

FLAGLER BOCC

MONTHLY UPDATE



DEPARTMENTAL STATISTICS AND STATUS REPORT • FEBRUARY 2023

LIBRARY GLIMPSE

Library Services January

17,271	Visitors: Foot Traffic
399	New Borrowers Registered
31,176	Items Circulated
15,201	Database & Website Usage
4,501	Internet & Wifi Connections
2,611	Research Questions
51	In-person Events
1,085	Event Attendees
2,739	Passive Programs (Crafts, etc.)
58	Facebook Posts
35,465	Facebook Post Views
528	Photos
414	Passports
\$22,472	Revenue

New Facility - Southern Library Update

- 30% Design completed on January 23
- CMAR reconciliation scheduled Feb 21

Legislative Priorities

- House and Senate forms submitted
- Sourced Letters of Support and documentation for initiatives
- Rack cards will highlight those initiatives associated with active bills

Strategic Plan & Mandatory Training

- Employee Engagement Committee survey completed and analyzed
- Layout for Strategic Plan online-dashboard under design
- Working with departments to incorporate relevant Key Performance Indicators in dashboard

2022 Annual Plan Review

- Content and layout developed for presentation at BoCC Workshop March 6



PREPARATIONS FOR LEGISLATIVE DAY

Commissioners,

In just a few weeks the Board will travel to Tallahassee to meet with those who represent Flagler County at the state government level, with bill sponsors and supporters, lobbyists, and with agency representatives and members of the Florida Association of Counties and the Small County Coalition.

As you do each year, you will be spending critical days in Florida's capitol, just as the state Senate and House Legislative Sessions convene. Meetings with state officials are scheduled so that Flagler County may communicate support for those funding and policy initiatives which the Board has determined are in the best interest of our residents. These include initiatives that foster recovery from storm impacts, which support effective government and economic vitality, and support a way of life that is unique to Flagler County.

Local priorities developed for 2023 fall into the categories of: Public Health and Safety, Behavioral Health, Infrastructure, Community Resiliency, and Conservation and Open Spaces.

You will also have the opportunity to stress to members of the Florida Senate and House any negative impacts of current legislative initiatives, and the toll they could foreseeably take on our County and citizens – such as directives that create unfunded mandates, detrimental to quality-of-life programs.

Our State Delegation – Senator Travis Hutson and House Speaker Paul Renner – have spent time with you our Board, with Flagler's municipal leadership, and with residents who attended a public meeting in December. They have been provided with the publication: "2023 State Legislative Program", a 31-page document which outlines Flagler County's *Policy Priorities and Appropriations and State Funding Requests*.

The Board will arrive in Tallahassee with a printed executive-summary card, tying our local 'asks' to those specific pieces of legislature – by House and Senate Form number – which will come before Florida's lawmakers between March 7 and May 5, 2023.

I look forward to working alongside you in Tallahassee, as does Director Holly Albanese in her role as Legislative Liaison to the BoCC.

– Heidi Petito, County Administrator

At A Glance - January

- 983 Resident Inquiries and Assistance
- 3 Soil Tests
- 4 Pesticide Exams administered
- 399 Extension Volunteer hours

January Events

- 4H Potato Day - January 16
- Family & Consumer Sciences - Healthy for Life - January 17
- Master Gardener Workshop - PC Community Center - January 27
- Master Gardener Clinic - PC branch Public Library - January 28

Upcoming Events

- Sea Grant Climate Smart series Feb & March
- Family and Consumer Sciences Energy Efficiency programming
- Master Gardener Plant Clinics last Saturday at PC Public Library
- Master Gardener Workshops at PCCC through May

LAND MANAGEMENT UPDATES

LAND ACQUISITION COMMITTEE ENVIRONMENTALLY SENSITIVE LANDS (ESL)

- Offer/negotiation process continues with owner's representative for the **Kelly Tract**
- Working with new owners of **Kern Tract** to determine possible conservation easement sale to the County
- **Melvin Tract** and **Metcalf Tract** - conducted follow-up regarding future acquisitions

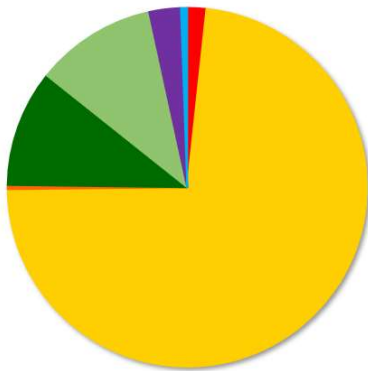
PARKS MASTER PLANNING (PMP) AND RESILIENCY PLANNING

- Coordinated withi COPC and Contractor Berry Dunn for **Public Engagement Week** (2/13-17)
- Focus Groups, Leadership Interviews, and other **Public Outreach** tasks underway for County input into PMP
- Contract with **NEFRC** to complete Resilience Planning for the County and Region; Joined NEFRC's Contractor Selection for resilience planning and vulnerability studies



FLAGLER COUNTY FIRE RESCUE

1,589 OPERATIONS JANUARY



- 1,162 ● Rescue & Emergency Medical Service (EMS)
- 27 ● Fire Group (Structure, Vehicle, Wildland)
- 9 ● Special Incident
- 0 ● Rupture / Explosion
- 45 ● False Alarm / False Call
- 173 ● Good Intent (ex: smoke, odor detected by public)
- 167 ● Service Calls
- 6 ● Hazardous Conditions

Training

- Homeschool Cooperative Career Day with 60 youth / Parents
- 3 Paramedics in Clearing Process with Medical Director
- Company Level In-Service training hours: 1,305
- EMS In-Service hours: 331
- Fire Officer hours: 78
- Live Fire training hours: 21
- CPR Classes: 19 Students

Community Paramedicine

- 22 Patient Contacts (food programs, insurance, meds)
- 44 Narcan CORE "Leave Behind" Program
- 4 Flu Vaccines for homebound residents

Fire Prevention

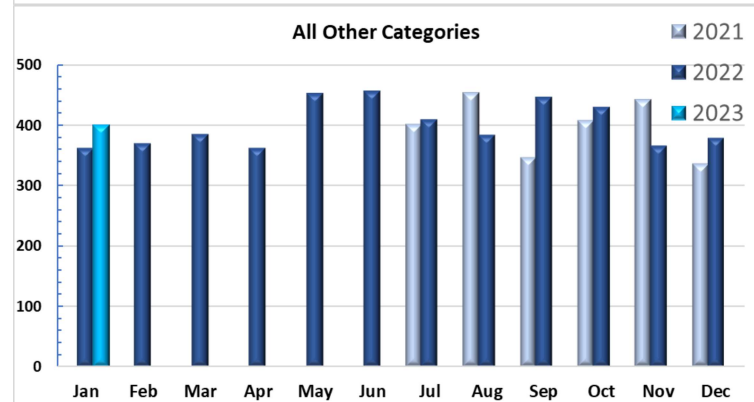
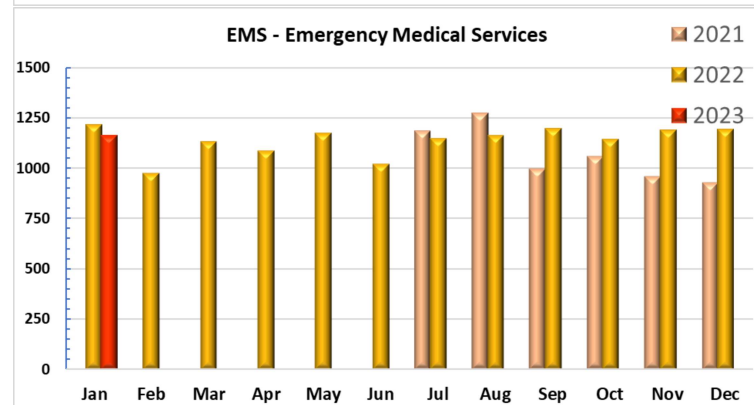
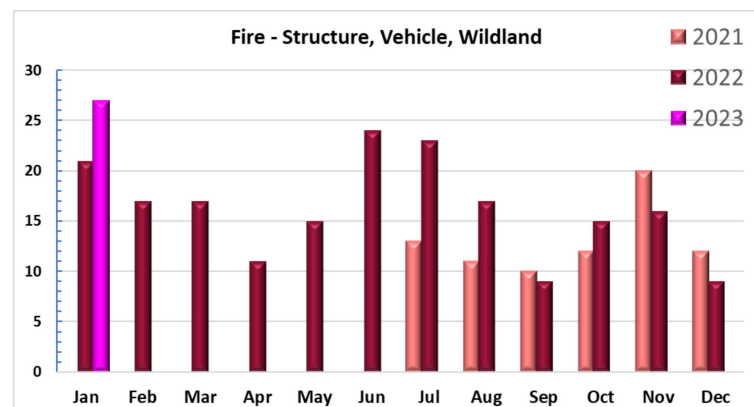
- 33 Annual Safety Inspections and Reinspections
- 41 Violations Cited
- 708,294 sq.ft. Inspected
- 3 Short Term Vacation Rentals
- 15 Plan Review/ Permit

FireFlight Operations

- 4 Air Medical
- 1 Fire Suppression
- 16 Fire Reconnaissance
- 6 LEO Support
- 1 Search and Rescue
- 3 Training

Notable Activities: Drug Stabilization Planning Meeting, CORE Community Outreach Event, and 2 Reading to the Children events. Fire Rescue provided 4 Cold Weather Shelter supports, and made more than 24 SMA Visit / Introduction Station Visits.

MONTHLY OPERATIONS



EMERGENCY MANAGEMENT SNAPSHOT

FY TOTALS through JAN 2023

- Training/Exercises Conducted: **11**
- Training/Exercise Attendees: **113**
- Outreach Events Held: **10**
- Event Attendees: **6,395**
- Radio/TV Interviews: **1**
- Radio/TV Audience Reach: **~**
- **ALERT** Flagler Notifications Sent: **62**
- **ALERT** Flagler Enrollees: **92,100**
- Social Media Followers: **26,470**

Major Events

- Continued Hurricanes Ian and Nicole Support
- Disaster Recovery Center closed 12/31/22
- COVID-19 Website closed 1/31/23

WebEOC Enhancements

- WebEOC Training Presentation

Disaster Housing Plan

- DHP Outline drafted based on input from stakeholders

Continuity of Operations Planning Program (COOP)

- Signed off on 2 COOPs
- COOP Exercise scheduled for May 2023
- Anticipate all county department COOPs to be signed off by end of February

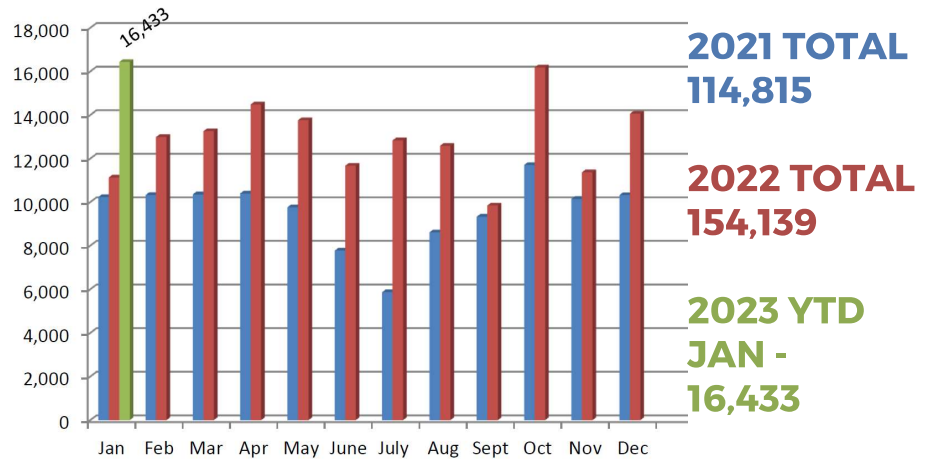
Accreditation Program - EMAP

- Self Assessment Process is ongoing - filling gaps identified

COVID-19 Support

- Distributed Test Kits
- Webpage made inactive

Air Traffic Control Tower Operations - Arrivals / Departures



FLAGLER EXECUTIVE AIRPORT UPDATES

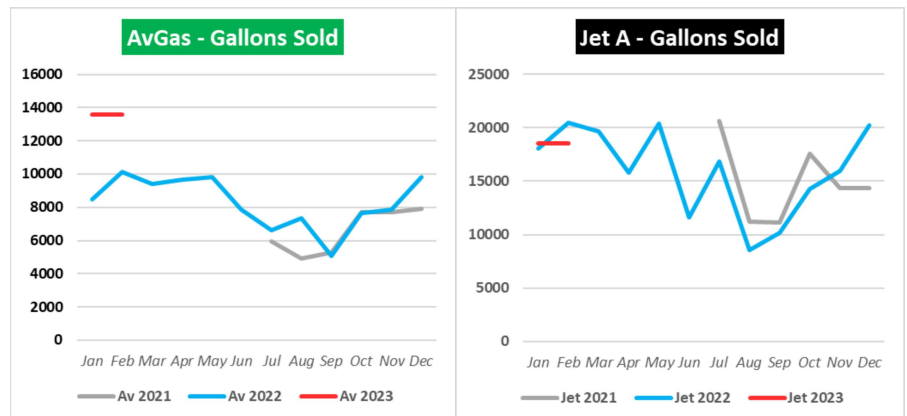
T-HANGAR CONSTRUCTION - The contractor is installing drainage pipes and structures, and preparing building pads. The first building was delivered on January 27. The contractor is working on building permit for Hangar "F". Construction will follow.

AIR TRAFFIC CONTROL TOWER EQUIPMENT - *No change*. Backup weather system: The final installation slated for December was delayed due to issues obtaining part. Installation should be completed in the next month or two once that is available.

TAXIWAY A - A Notice to Proceed was issued to GAI Consultants (Engineer) on January 16. Preconstruction meeting was held with the GAI, Halifax Paving (Contractor), Pruitt (Lighting Sub-Contractor), 4C's (Pipe and Structures Sub-Contractor) to discuss project specifics. Contractor delivering material submittals for engineer review and approval. Construction Notice to Proceed is planned for March 27.

GENERAL AVIATION TERMINAL RAMP - Halifax Paving (Contractor) is preparing for construction. Hoyle Tanner (Engineer) is in the process of approving shop drawing submittals. Once coordination is complete, NTPs will be issued. Due to the 25-week lead-time for drainage structures, it is anticipated that construction will begin by July- August of 2023.

ENTERPRISE ENTERPRISE CAR WASH FACILITY & PARKING LOT EXPANSION - The new car wash facility and parking lot project is going well. The contractor has completed the majority of the site work, which includes the installation of drainage pipes and structures, as well as the water and sanitary lines.



- **VACANCIES COMMERCIAL SPACE - 1 OFFICE @ 1,050 SQ. FT.**
- **OCCUPANCY RATE HANGARS - 100%**
- **T-HANGAR WAITING LIST - 142**

FINANCIAL SERVICES GRANTS TRACKING

Current Active Grants

- Total = 66
- Award Amount = \$109,282,511
- Reimbursed = \$55,153,544

Upcoming (\$9,183,076+/-):

- Land Mgmt | \$336k Hurricane Michael Wildfire Mitigation, N & S Malacompra Drives
- Engineering | \$8.847Mil (Ian & Nicole Emergency Recovery \$5Mil & FC Hurricane Recovery \$3.847Mil)

At this time -

- Hurricane Ian Recovery Grant - FEMA \$Unknown
- Hurricane Nicole Recovery - FEMA \$Unknown

GENERAL SERVICES

JANUARY STATS:

Fuel

- 163 maintenance field services completed, utilizing fuel truck
- 35,816.3 gallons Unleaded Gas Dispensed
- 8,351.7 gallons Diesel Fuel Dispensed

Facilities

319 Work Order requests: 256 completed;

Order Type, top categories

46	General Maintenance
36	Plumbing
20	Lighting
18	Equipment moved
16	Electrical
14	Equipment repair
14	Misc.
11	HVAC
6	Carpentry

Work Order Location, top categories

103	Sheriff's Office
89	Government Complex
42	Emergency Services
34	Parks
11	Library Services
9	Extension Services
7	Health Department
7	Airport
5	Tax Collector

GENERAL SERVICES

JANUARY STATS:

Transportation

- Trips - 6,772 (+15% from previous month)
- Miles - 56,512 (+27% from previous month)
- Applicants - 40 new applicants
- Active Customers - 2,511
- Trip Denials - 82
- Average: 23 Operators per Day

Garbage Collection Services

- 7,679 total customers (4th Quarter 2022)
- 83 New customers (4th Quarter 2022)

Road and Bridge

- 870 acres mowed
- 972 miles Roadway improved - dragged and graded
- 5,098 ft. Ditches cleaned with wheeled excavator
- 423 cubic yards added to roads
- 87 Bags Roadside Litter removed
- 2 new installations of driveway culverts &
- 1 new cross-pipe
- Tree Trimming was done Jungle Hut Rd, Colbert Ln, Sanchez Ave N, Sanchez Ave S, Weldon Way, Dawson Dr & Carolina Hwy.
- Bridge deck debris & sand removal on 12 bridges including CR 305, CR 304, Water Oak Rd, Forest Park St, Lancewood St & Avocado Blvd.
- Cleaning outfall ditches & canals in the Daytona North area with the amphibious excavator.

Parks

- 5 Special Events, 300+ attendees in January
 - Audubon Society Bird County at PPP
 - Blue Knights Chili Cook-off at Herschel King
 - FC Horseshoe Pitches Flagler Open at Old Dixie Park
 - Blue Jean & Bling Fundraiser at Cattleman's Hall
 - FPAG Annual Meeting at Pellicer Community Center
- 26 Reservations - PP Cottages / 96% occupancy
- 74 Reservations - Princess Place Group, Equestrian, and Primitive Camping
- 93 Reservations - Bull Creek RV 46% occupancy
- 18 Pavilion and 58 Community Center Reservations, countywide

Fleet

- Completed 262 work orders this month out of 270 requests (97% completion rate)
- Serviced 969 pieces of equipment (316 FCSO)

COMMUNICATIONS

News Releases January

- **19** News Releases - distributed to 100 media contacts from Jax to Orlando. Releases also appear in social media and are shared via Nextdoor (stats follow)
- **37+** pick-ups by local print, radio, TV, blogsites
- **10** WNZF radio news stories
- Coordinated with FB Photo Club and Heidi Petito's office - signage for new Pedestrian Bridge trail
- Media meetings were set for:
 - Fox 35 re: Dorian reconstruction project
 - News 13's Shawn Ricker and Kevin Connolly with Faith Alkhatib and Jonathan Lord re: 2023 recovery projects
 - Channel 6's Molly Reed, and Channel 2's Claire Metz with Faith Alkhatib re: ACOE project

Nextdoor Communications January

19 Posts

43,237 Neighbors

76,084 Views

Social Media January Campaigns

Health and Human Services 'what we do'
 Transportation spotlight
 Parks spotlight
 Engineering updates
 Road and Bridge weekly updates
 Library updates shared
 Firefighter Fridays
 Firefighter birthday posts
 Upcoming: Extension, Permitting, Library

Messaging Stats:

Government

59 Posts
9,354 Followers
108,047 Post Reach
43,047 Engagement
 Audience
25.30% Men
74.70% Women
5,127 from Flagler Municipalities

Fire Rescue

58 Posts
1,709 Followers
29,453 Post Reach
20,734 Engagement
 Audience
42.50% Men
57.50% Women
779 from Flagler Municipalities

January Notables:

Created

- **92** Graphics
- **4** Flyers
- **1** Logo

Marketing Projects

- Parks Master Planning with CoPC
- Warbirds Over Flagler

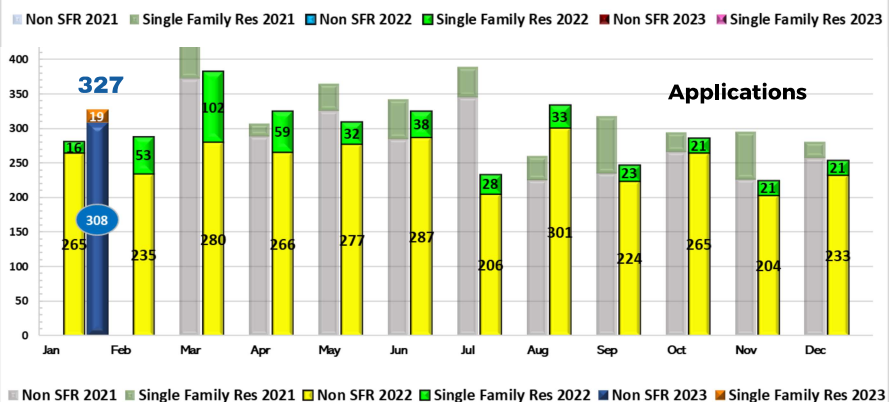
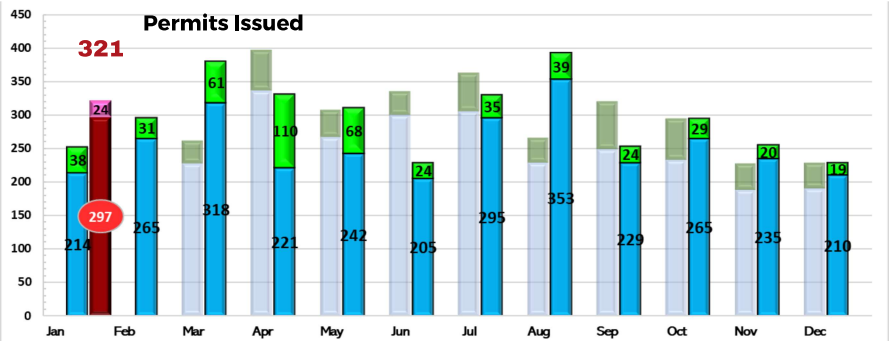
GROWTH MANAGEMENT: JANUARY

1. RFP 23-001P, Comprehensive Plan Update was advertised on January 10th. Responses due February 15th.
2. Building Inspector Boden passed the required Florida Division of State Fire Marshal test and received his Fire Safety Inspector certificate.
3. The Building Association of Florida cross training program is progressing, field work is ongoing.
4. Building Inspectors continuing the curriculum for the Fire Inspector certification.
5. Growth Management is working with the Legal Department on notification and Code amendments regarding Florida House Bill 735 which modified local contractor licensing requirements.
6. Building Inspector II position posted to replace pending retirements.
7. Implemented the CDPlus Code Enforcement mobile application for field case management.

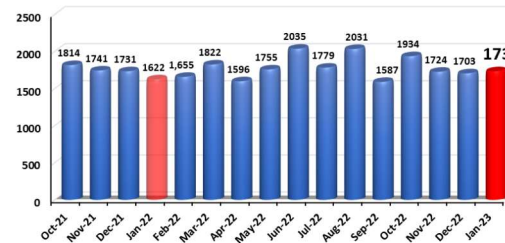
GROWTH MANAGEMENT NUMBERS

New Planning and Zoning Applications

	Total	Comp Plan Amd	Zoning/Site Plan/Plat	BTR	Buildable Lot	Short Term Rental	Zoning/FDEP Confirmation	Variance/Spec Ex Conditional Use
Jan 2023	9		1			7		1
Dec 2022	11					7		3
Nov 2022	4		4					
Oct 2022	6		3			1	1	1
Sep 2022	5		3				2	
Aug 22	12		4			3		5
July 22	12	1	2			4	3	2
June 22	8	1	3		2	1		2
May 22	3	1	1			1		
April 22	14	1	4		2	3	1	3

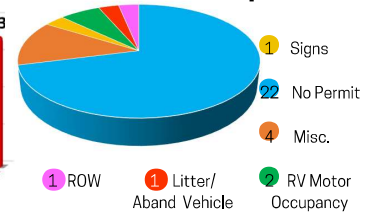


Building Inspections



Lien Searches: 50

Code Cases Opened: 31



ENGINEERING PROJECT UPDATES JANUARY

COMMERCE PARKWAY IMPROVEMENTS

ILA between the County and City of Bunnell, FDOT State Funding Grant Agreement for \$6.8M, Professional Services Agreement for design update all executed. CEI RSQ advertisement complete.

COUNTY ROAD 90 STABILIZATION

Updated bid documents completed. Re-advertised, January 18; due February 17.

MALACOMPRA ROAD RESURFACING

Construction of ADA Improvements. Estimated project completion March 10.

MARINELAND ACRES (8 Roads) 59.65% complete. Field Order 1 work continuing to allow for subtle changes to driveways, driveway drainage and associated swales. Storm drainage installations E. Moody Drive, Ocean Street, and E. Atlantic Drive.

APACHE DR, OSCEOLA AVE, 1ST AVENUE

Contractor completed clearing started clearing operations at storm water management pond.

STORM WATER MASTER PLAN

- MS4 NOI submitted to FDEP deadline.
- Review Existing Stormwater Program Data 100% complete
- Stormwater Code and Development Review 100% complete
- Develop stormwater Inventory 95%
- Flood Management Evaluation 65%
- Water Quality Review 50% complete – no change
- NPDES Phase II MS4 Program Development Support 70%

DAYTONA NORTH PHASE I

Field work begun (i.e. survey), & preliminary engineering.

DAYTONA NORTH PHASE II

Consultant submitted Plans; County submitted to FDOT; County provided comments. SJRWMD Permit determination completed. Permit exemption filed. Final design plans, specs submitted to FDOT.

HEALTH AND HUMAN SERVICES

JANUARY DATA POINTS:

Adult Day Care

- 23 Enrolled
- 177 meals served
- 938 hours billed to funding sources

Senior Services

- 266 Congregate Meals served
- 2,960 Meals on Wheels
- 35 Meals on Wheels volunteers

Human Services

- 50 New Client Intakes - 38 Eligible
- 6 Rental Assistance
- 15 Utility Assistance
- 7 HCRA applications
- 40 Medical Appointments scheduled
- Jan 23 at Flagler Village: Joined Flagler Cares for community outreach
- Jan 23 conducted PIT count with Volusia / Flagler Homeless Coalition

Housing Services

- 18 Applications Received
 - 10 for rehab/repair; 8 for purchase assistance
- Collaborating on significant rehab project with Palm Coast CDBG
- 1 Rehab Project completed; 3 begun
- 174 active SHIP Loans monitored
- 2 SHIP Mortgages satisfied
- Completed purchase assistance phase for Habitat for Humanity homebuyer
- \$100,000 disaster funds received from State to deploy SHIP program for citizens impacted by Ian and Nicole
- Participated in state-wide Disaster Housing Task force with FDEM and FHC
- Jan 24 Affordable Housing Advisory Committee: Elected Chair and Vice Chair

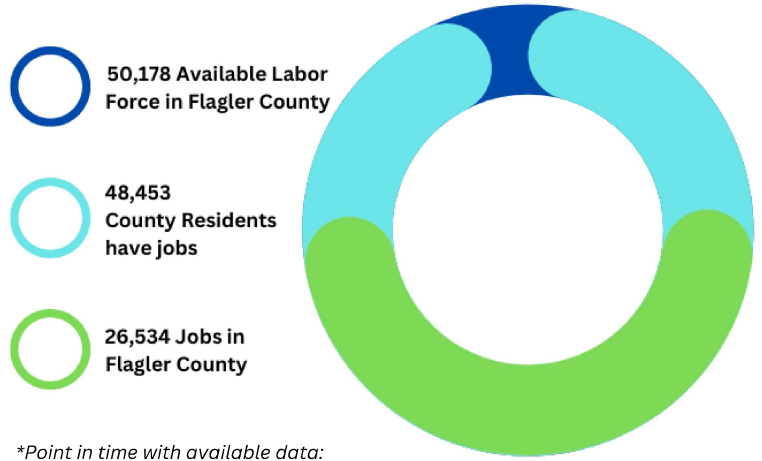
Veterans Services

- 402 Customers served, 69% walk-ins
- Represented Flagler County at Veterans Advisory Council, American Legion Meetings, VFW Meeting, Marine Corps League
- Presentation at Las Palmas Independent Living
- Weekly: Veterans on Point Radio & Veteran of the Week

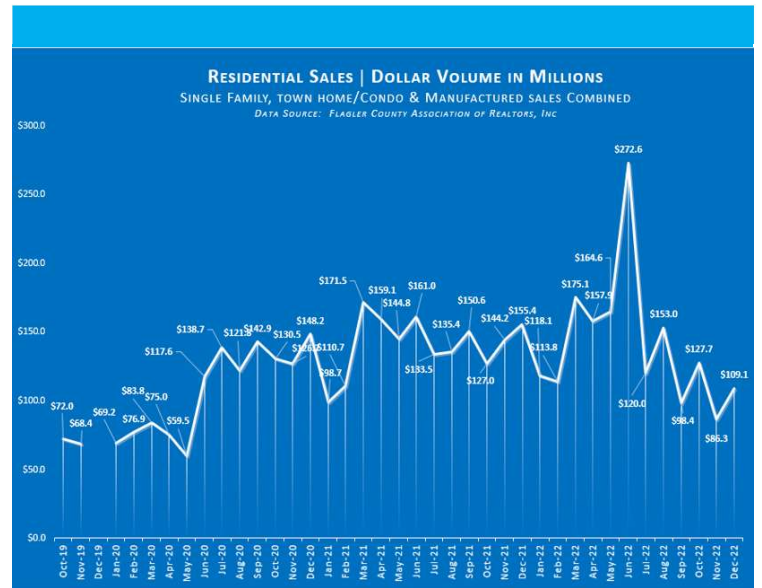
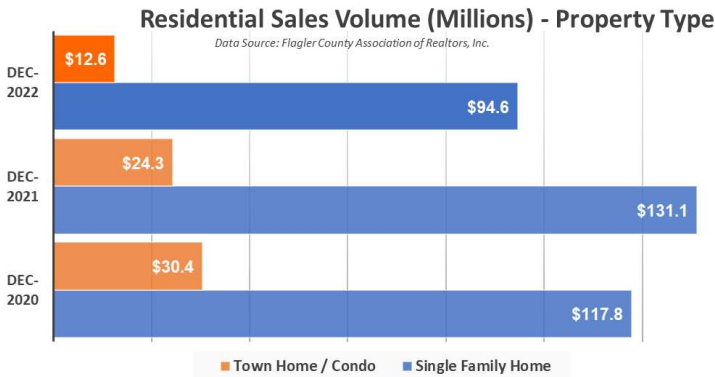
ECONOMIC DEVELOPMENT

Notables

- Review &/or respond to Requests for Information
 - Project SFE
 - Project Mission
 - Project Petra
 - Project Mobyle Life
 - Project Global Branding
 - Project Wally
 - 4 Inter-agency requests
- Completed content for Economic Development micro-web site launched January 30
- Economic development brochure January 30
- On the Steering Committee for five-year Regional Strategic Planning process coordinated by JaxUSA official regional economic development organization



*Point in time with available data: Jun2022; FDEO and USDept of Labor



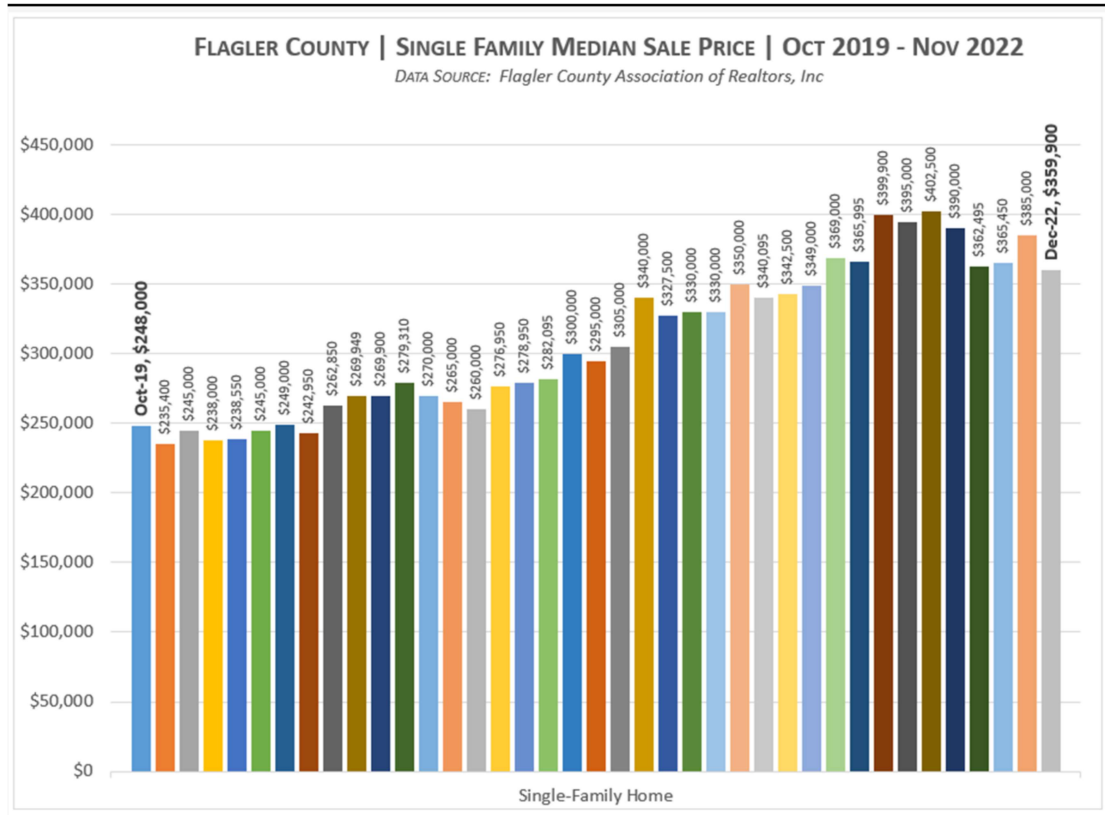
Fast Facts

REAL ESTATE

- December 2022 Residential Sales Volume is lower than previous two years, same month
- The dollar volume of Residential Sales peaked in June 2022
- Dollar volume in December 2022 is greater than what was generated prior to the pandemic. However, it is approximately 60% less than dollars raised 6 months earlier

LABOR FORCE

- The labor force residing in Flagler County peaked in September 2022 at 51,136. The labor force has fluctuated over the past months However, it has recovered from the low point during the beginning of the Pandemic (April 2020) of 45,105



IT PROJECT UPDATES:

January by the numbers:

Total tickets opened: 998

Total tickets closed: 685

Projects :

- FCSO IT services transitioning to new vendor. Target March completion
- Camera and Card access control at FCSO Ops Center and purchasing building completed
- \$5,000 saved utilizing county personnel to install new badge-access security door at the justice center
- Design meeting held for Wadsworth Park and CoFB Camera and Access Control systems
- Installation underway for Access Control overhaul for the EOC, GSB, and Justice Center
- Albert Sensor installed, enhancing cyber security posture and ability to prevent and/or react to cyber incidents

Honorable Mentions:

- Drone team
 - Responded to beached Orca whale; provided live footage and pictures of incident
 - Supported Engineering with footage of beach and dune conditions from Varn Park to the southern end of Beverly Beach
- Flagler Beach Virtual Reporter 'soft launched'
- UGOV Flagler Beach Edition is live and available for download in the app store



**REMINDER:
state reports are
not received until
mid- to late-
month for the
prior data.*

Tourist Development Tax Revenues

• December 2022	\$220,994.04
• December 2021	\$238,904.87
• Change	-7.50%

Hotel and Resort Snapshot

	Occupancy	Average Daily Rate
• December 2022	54.0%	\$154.28
• December 2021	54.3%	\$143.16
• Change	-0.5%	+7.8%

Vacation Rental Snapshot - Airbnb and VRBO only

	Listings	Occupancy	Average Daily Rate
• Dec 22	945	53%	\$336.00
• Dec 21	762	49%	\$329.00
• Change	24%	2.1%	+2.1%

Total Sales on All Accommodations

• December 2022	\$4,501,086.93
• December 2021	\$4,735,753.05
• Change	-4.96%

HUMAN RESOURCES

KEY DATA THROUGH JANUARY 31:

Fiscal Year To Date Turnover Rate = 7.13%

Year To Date Turnover Rate = .80%

426 Authorized Positions

377 Total Employees

New Hires January: 4 FYTD: 26

Resignations January: 3 FYTD: 25

Dismiss / Layoff January: 0 FYTD: 1

Vacancies: 49 | 11.5%

The departments experiencing the highest vacancies:

- General Services (18)
- Fire Rescue (11)
- Health & Human Services (7)

Job Postings

- 5 January
- 27 FYTD

Employment Applications Processed

- 47 January
- 256 FYTD

Workers Compensation Claims FYTD: 7

- 2 Loss Time Claims, FYTD
- 5 Medical Claims Only, FYTD

FINANCIAL SERVICES

FY 2023-24 Budget Process

- One-to-one meetings held with each Commissioner
- January 17 Budget Workshop
- Created Budget Kickoff Meeting packet with steps on entering Budget in Tyler Munis. Departments will enter directly into Munis this budget season.
- February 6 Budget Workshop to cover Guidelines for preparation of FY 2023-24 Tentative Budget
- February 7 Department Head Meetings and Constitutional Officers Meetings held

Purchasing

- Issued 69 purchase orders in January
- P-Card Transactions: 647
- Invoices: 1,238

Active Solicitations:

- CR 90 Stabilization
- Coming to BoCC February 20: Inmate Facility Camera / Access System ; Residential Solid Waste Services
- Coming to BoCC March 6: Fire Escape Replacement Airport; Health Care Services
- Posted: Comprehensive Plan; CEI Service Commercial Parkway; Portable Johns

Bids In Process: Blue Area Tree Sale; Hunter Ridge Tree Sale; RFP for IT (FCSO); RFP for Fire Rescue MSBU/MSTU