

Viewing a Permit and Scheduling Inspections for Permits Submitted Prior to June 6, 2022

If you submitted a permit prior to June 6, 2022, the permit will not appear in your account. In order to access the permit online, you will need to view it through Guest Access.

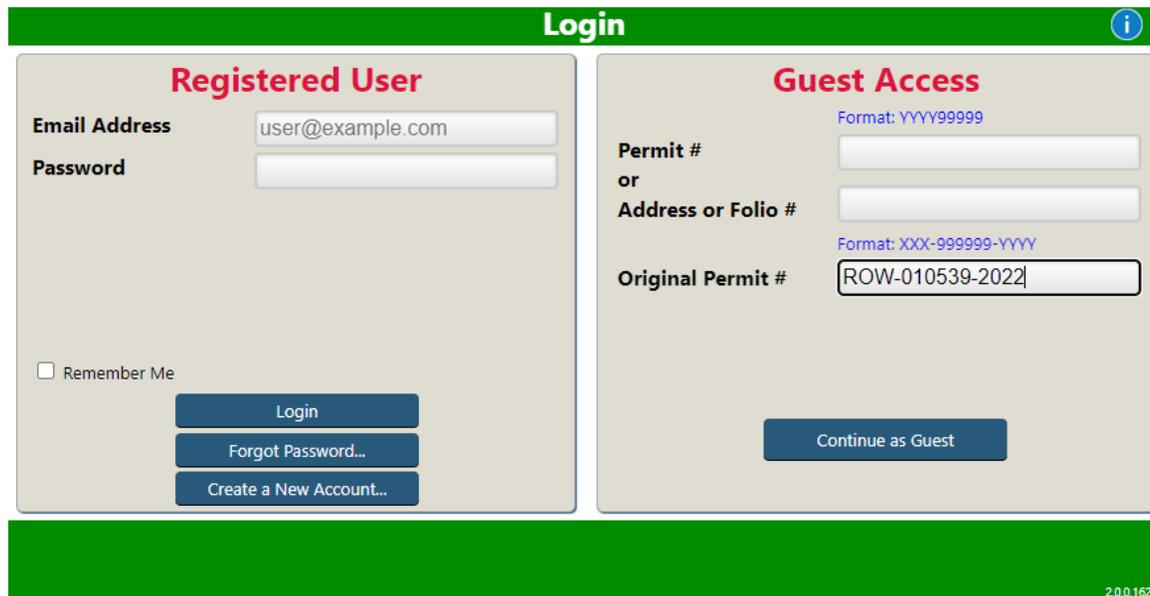
You can identify whether a permit was applied for prior to the transition by comparing its format to the examples below:

XX-999999-YYYY or **XXX-999999-YYYY**: Permit was applied for prior to June 6th and must be accessed through Guest Access.

YYYY99999: Permit was applied for on or after June 6th and can be accessed through Guest Access or your account.

Steps:

- 1) Visit https://cdpweb.flaglercounty.gov/opr_pt_prod/oprwebv2.dll/
- 2) On the screen that appears, enter your entire permit number, including dashes, as shown:



The screenshot shows a login interface with a green header bar containing the word "Login" and an information icon. Below the header, there are two main sections: "Registered User" and "Guest Access".

Registered User section includes:

- Email Address: user@example.com
- Password: [Redacted]
- Remember Me
- Login button
- Forgot Password... button
- Create a New Account... button

Guest Access section includes:

- Permit # or Address or Folio #: [Redacted]
- Original Permit #: ROW-010539-2022
- Continue as Guest button

Format: YYYY99999 (for Permit #)

Format: XXX-999999-YYYY (for Address or Folio #)

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- 3) Click **Continue as Guest** at the bottom of the screen.
- 4) You will now be able to schedule inspections, view basic permit information, and access attachments.