



# Flagler County Board of County Commissioners Meeting Agenda

February 6, 2023 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
  - 4a) **Recognitions:**
    - 1) **Retirement of Charlie Grebe, Building Inspector II** (*Presented by Bo Snowden, Chief Building Official*)
    - 2) **Retirement of Frank Davidge, Chief Building Inspector/Fire Inspector** (*Presented by Bo Snowden, Chief Building Official*)
  - 4b) **Proclamations:**
    - 1) **Teen Dating Violence Awareness Month – February 2023** (*Requested by Candi Wilkie, Family Life Center DV Services Coordinator*)
    - 2) **Food Check-Out Week – February 13, 2023** (*Requested by TJ Bratcher, Flagler Farm Bureau President*)
  - 4c) **Presentations: Flagler County Annual Investment Performance Review for the Quarter Ended December 31, 2022** (*Requested by Tom Bexley, Clerk of the Circuit Court and Comptroller and Presented by Scott Sweeten from PFM Asset Management LLC.*)
5. **Community and Board Comments:**
  - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
  - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
  - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
    - 1) Revenue Collected for October 2022
    - 2) Revenue Collected for November 2022
    - 3) Disbursement Report for Week Ending December 30, 2022
    - 4) Disbursement Report for Week Ending January 6, 2023
    - 5) Disbursement Report for Week Ending January 13, 2023
    - 6) Revenue Collected for December 2022

- 6b) Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
- 1) January 9, 2023 Regular Meeting

**7. Consent: BOCC Departments:**

- 7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) Contractor Review Advisory Board Appointments:** Request the Board approve the appointments of Mr. Jeff Davies and Mr. John Bruce to the Contractor Review Advisory Board for a four-year term. *(Requested by Ed Rodriguez, License Coordinator)*
- 7-c) Updated Flagler County 2023 Holiday Schedule:** Request the Board approve the Updated Flagler County 2023 Holiday Schedule as proposed by the County Administrator. *(Requested by Pam Wu, Human Resources Director)*
- 7-d) Consideration of a Renewal Agreement between Flagler County Board of County Commissioners and Environmental Systems Research Institute, Inc. (ESRI) for a Small Municipal and County Government Enterprise Agreement:** Request the Board approve the Agreement between with Environmental Systems Research Institute, Inc. (ESRI) for a Small Municipal and County Government Enterprise Agreement. *(Requested by Matt Rivera, Chief Information Officer and Taylor Phillips, GIS Manager)*
- 7-e) Consideration of a Change Order for SHIP Funded Home Rehabilitation:** Request the Board approve the change order request by Patriot Response Group for SHIP Applicant #8535. *(Requested by Joseph Hegedus, Health & Human Services Director)*
- 7-f) Consideration of Approval to Execute the ElderSource Older American Act Agreement Amendment: A023-FCBCC:** Request the Board approve County Administrator sign the ElderSource Older American Act Agreement Amendment: A023-FCBCC, for \$401,319.96 on behalf of the Flagler County Health and Human Services Department. Authorize the County Administrator to execute all necessary documents associated with accepting and implementing said contract, including any amendments approved as to form by the County Attorney, and approve the Unanticipated Revenue Resolution. *(Requested by Joseph Hegedus, Health & Human Services Director)*
- 7-g) Request the Board Declare Items as Trade-in, Removal from the County Fixed Assets and Authorize Purchasing to Trade-in Property Pursuant to the Fixed Asset Policy:** Request the Board declare item as trade-in, removal from the County's fixed asset inventory and authorize Purchasing to authorize the trade in pursuant to the Fixed Asset policy. *(Requested by Mike Dickson, General Services Director and Ryan Prevatt, Public Works Manager)*
- 7-h) Consideration of Change Order No. 2 Regarding the Agreement with S.E. Cline Construction, Inc. for the Construction of T-Hangars with Taxilanes Project at the Flagler Executive Airport in the Amount of \$113,285.46:** Request the Board approve Change Order No. 2 for the Agreement with S.E. Cline Construction, Inc. for the Construction of T-Hangars with Taxilanes, authorizing the Chair to execute the Change Order. *(Requested by Roy Sieger, Airport Director)*

- 7-i) **First Amendment to Perpetual Conservation Easement – Flagler County Pellicer Creek Conservation Easement:** Request the Board approve the First Amendment to 2014 Perpetual Conservation Easement. *(Requested by Michael Lagasse, Public Lands and Natural Resources Manager)*
- 7-j) **Consideration of a Lease Agreement with Enterprise Fleet Management (EFM), to include Proposed Cost Saving Model and Vehicle Lifecycle Model:** Request the Board approve the Lease Agreement and authorize the County Administrator to execute the Lease Agreement as approved to form by the County Attorney. *(Requested by Jorge Salinas, Deputy County Administrator)*
- 7-k) **Consideration of the Flagler County Tourist Development Council Fund 1109 Capital Projects Funding Program Allocation:** Request the Board approve the recommendation of the Flagler County Tourist Development Council Fund 1109 Capital Project funding in the amount of \$745,372 to allow qualified applicants to apply in July 2024. *(Requested by Amy Lukasik, Tourist Director)*
- 7-l) **Consideration of Flagler County Tourist Development Council Fund 1110 Discretionary Event Funding:** Request the Board approve the recommendation of the Flagler County Tourist Development Council 110 Discretionary Event funding in the amount of \$26,000.00 and authorize the County Administrator to execute the contract as approved to form by the County Attorney. *(Requested by Amy Lukasik, Tourist Director)*
- 7-m) **Consideration of Flagler County Tourist Development Council Fund 1110 Discretionary Event Funding:** Request the Board approve the recommendation of the Flagler County Tourist Development Council 1110 Discretionary Event funding in the amount of \$5,000.00 for FY24 and authorize the County Administrator to execute the contract as approved to form by the County Attorney. *(Requested by Amy Lukasik, Tourist Director)*
- 7-n) **Consideration of Approval of Supplemental Agreement No. 2 to State Funded Grant Agreement between the Florida Department of Transportation (FDOT) and Flagler County, Financial Project No. 446938-1-54-01, for the Seascope Drive Repaving Project #CE22001. This Amendment is to Address Change in Scope of Work Detailed in the Summary:** Request the Board approve the Supplemental Agreement No. 2 to FDOT State Funded Grant Agreement, to reflect the revision in the project scope to remove the storm drainage improvements from the existing agreement and replace with the language to repair existing roadside swale resulting from construction as well as retrofitting the signing and pavement markings, and adopt the Resolution authorizing the Chair to execute the Supplemental Agreement No. 2 and Administrative Approval of any subsequent Supplemental Agreements within the County Administrator’s budget authority. *(Requested by Faith Alkhatib, County Engineer)*
- 7-o) **Consideration of Approval of Supplemental Agreement No. 4 to State Funded Grant Agreement between the Florida Department of Transportation (FDOT) and Flagler County in the Amount of \$57,500, Financial Project No. 435633-1-54-01, for the Marineland Acres Drainage and Roadway Improvement Project #CE00044: RECOMMENDATION:** Request the Board approve the FDOT Supplemental Agreement No. 4 in the amount of \$57,500; adopt the Resolution authorizing the Chair to execute the Agreement, and approval of the Unanticipated Revenue Resolution. *(Requested by Faith Alkhatib, County Engineer)*

- 7-p) **Consideration of Approval of Standard Grant Agreement #23FL2 between the Florida Department of Environmental Protection (FDEP) and Flagler County Board of County Commissioners for the Flagler County Hurricane Recovery Project in the Amount of \$3,847,076.51:** Request the Board to approve the Standard Grant Agreement Number 23FL2, the Authorizing Resolution between Flagler County and the Florida Department of Environmental Protection for the Flagler County Hurricane Recovery Project in the amount of \$3,847,076.51, and the Unanticipated Revenue Resolution. *(Requested by Faith Alkhatib, County Engineer)*
- 7-q) **Consideration of Approval of Eleventh Amendment to the Professional Services Agreement for Coastal Engineering Services between Flagler County and Olsen Associates, Inc. to: 1) perform Beach Management Funding Study (Phase 1) for establishing a local source of revenue in support of implementing a comprehensive county-wide beach management plan in the amount of \$85,628.00, 2) to transfer funding in the amount of \$390,420 for additional Geotechnical Data Collection and Analysis as previously approved with the Ninth Amendment to the Professional Services Agreement for Coastal Engineering Services between Flagler County and Olsen Associates, Inc.:** Request the Board approve the Eleventh Amendment to the Professional Services Agreement contract in the total amount of \$85,628 with Olsen Associates, Inc. for: 1) performing Beach Management Funding Study (Phase 1) in the amount of \$85,628 and authorize the Chair to execute the Eleventh Amendment document as approved as to form by the County Attorney, and 2) approve the budget transfers. *(Requested by Faith Alkhatib, County Engineer)*
8. **General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*
- 8-a) **Consideration of Fiscal Year 2023-24 Budget Guidelines and Calendar:** No formal action being requested. *(Requested by E. John Brower, Financial Services Director)*
- 8-b) **QUASI-JUDICIAL – Cascades at Grand Landings PUD Exchange of Environmentally Sensitive Lands. Applicant/Owner: Byrndog PCP, LLC/Agent: Michael D. Chiumento, III, Esquire, Chiumento Law:** The Board of County Commissioners may: 1) Approve; 2) Deny; or 3) Continue. *(Requested by Adam Mengel, Growth Management Director)*
9. **Public Hearings:** *Public Hearings will be heard after 9:30 a.m.*
- 9-a) **LEGISLATIVE – Application for Review of a Notice of Proposed Change (NOPC) and an Amendment to an Approved Planned Unit Development (PUD) Development Agreement and Site Development Plan for the Plantation Bay Development of Regional Impact (DRI); Owners: Prestwick at Plantation Bay, General Partnership, and WL Residential Land, LLC; Agent: Jerry K. Finley, P.E., Finley Engineering Solutions, Inc. (Project #2022100016):** The Board of County Commissioners may: 1) Approve; 2) Deny; or 3) Continue. *(Requested by Adam Mengel, Growth Management Director)*
10. **Additional Reports and Comments:**
- 10-a) **County Administrator Report/Comments**
- 10-b) **County Attorney Report/Comments**

**10-c) Community Outreach:** *This thirty-minute time period has been allocated for public comment for items not of the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

**10-d) Commission Reports/Comments/Action**

**11. Adjournment**

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.