TO THE MEETING.



# Parks and Recreation Advisory Board

Meeting Location:  
Government Services Building, First Floor Conference Room  
1769 E Moody Blvd, Bunnell, FL 32110

## Regular Meeting Agenda Wednesday, January 25, 2023 at 10:00 AM

### 1) Roll Call 10:00am

**Attended: Arnold Levine, Reginald Kirven, Michael Dembosz, Arthur Kuepper, Robert Knapp, Rick Belhumeur, Gary Johnson**

### 2) Pledge of Allegiance

### 3) Review and Approval of Minutes: January 25, 2023 minutes

### 4) Consent Agenda

#### a) Requests for Use:

- i) Matanzas High School Beach Volleyball – Wadsworth Park Beach Volleyball Courts
- ii) Babe Ruth Baseball – Spring Season – FCRA
- iii) Flagler Senior Softball 65+ – Spring Season – FCRA
- iv) Flagler Senior Softball 50+ – Spring Season – FCRA
- v) Wadsworth Senior Softball – Spring Season – Wadsworth
- vi) Flagler County Roughriders - Fairgrounds
- vii) Spirit Life Church – Service – St. Johns Community Center
- viii) First Baptist Christian Academy – Baseball Season – FCRA
- ix) First Baptist Christian Academy – Softball Season - FCRA
- x) Flagler PAL – Baseball – FCRA
- xi) Flagler PAL – Softball – FCRA
- xii) FPC Patriots – Football – Wadsworth
- xiii) Spirit Life Church – Financial Classes – St. Johns Community Center
- xiv) Palm Coast Little League Softball – Spring Season – FCRA
- xv) Flagler County Youth Soccer Association Spring Season – Wadsworth
- xvi) Flagler Fury Softball – Spring Season – FCRA

**Motion 1st by:** Flagler PAL – Baseball – Spring Season FCRA

**Motion by:** Arthur Kuepper

**Motion 2nd by:** Rick Belhumer

**Vote:** Motion approved by 7-0

#### b) Fee Waiver Requests:

- i) Matanzas High School Beach Volleyball – Wadsworth Park Beach Volleyball Courts
- ii) Babe Ruth Baseball – Spring Season – FCRA
- iii) Flagler Senior Softball 65+ – Spring Season – FCRA
- iv) Flagler Senior Softball 50+ – Spring Season – FCRA
- v) Wadsworth Senior Softball – Spring Season – Wadsworth
- vi) Flagler County Roughriders - Fairgrounds

Andy Dance  
District 1

Greg Hansen  
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Donald O'Brien Jr.  
District 5

- vii) Spirit Life Church – Service – St. Johns Community Center
- viii) First Baptist Christian Academy – Baseball Season – FCRA
- ix) First Baptist Christian Academy – Softball Season - FCRA
- x) Flagler PAL – Baseball – FCRA
- xi) Flagler PAL – Softball – FCRA
- xii) FPC Patriots – Football – Wadsworth
- xiii) Spirit Life Church – Financial Classes – St. Johns Community Center
- xiv) Palm Coast Little League Softball – Spring Season – FCRA
- xv) Flagler County Youth Soccer Association Spring Season – Wadsworth
- xvi) Flagler Fury Softball – Spring Season – FCRA
- xvii) Flagler Arrows Baseball – Spring Season FCRA

**Motion:** Motion to Approve

**Motion by:** Rick Belhumer

**Motion 2nd by:** Arthur Kuepper

**Vote:** Motion approved by 7-0

#### 5) E-Bikes in Flagler Parks

#### 6) Staff Comments

**Frank Barbuti** – Gave update that Jim Sawgrass is taking over the event, but that the committee is still invited to attend and assist at Parks Booth for that event. Land Management is doing prescribed burns currently at Princess Place. Mala Compra Park is currently being used as the beach access for the current dune restoration program. Princess Place Preserve is currently working on adding Moody Camp sites to allow more people the ability to camp and enjoy the park.

#### 7) Committee Comments - None

#### 8) Public Comment

**Sharon Ragsdale** – Asked about repairs to Wadsworth Park Tennis Court Fence. Asked about turning the tennis courts at Wadsworth – Frank Barbuti answered her questions

**Angela Smith** – Asked about her summer camp program and how to go about getting information about the community centers and availability of use – Craig Lenniger got her email information and said he would send her the information and be happy to help her with the process

**Forrest Hahn** – Babe Ruth Baseball – Presented about smoking in the parks and issues he was having at the baseball fields during his practices and games. He mentioned HB105 and the laws in Alvedo, FL and that Flagler Beach banned smoking on their beaches as well.

Handouts have been submitted to the records that Mr Hahn shared with the committee

**Motion:** Support an Ordinance banning smoking/Vaping in all Flagler County Parks

**Motion by:** Rick Belhumer

**Motion 2nd by:** Michael Dembosz

**Vote:** Motion Approved 7-0

#### 9) Adjournment 11:08pm

**Motion:** Motion to Adjourn

**Motion by:** Rick Belhumer

**Motion 2nd by:** Robert Knapp

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# Parks & Recreation

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Phone: (386)313-4020

Fax: (386)313-4120

## FACILITIES USAGE APPLICATION

Name of Activity/Event 2023 Board Meetings

Primary Contact Name Wilma Haston

Phone # 330-749-4672

Address 18 Pinto Lane

City Palm Coast State FL Zip 32164

Email Address flagleryaa@gmail.com

Secondary Contact Name \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Park Reserved Espanola Community Center

Beginning Date 02/21/23 Ending Date 12/12/23

Beginning Time 6pm Ending Time 10pm

Please note that all Parks and Facilities open at 8am and close at 11:00pm. Princes Place Preserve opens 7:00am and closes at 6:00pm. Please be sure to allow set up/clean up time along with the event time.

**Andy Dance**  
District 1

**Greg Hansen**  
District 2

**David Sullivan**  
District 3

**Joe Mullins**  
District 4

**Donald O'Brien, Jr.**  
District 5

Expected maximum number of persons on site at any one time \_\_\_\_\_

Is this a fundraiser?  Yes  No Funds raised for \_\_\_\_\_

Are you charging a fee?  Yes  No

Will merchandise, food or beverages be sold at the event?  Yes  No

If yes, by whom? \_\_\_\_\_

Do you plan on bringing any vendors/large items into the facility? \_\_\_\_\_ Yes <sup>X</sup> \_\_\_\_\_ No

Will alcohol be used/sold/served?  Yes  No

Will there be signs and banners to advertise this event?  Yes  No

Do you have any need for electric if available?  Yes  No

If yes, what will it be used for? Projector/Speaker

Will amplified sound equipment or live band be used?  Yes  No

Speaker/Microphone?  Yes  No

Electrical Hook-ups?  Yes  No

\*All organizations and customers using special equipment (electricity/generator, bounce house, etc) will be required to provide Certificate of Insurance, General Liability for \$1,000,000.00 showing the following as additional insured and certificate holder:

Flagler County Board of County Commissioners  
1769 E Moody Blvd  
Bunnell, FL 32110

[ ] See attached checklist for required information that must accompany application



**Deposit and Fees :**

All fees must be made payable to the Flagler County Board of County Commissioners prior to use of the facility, payments may be made by check, cash, money order or credit card. Online payments must be made by credit card only, and be paid in full at the time of the reservation. The deposit fee will be returned by mail to the user approximately forty-five (45) to sixty (60) days after the use date. The fee and security deposit will be refunded if the reservation is cancelled seven (7) days prior to the use date.

The pavilion/ building should be left in the same condition as it was found on the day of use to ensure deposit refund. The security deposit will not be returned until all keys have been returned (if applicable). No key shall be duplicated. Please Do Not use bleach to clean anything, as this damages floors/surfaces. Please Do Not staple or tack anything to the facilities interior/exterior. User may not enter facility prior to use date.

**\*\*Persons renting the Community Centers or Pavilions should be aware that those are two separate facilities that can be rented by different parties. If you intend to use the exterior facilities of the Community Centers during your event, you must also rent the pavilion\*\***

In consideration of the privilege herein granted, the user and guests will not claim any damages from Flagler County its officials, employees and agents in connection with or on account of any injuries or damages arising in or on the above referenced property while being used, including the users, members, guests or invitees and user further agrees to indemnify and hold harmless Flagler County its officials, employees and agents from claims and/or damages in connection with the use of the property by the user or its members, guests or invitees.

**Alcoholic Beverages :**

Alcoholic beverages are not permitted on the premises except for organized functions at which the group is private and the event is not open to the public. No alcoholic beverages may be sold on site unless approval has been given with submission of permit from the County. If Alcohol consumption is planned at the event, the user group must first file for a special permit with the Parks & Recreation Department. A permit fee of \$50.00 will be charged in addition to the user fee.

I agree to abide by the alcoholic beverage rules and I further understand that I can receive a citation for breaking this law. Ordinance #86-8.

I acknowledge and agree as the applicant for usage of the facility noted on this permit all usage of the facility will be in compliance with Flagler County Municipal Code Article 1.Sec. 23 and the applicable codes of the jurisdictional municipality where the applied for facility is located.

  
\_\_\_\_\_  
Individual/Group Signature

01/23/2023  
\_\_\_\_\_  
Date

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## FACILITIES USAGE APPLICATION

Name of Activity/Event 2023 Football Season

Primary Contact Name Wilma Haston

Phone # 330-749-4672

Address 18 Pinto Lane

City Palm Coast State FL Zip 32164

Email Address flagleryaa@gmail.com

Secondary Contact Name \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Park Reserved Wadsworth Park

Beginning Date 08/01/23 Ending Date 12/31/23

Beginning Time 5pm Ending Time 11pm

Please note that all Parks and Facilities open at 8am and close at 11:00pm. Princes Place Preserve opens 7:00am and closes at 6:00pm. Please be sure to allow set up/clean up time along with the event time.

**Andy Dance**  
District 1

**Greg Hansen**  
District 2

**David Sullivan**  
District 3

**Joe Mullins**  
District 4

**Donald O'Brien, Jr.**  
District 5

Expected maximum number of persons on site at any one time 200-500

Is this a fundraiser?  Yes  No Funds raised for \_\_\_\_\_

Are you charging a fee?  Yes  No

Will merchandise, food or beverages be sold at the event?  Yes  No

If yes, by whom? Unsure at this time

Do you plan on bringing any vendors/large items into the facility?  Yes  No

Will alcohol be used/sold/served?  Yes  No

Will there be signs and banners to advertise this event?  Yes  No

Do you have any need for electric if available?  Yes  No

If yes, what will it be used for? Lights/Speaker

Will amplified sound equipment or live band be used?  Yes  No

Speaker/Microphone?  Yes  No

Electrical Hook-ups?  Yes  No

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## FACILITIES USAGE APPLICATION

Name of Activity/Event 2023 Cheer Season

Primary Contact Name Wilma Haston

Phone # 330-749-4672

Address 18 Pinto Lane

City Palm Coast State FL Zip 32164

Email Address flagleryaa@gmail.com

Secondary Contact Name \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

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Beginning Time 5pm Ending Time 11pm

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District 1

**Greg Hansen**  
District 2

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District 3

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District 4

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District 5

Expected maximum number of persons on site at any one time 200-500

Is this a fundraiser?  Yes  No Funds raised for \_\_\_\_\_

Are you charging a fee?  Yes  No

Will merchandise, food or beverages be sold at the event?  Yes  No

If yes, by whom? Unsure at this time

Do you plan on bringing any vendors/large items into the facility?  Yes  No

Will alcohol be used/sold/served?  Yes  No

Will there be signs and banners to advertise this event?  Yes  No

Do you have any need for electric if available?  Yes  No

If yes, what will it be used for? Lights/Speaker

Will amplified sound equipment or live band be used?  Yes  No

Speaker/Microphone?  Yes  No

Electrical Hook-ups?  Yes  No

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# FACILITIES USAGE APPLICATION

Name of Activity/Event Kentucky Derby Party

Primary Contact Name Joe Turner

Phone # (386) 517-3059

Address 46 Biscayne Dr

City Palm Coast State FL Zip 32137

Email Address movetoimproveflagler@gmail.com

Secondary Contact Name Yonette Turner Phone # (386) 517-3241

Email Address yonette81@gmail.com

Park Reserved Pellicer Community Center

Beginning Date 05/06/2023 Ending Date 05/06/2023

Beginning Time 8:00 am Ending Time 11:00 pm

Please note that all Parks and Facilities open at 8am and close at 11:00pm. Princes Place Preserve opens 7:00am and closes at 6:00pm. Please be sure to allow set up/clean up time along with the event time.

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District 1

**Greg Hansen**  
District 2

**David Sullivan**  
District 3

**Leann Pennington**  
District 4

**Donald O'Brien, Jr.**  
District 5



Expected maximum number of persons on site at any one time 150

Is this a fundraiser?  Yes  No Funds raised for scholarships

Are you charging a fee?  Yes  No

Will merchandise, food or beverages be sold at the event?  Yes  No

If yes, by whom? \_\_\_\_\_

Do you plan on bringing any vendors/large items into the facility?  Yes  No

Will alcohol be used/sold/served?  Yes  No

Will there be signs and banners to advertise this event?  Yes  No

Do you have any need for electric if available?  Yes  No

If yes, what will it be used for? Music and TV's to stream the derby

Will amplified sound equipment or live band be used?  Yes  No

Speaker/Microphone?  Yes  No

Electrical Hook-ups?  Yes  No

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*Joe Turner*

Individual/Group Signature

1/24/2023

Date

# SPECIAL EVENTS REVIEW APPLICATION



## Administration

1769 E. Moody Blvd Bldg 2  
Bunnell, FL 32110

FOR USE WHEN  
COUNTY FACILITY, COUNTY SPONSORED OR CO-SPONSORED EVENT

CONTACT INFORMATION	
Name of Primary Contact Person:	Jennifer Thomann
Primary Address:	20 Airport Rd. Suite A, Palm Coast FL 32164
Primary Phone Number/email address:	386-586-0210 / jennifer@alphawomencenter.org
Applicant Status:	<input type="checkbox"/> County Facility <input checked="" type="checkbox"/> Sponsor <input type="checkbox"/> Co-Sponsor
Onsite Contact's Name:	Jennifer Thomann
Onsite Contact's Number:	386-449-9564

SPECIAL EVENT DETAILS	
Name of Event/Activity: Alpha Women's Center Community Outreach	
Is the event sponsored or co-sponsored by Flagler County? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Location of Event: Hidden Trails Community Center	
Date(s) of Event: TBD	Hours of Operation: 9-2pm
Property Owner's Name:	
Expected Event Maximum Occupancy: 10-20	Number of Persons Involved: 4

<b>The event will include</b> <i>(Check All That Apply):</i>	<input type="checkbox"/> Food or beverage sold	<input type="checkbox"/> Alcohol used/served/sold
	<input type="checkbox"/> Merchandise sold	<input type="checkbox"/> Amplified sound / Live band(s)
	<input type="checkbox"/> Prepared or cooked food	<input type="checkbox"/> Sign or banner advertisement
	<input type="checkbox"/> Fireworks / Fire or Chemical Hazards	<input type="checkbox"/> Private Security

**Description of Event:**

We want to use the Community Center to provide free diapers, baby items to mothers. We also want to provide free services - self-administered pregnancy test and sti testing. We offer emotional support to women. All of our services are free. We are a non-profit 5013c offering community outreach.

# SPECIAL EVENTS REVIEW



## SPECIAL EVENT CHECKLIST (Must accompany application)

### SITE PLAN MUST SHOW THE FOLLOWING:

*LOCATION OF ALL STRUCTURES WITH RESPECT TO THE EXISTING BUILDINGS, PROPERTY LINES, ROADS AND WALKWAYS TO INCLUDE:*

<input type="checkbox"/> Tents/detail description of size/state if fully or partially enclosed	<input type="checkbox"/> Bandstands/include all electrical hookups
<input type="checkbox"/> Grandstands/size/capacity	<input type="checkbox"/> Refreshment stands / tables
<input type="checkbox"/> Vendor booths/size and description of booths	<input type="checkbox"/> Speakers / hook up location(s)
<input type="checkbox"/> Restrooms/include number of handicap available	<input type="checkbox"/> Support vehicle locations and number of vehicles
<input type="checkbox"/> Portable toilets/number/location	<input type="checkbox"/> Vendor parking location(s)
<input type="checkbox"/> Signs/Banners (may require sign permit)	<input type="checkbox"/> Sponsor/entertainment parking location(s)
<input type="checkbox"/> Public parking area(s) / include handicap spaces / numbers	<input type="checkbox"/> Garbage / waste disposal location(s)

### MISCELLANEOUS

	Comments		
Outdoor Vehicular or Pedestrian Traffic Control		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Fire and Emergency Medical Services		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Law Enforcement Onsite		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Weather Trigger Point (5 miles)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Stages or Tents to be Erected		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
State or Federal License(S)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Indemnifications or Liability Insurance		<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Additional information consideration:**

*We would like to use the center and would primarily be inside as we connect with the women/mothers. We may have a table outside of the center with our Alpha Banner and a volunteer to give out information on our services.*

Applicant Signature <i>Jennifer Thomann</i>	Date: 5/7/23
Co Applicant Signature	Date:

**Parks & Recreation**

1769 E. Moody Blvd Bldg 5  
Bunnell, FL 32110



**FLAGLER  
COUNTY**  
FLORIDA

[www.flaglercounty.org](http://www.flaglercounty.org)

Phone: (386)313-4020

Fax: (386)313-4120

**Fee Waiver Application**

Name of Organization Alpha Women's Center

Non-profit?  yes  No \*If yes, please provide a copy  
501c

Primary Contact Jennifer Thomann

Address 20 Airport Rd, Suite A, Palm Coast FL 32164

Phone # 386-586-0210

Type of Activity sewing women + families - free diapers *self administered  
preg. tests*

Date(s) Requested TBD - monthly

Location Hidden Trails Community Center

Signature Jennifer Thomann Date 3/7/23

**Andy Dance**  
District 1

**Greg Hansen**  
District 2

**David Sullivan**  
District 3

**Joe Mullins**  
District 4

**Donald O'Brien, Jr.**  
District 5

**Parks & Recreation**

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**Fundraiser/Fee Waiver Application**

Name of Organization FYAA

Non-profit?  yes  No \*If yes, please provide a copy  
501c

Primary Contact Wilma Haston

Address 18 Pinto Lane. Palm Coast, Fl. 32164

Phone # 330-749-4672

Type of Activity Youth Sports

Date(s) Requested 02/21, 03/14, 04/11, 05/09, 06/13, 07/11, 10/10, 11/14, 11/28, 12/12

Location Espanola Community Center

Charity Receiving Funds \_\_\_\_\_

Percentage of Proceeds going to Charity \_\_\_\_\_

Amount of Funds Collected \_\_\_\_\_

**A report of the amount of funds must be submitted to the Parks and Recreation Department within 30 days after the event.**

**Andy Dance  
District 1**

**Greg Hansen  
District 2**

**David Sullivan  
District 3**

**Joe Mullins  
District 4**

**Donald O'Brien, Jr.  
District 5**

**Parks & Recreation**

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**Fundraiser/Fee Waiver Application**

Name of Organization FYAA

Non-profit?  yes  No \*If yes, please provide a copy  
501c

Primary Contact Wilma Haston

Address 18 Pinto Lane. PC, FI 32164

Phone # 330-749-4672

Type of Activity 2023 Fall Football Season

Date(s) Requested 08/01/2023-12/31/2023

Location Wadsworth Park

Charity Receiving Funds \_\_\_\_\_

Percentage of Proceeds going to Charity \_\_\_\_\_

Amount of Funds Collected \_\_\_\_\_

**A report of the amount of funds must be submitted to the Parks and Recreation Department within 30 days after the event.**

**Andy Dance**  
District 1

**Greg Hansen**  
District 2

**David Sullivan**  
District 3

**Joe Mullins**  
District 4

**Donald O'Brien, Jr.**  
District 5

# Parks & Recreation

1769 E. Moody Blvd Bldg 5  
Bunnell, FL 32110



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FLORIDA

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Fax: (386)313-4120

## Fundraiser/Fee Waiver Application

Name of Organization FYAA

Non-profit?  yes  No \*If yes, please provide a copy  
501c

Primary Contact Wilma Haston

Address 18 Pinto Lane. PC, FI 32164

Phone # 330-749-4672

Type of Activity 2023 Fall Cheer Season

Date(s) Requested 08/01/2023-12/31/2023

Location Wadsworth Park

Charity Receiving Funds \_\_\_\_\_

Percentage of Proceeds going to Charity \_\_\_\_\_

Amount of Funds Collected \_\_\_\_\_

**A report of the amount of funds must be submitted to the Parks and Recreation  
Department within 30 days after the event.**

**Andy Dance**  
District 1

**Greg Hansen**  
District 2

**David Sullivan**  
District 3

**Joe Mullins**  
District 4

**Donald O'Brien, Jr.**  
District 5



**Parks & Recreation**

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Bunnell, FL 32110



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Fax: (386)313-4120

**Fundraiser/Fee Waiver Application**

Name of Organization Move to Improve

Non-profit?  yes  No \*If yes, please provide a copy  
501c

Primary Contact Joe Turner

Address 46 Biscayne Dr, Palm Coast, FL 32137

Phone # 386-517-3059

Type of Activity Fundraisers

Date(s) Requested May 6, 2023

Location Pellicer Community Center

Charity Receiving Funds Move to Improve Flagler

Percentage of Proceeds going to Charity 70

Amount of Funds Collected TBD

**A report of the amount of funds must be submitted to the Parks and Recreation Department within 30 days after the event.**

**Andy Dance**  
District 1

**Greg Hansen**  
District 2

**David Sullivan**  
District 3

**Leann Pennington**  
District 4

**Donald O'Brien, Jr.**  
District 5



Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

MOVE TO IMPROVE FLAGER INC  
4750 E MOODY BLVD 225 227  
BUNNELL, FL 32110

Date:  
08/28/2021  
Employer ID number:  
87-1043954  
Person to contact:  
Name: Customer Service  
ID number: 31954  
Telephone: 877-829-5500  
Accounting period ending:  
December 31  
Public charity status:  
170(b)(1)(A)(vi)  
Form 990 / 990-EZ / 990-N required:  
Yes  
Effective date of exemption:  
April 14, 2021  
Contribution deductibility:  
Yes  
Addendum applies:  
No  
DLN:  
26053560001141

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

*Stephen A. Martin*

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements

# SPECIAL EVENTS REVIEW APPLICATION



## Administration

1769 E. Moody Blvd Bldg 2  
Bunnell, FL 32110

FOR USE WHEN  
COUNTY FACILITY, COUNTY SPONSORED OR CO-SPONSORED EVENT

CONTACT INFORMATION	
Name of Primary Contact Person: <u>Jennifer Thomann</u>	
Primary Address: <u>20 Airport Rd. Suite A, Palm Coast FL 32164</u>	
Primary Phone Number/email address: <u>386-586-0210/jennifer@alphawomencenter.org</u>	Applicant Status: <input type="checkbox"/> County Facility <input checked="" type="checkbox"/> Sponsor <input type="checkbox"/> Co-Sponsor
Onsite Contact's Name: <u>Jennifer Thomann</u>	Onsite Contact's Number: <u>386-449-9564</u>

SPECIAL EVENT DETAILS	
Name of Event/Activity: <u>Alpha Women's Center Community Outreach</u>	
Is the event sponsored or co-sponsored by Flagler County? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Location of Event: <u>Hidden Trails Community Center</u>	
Date(s) of Event: <u>TBD</u>	Hours of Operation: <u>9-2pm</u>
Property Owner's Name:	
Expected Event Maximum Occupancy: <u>10-20</u>	Number of Persons Involved: <u>4</u>

<b>The event will include</b> <i>(Check All That Apply):</i>	<input type="checkbox"/> Food or beverage sold	<input type="checkbox"/> Alcohol used/served/sold
	<input type="checkbox"/> Merchandise sold	<input type="checkbox"/> Amplified sound / Live band(s)
	<input type="checkbox"/> Prepared or cooked food	<input type="checkbox"/> Sign or banner advertisement
	<input type="checkbox"/> Fireworks / Fire or Chemical Hazards	<input type="checkbox"/> Private Security

**Description of Event:**

We want to use the Community Center to provide free diapers, baby items to mothers. We also want to provide free services - self-administered pregnancy test and sti testing. We offer emotional support to women. All of our services are free. We are a non-profit 5013c offering community outreach.

# SPECIAL EVENTS REVIEW



## SPECIAL EVENT CHECKLIST (Must accompany application)

### SITE PLAN MUST SHOW THE FOLLOWING:

*LOCATION OF ALL STRUCTURES WITH RESPECT TO THE EXISTING BUILDINGS, PROPERTY LINES, ROADS AND WALKWAYS TO INCLUDE:*

<input type="checkbox"/> Tents/detail description of size/state if fully or partially enclosed	<input type="checkbox"/> Bandstands/include all electrical hookups
<input type="checkbox"/> Grandstands/size/capacity	<input type="checkbox"/> Refreshment stands / tables
<input type="checkbox"/> Vendor booths/size and description of booths	<input type="checkbox"/> Speakers / hook up location(s)
<input type="checkbox"/> Restrooms/include number of handicap available	<input type="checkbox"/> Support vehicle locations and number of vehicles
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<input type="checkbox"/> Signs/Banners (may require sign permit)	<input type="checkbox"/> Sponsor/entertainment parking location(s)
<input type="checkbox"/> Public parking area(s) / include handicap spaces / numbers	<input type="checkbox"/> Garbage / waste disposal location(s)

### MISCELLANEOUS

	Comments		
Outdoor Vehicular or Pedestrian Traffic Control		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Fire and Emergency Medical Services		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Law Enforcement Onsite		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Weather Trigger Point (5 miles)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Stages or Tents to be Erected		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
State or Federal License(S)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Indemnifications or Liability Insurance		<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Additional information consideration:**

*We would like to use the center and would primarily be inside as we connect with the women/mothers. We may have a table outside of the center with our Alpha Banner and a volunteer to give out information on our services.*

Applicant Signature <i>Jennifer Thomann</i>	Date: 5/7/23
Co Applicant Signature	Date:

**Parks & Recreation**

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Fax: (386)313-4120

**Fee Waiver Application**

Name of Organization

Alpha Women's Center

Non-profit?  
501c

yes

No

\*If yes, please provide a copy

Primary Contact

Jennifer Thomann

Address

20 Airport Rd, Suite A, Palm Coast FL 32164

Phone #

386-586-0210

Type of Activity

sewing women + families - free diapers

*self administered  
preg. tests*

Date(s) Requested

TBD - monthly

Location

Hidden Trails Community Center

Signature

Jennifer Thomann

Date

3/7/23

**Andy Dance**  
District 1

**Greg Hansen**  
District 2

**David Sullivan**  
District 3

**Joe Mullins**  
District 4

**Donald O'Brien, Jr.**  
District 5