



# Parks and Recreation Advisory Board

Meeting Location:  
Government Services Building, First Floor Conference Room  
1769 E Moody Blvd, Bunnell, FL 32110

## Regular Meeting Agenda Wednesday, October 26, 2022 at 10:00 AM

- 1) Roll Call
- 2) Pledge of Allegiance
- 3) Review and Approval of Minutes: August 24, 2022 minutes
- 4) Consent Agenda
  - a) Requests for Use:
    - i) Friends of A1A Scenic & Historic Coastal Byway Monthly Meeting – Hammock Community Center
    - ii) Scenic A1A Pride Monthly Meetings – Hammock Community Center
  - b) Fee Waiver Requests:
    - i) Friends of A1A Scenic & Historic Coastal Byway Monthly Meeting – Hammock Community Center
    - ii) Scenic A1A Pride Monthly Meetings – Hammock Community Center
- 5) Staff Comments
  - a) E-Bikes
  - b) Trailhead Designations
  - c) Recruitment of new members for Board
  - d) Wadsworth Dog Park Update
  - e) Pickleball Update at Hammock Community Center
  - f) Hurricane Ian Parks Update
- 6) Committee Comments
- 7) Public Comment
- 8) Adjournment

PLEASE TAKE NOTICE THAT INDIVIDUAL COMMISSIONERS OF THE BOARD OF COUNTY COMMISSIONERS MAY ATTEND THIS MEETING. THE COMMISSIONERS, WHO ATTEND, WILL NOT TAKE ANY ACTION OR TAKE ANY VOTE AT THIS MEETING.

THIS IS NOT AN OFFICIAL MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF FLAGLER COUNTY. THIS NOTICE IS BEING PROVIDED TO MEET THE SPIRIT OF THE SUNSHINE LAW TO INFORM THE PUBLIC THAT COMMISSIONERS MAY BE PRESENT AT THESE DISCUSSIONS.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE NUMBER LISTED ABOVE AT LEAST 48 HOURS PRIOR TO THE MEETING.

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Andy Dance  
District 1

Greg Hansen  
District 2

David Sullivan  
District 3

Joe Mullins  
District 4

Donald O'Brien Jr.  
District 5



Meeting Location:  
Government Services Building, First Floor Conference Room  
1769 E Moody Blvd, Bunnell, FL 32110

## Regular Meeting Minutes Wednesday, August 24, 2022 at 10:00 AM

**1) Roll Call : 10:00am Start**

**Attended:** Arnold Levine, Reginald Kirven, Michael Dembosz, Arthur Kuepper  
**Excused:** David Ragsdale, Robert Knapp

**2) Pledge of Allegiance**

**3) Review and Approval of Minutes: May 25, 2022 minutes**

**Motion:** Motion to Approve  
**Motion by:** Michael Dembosz  
**Motion 2nd by:** Arthur Kuepper  
**Vote:** Motion approved by unanimous vote

**4) Consent Agenda**

**a) Requests for Use:**

- i) Babe Ruth Baseball Fall 2022 – Flagler County Recreation Area Baseball Fields
- ii) Flagler Arrows Baseball Fall 2022 – Flagler County Recreation Area Baseball Fields
- iii) FCYS Fall 2022 – Wadsworth Park
- iv) Wadsworth Senior Softball Fall 2022 – Wadsworth Park
- v) FYAA Flagler Titans Tackle Football Fall 2022 – Wadsworth Park
- vi) Flagler PAL Softball Fall 2022 – Flagler County Recreation Area Softball Fields
- vii) Flagler Senior Softball 50 & Over Fall 2022 - Flagler County Recreation Area Softball Fields
- viii) Flagler Senior Softball 65 & Over Fall 2022 - Flagler Senior Softball 50 & Over - Flagler County Recreation Area Softball Fields
- ix) Grace Church Community Food Pantry – Hidden Trails Community Park
- x) Palm Coast Little League Softball Fall 2022 - Flagler Senior Softball 50 & Over - Flagler County Recreation Area Softball Fields
- xi) FYAA Flagler Titans Cheer Fall 2022 – Wadsworth Park

**Motion:** Motion to Approve  
**Motion by:** Arthur Kuepper  
**Motion 2nd by:** Michael Dembosz  
**Vote:** Motion approved by unanimous vote

**b) Fee Waiver Requests:**

- i) Babe Ruth Baseball Fall 2022 – Flagler County Recreation Area Baseball Fields
- ii) Flagler Arrows Baseball Fall 2022 – Flagler County Recreation Area Baseball Fields
- iii) FCYS Fall 2022 – Wadsworth Park
- iv) Wadsworth Senior Softball Fall 2022 – Wadsworth Park
- v) FYAA Flagler Titans Tackle Football Fall 2022 – Wadsworth Park
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- ix) Grace Church Community Food Pantry – Hidden Trails Community Park
- x) Palm Coast Little League Softball Fall 2022 - Flagler Senior Softball 50 & Over - Flagler County Recreation Area Softball Fields
- xi) FYAA Flagler Titans Cheer Fall 2022 – Wadsworth Park

**Motion:** Motion to Approve

**Motion by:** Arthur Kuepper

**Motion 2nd by:** Reginald Kirven

**Vote:** Motion approved by unanimous vote

- 5) **Staff Comments :** Frank Barbuti updated the Committee on the status updates of the Dog Park at Wadsworth, the Pickleball Courts at Hammock Community Park and the rebuilding of the docks at Bing’s Landing. Craig Lenniger discussed the committee shirts and the plan for those.
- 6) **Committee Comments:** Arnold Levine asked about dog sickness and putting up signs in the dog park when it reopens as they were having issues with sick dogs as some of the other dog parks in the community. Reginald Kirven asked about E-Bikes and the rules and how it was coming. The committee asked is staff could come up with something for the next meeting for them to review and discuss for moving forward.
- 7) **Public Comment:** James Fiske gave a presentation about Old Coast Guard Road, the history, its significance for Flagler County and ideas about how to best preserve it and bring it to the attention of the community. That it could bring more tourist and locals to the park. Idea was brought up to make a Trail Head there where the old pavilion was in Mala Compra Park that would have historical information boards and possible displays about the road.  
**Motion:** Motion for staff to investigate Old Coast Guard Road and how it affected the citizens of Flagler County; its historical significance to Flagler County: and the protection of the road; and its significance to promote Tourism in Flagler County  
**Motion by:** Arnold Levine  
**Motion 2nd by:** Michael Dembosz  
**Vote:** Motion approved by unanimous vote

## 8) Adjournment : 11:09am

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# Parks & Recreation

1769 E. Moody Blvd. Bldg 5  
Bunnell, FL 32110



[www.flaglercounty.org](http://www.flaglercounty.org)

Phone: (386)313-4020

Fax: (386)313-4120

## FACILITIES USAGE APPLICATION

Name of Activity/Event \_\_\_\_\_

Primary Contact Name \_\_\_\_\_

Phone # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Secondary Contact Name \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Park Reserved \_\_\_\_\_

Beginning Date \_\_\_\_\_ Ending Date \_\_\_\_\_

Beginning Time \_\_\_\_\_ Ending Time \_\_\_\_\_

Please note that all Parks and Facilities open at 8am and close at 11:00pm. Princes Place Preserve opens 7:00am and closes at 6:00pm. Please be sure to allow set up/clean up time along with the event time.

Charles Ericksen, Jr.  
District 1

Greg Hansen  
District 2

David Sullivan  
District 3

Joe Mullins  
District 4

Donald O'Brien, Jr.  
District 5

Expected maximum number of persons on site at any one time \_\_\_\_\_

Is this a fundraiser?  Yes  No      Funds raised for \_\_\_\_\_

Are you charging a fee?  Yes  No

Will merchandise, food or beverages be sold at the event?  Yes  No

If yes, by whom? \_\_\_\_\_

Do you plan on bringing any vendors/large items into the facility?  Yes  No

Will alcohol be used/sold/served?  Yes  No

Will there be signs and banners to advertise this event?  Yes  No

Do you have any need for electric if available?  Yes  No

If yes, what will it be used for? \_\_\_\_\_

Will amplified sound equipment or live band be used?  Yes  No

Speaker/Microphone?  Yes  No

Electrical Hook-ups?  Yes  No

\*All organizations and customers using special equipment (electricity/generator, bounce house, etc) will be required to provide Certificate of Insurance, General Liability for \$1,000,000.00 showing the following as additional insured and certificate holder:

Flagler County Board of County Commissioners

1769 E Moody Blvd

Bunnell, FL 32110

[ ] See attached checklist for required information that must accompany application

**Deposit and Fees :**

All fees must be made payable to the Flagler County Board of County Commissioners prior to use of the facility, payments may be made by check, cash, money order or credit card. Online payments must be made by credit card only, and be paid in full at the time of the reservation. The deposit fee will be returned by mail to the user approximately forty-five (45) to sixty (60) days after the use date. The fee and security deposit will be refunded if the reservation is cancelled seven (7) days prior to the use date.

The pavilion/ building should be left in the same condition as it was found on the day of use to ensure deposit refund. The security deposit will not be returned until all keys have been returned (if applicable). No key shall be duplicated. Please Do Not use bleach to clean anything, as this damages floors/surfaces. Please Do Not staple or tack anything to the facilities interior/exterior. User may not enter facility prior to use date.

**\*\*Persons renting the Community Centers or Pavilions should be aware that those are two separate facilities that can be rented by different parties. If you intend to use the exterior facilities of the Community Centers during your event, you must also rent the pavilion\*\***

In consideration of the privilege herein granted, the user and guests will not claim any damages from Flagler County its officials, employees and agents in connection with or on account of any injuries or damages arising in or on the above referenced property while being used, including the users, members, guests or invitees and user further agrees to indemnify and hold harmless Flagler County its officials, employees and agents from claims and/or damages in connection with the use of the property by the user or its members, guests or invitees.

**Alcoholic Beverages :**

Alcoholic beverages are not permitted on the premises except for organized functions at which the group is private and the event is not open to the public. No alcoholic beverages may be sold on site unless approval has been given with submission of permit from the County. If Alcohol consumption is planned at the event, the user group must first file for a special permit with the Parks & Recreation Department. A permit fee of \$50.00 will be charged in addition to the user fee.

I agree to abide by the alcoholic beverage rules and I further understand that I can receive a citation for breaking this law. Ordinance #86-8.

I acknowledge and agree as the applicant for usage of the facility noted on this permit all usage of the facility will be in compliance with Flagler County Municipal Code Article 1.Sec. 23 and the applicable codes of the jurisdictional municipality where the applied for facility is located.

Signature

*Danielle Anderson*

Individual/Group Signature

Date

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Email Address \_\_\_\_\_

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\_\_\_\_\_  
Individual/Group Signature

\_\_\_\_\_  
Date

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**Fundraiser/Fee Waiver Application**

Name of Organization \_\_\_\_\_

Non-profit? \_\_\_\_\_yes \_\_\_\_\_No \*If yes, please provide a copy  
501c

Primary Contact \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Type of Activity \_\_\_\_\_

Date(s) Requested \_\_\_\_\_

Location \_\_\_\_\_

Charity Receiving Funds \_\_\_\_\_

Percentage of Proceeds going to Charity \_\_\_\_\_

Amount of Funds Collected \_\_\_\_\_

**A report of the amount of funds must be submitted to the Parks and Recreation  
Department within 30 days after the event.**

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Non-profit? \_\_\_\_\_yes \_\_\_\_\_No \*If yes, please provide a copy  
501c

Primary Contact \_\_\_\_\_

Address \_\_\_\_\_

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