

FLAGLER BOCC MONTHLY UPDATE



DEPARTMENTAL STATISTICS AND STATUS REPORT · APRIL 2022

LIBRARY GLIMPSE:

Flagler County Public Library saw a 27% increase in items circulated from February to March, or a jump from 32,063 to 40,829. During that same time period, there was a 13% increase in foot traffic. It more than doubled Passport applications.

Library Services

2,030 - Research Questions
14,618 - Database & Website Usage
4,513 - Internet & Wifi Connections
40,829 - Items Circulated (incl. e-materials)
18,779 - Foot Traffic
342 - New Borrowers Registered
354 - Passports
421 - Photos
47 - In-Person Events
1,440 - Passive Programs
2,436 - Attendance
14 - Facebook Posts
11,946 - Facebook Post Views
\$18,776 - Revenue Generated

Southern Library Update

Evaluated and ranked proposals for CMAR and decided to hold presentations for top 3. Presentations were scheduled for April 1 via Zoom. Received new services agreement with Architect for Phase 2 design services. Met with staff to review services agreement and made revisions based on discussion. Sent to Architect with proposed changes. Architect agreed to proposed changes and submitted revised services agreement for final approval.

*Legislative Priorities

- Session ended and liaison notified county administrator of outcomes.
- Met via Zoom with municipalities and Chamber of Commerce representatives to discuss going forward and collaborating on future priorities.



Upcoming cover of "Coast to Country"



'COAST TO COUNTRY' DELIVERS LIVELY LOOK AT GOVERNMENTAL ENTITIES WORKING TOGETHER

Commissioners, the release date of the second quarter issue of *Coast to Country* is fast upon us and it is with great pleasure that I report it remains on track in its dynamic approach to provide the community with great information about what we do. In this case, we is not just the Board of County Commissioners but all of our local, elected officials.

It is important for all our elected officials to have a voice in one forum to reach our visitors and residents. One of the goals of the magazine is for residents to better understand how all of Flagler County's governmental entities are intertwined to represent our citizens to provide services.

This issue is filled with stories that illustrate how departments and agencies work together for the support and benefit of all our residents, from the youngest to the oldest.

For example, Flagler Schools, UFIFAS Flagler County Extension, and the Flagler County Fair and Youth Show organization work in coordination with one another to support agricultural education and youth agri-business. The Supervisor of Elections provides our students the opportunity to gain experience working on a real-world graphic design project with her "Voter's Guide Cover Design Contest."

Toward the other end of the spectrum, Senior Services and Fire Rescue - through nothing short of dogged determination - worked together to provide an 89-year-old west side resident with a new manufactured home available through a 2018 Rebuild Florida grant as his home was devastated by Hurricane Irma.

There is a story about how Flagler Beach, Flagler County, Palm Coast, Flagler County Sheriff's Office, Flagler County Animal Control - volunteer groups like Flagler Volunteer Services and Flagler County Assist - as well as assets from Volusia County and the Department of Juvenile Justice work together for months planning and preparing to ensure the Fourth of July is safe and happy event for all who attend.

We also showcase the jewel of our parks system, Princess Place Preserve, and the cottages that make visiting this beautiful and historic treasure a delight.

- Heidi Petito, County Administrator

UF | IFAS Extension

UNIVERSITY of FLORIDA

Programs Include: Agriculture, Horticulture (including the Master Gardener Volunteer program), 4H Youth Development, Sea Grant, Family and Consumer Sciences, and Food and Nutrition Program.

At A Glance

- 294 Resident Inquiries and Assistance
- 14 Soil Tests
- 1 Water Tests
- 5 Pesticide Exams administered
- 250 Extension Volunteer hours assisting Agents in providing research based education

Events

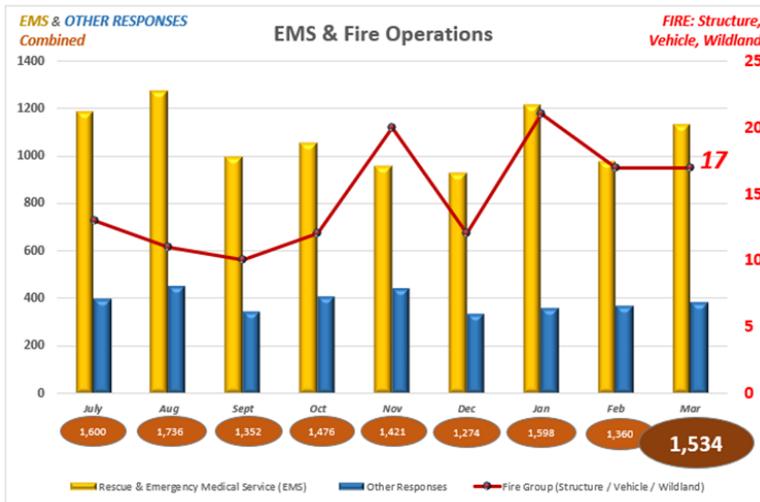
- 4-H Potato Day Harvesting at the Hastings Research Center, and 4-H FPL Public Speaking Contest

LAND MANAGEMENT PROJECTS:

Land Management has been participating on the Infrastructure and Dept. Head teams for Strategic Planning. It created Strategic Plan Draft, including incorporation of FIRST principles. An overview and steps were communicated to department staff, and ideas and objectives were solicited from staff .

The Land Acquisition Committee - an advisory board to the BOCC whose main role is considering, prioritizing, and making recommendations for the purchase of conservation lands within the County - to review new conservation properties for review and prioritization. Received counter-offer for Hansford property, negotiations ongoing. Land Management intends to shepherd a new priority list and begin negotiations for one or two more properties in the coming months.

FLAGLER COUNTY FIRE RESCUE ACTIVITY



EMS and Fire Operations

- 17 - Fire Group (Structure / Vehicle / Wildland)
- 1 - Rupture / Explosion
- 1,132 - Rescue & Emergency Medical Service (EMS)
- 11 - Hazardous Conditions (no fire)
- 170 - Service Calls
- 150 - Good Intent (ex: smoke seen, odor detected by public)
- 44 - False Alarm / False Call
- 9 - Special Incident

1,534 - Total

Fire Prevention

- 3 - Short-Term Vacation Rental Inspection
- 5 - Annual Fire Inspections
- 3 - Public Education

Professional Development

- 10 students - State Emergency Response Plan
- *Delivered as regional offerings with Flagler County Fire Rescue and Palm Coast Fire Departments instructors teaching students from surrounding agencies

Continuing Education

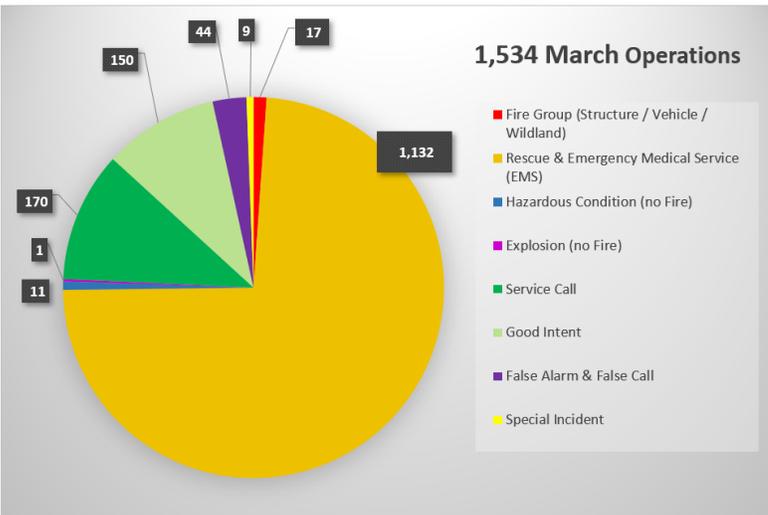
- 24 students - Citizen CPR class
- 115 hours - EMS "in-service" training
- 210 hours - Live Fire "in-service" training
- 70 staff members - Active Shooter Training

Community Paramedicine

- 36 | 47 - Calls | Patient Contacts
- Public presentation in Beach Haven
- "Plus Bus" Daytona North event

FireFlight Operations

- 5 - Air Ambulance
- 21 - Fire Suppression / Recon
- 1 - Search and Rescue
- 8 - Law Enforcement Support



EMERGENCY MANAGEMENT SNAPSHOT

February Numbers (YTD):

- Training/Exercises Conducted: 23
- Training/Exercise Attendees: 266
- Outreach Events Held: 18
- Event Attendees: 13,728
- Radio/TV Interviews: 2
- Radio/TV Audience Reach: 7,000
- **ALERT** Flagler Notifications Sent: 59
- **ALERT** Flagler Enrollees: 72,527
- Social Media Followers: 20,721

Disaster Housing Plan

- Develop and implement a realistic countywide Disaster Housing Plan
- Continue to obtain input and build plan framework
- Long-term = Identify necessary FEMA and State resource to understand the planning expectations

Continuity of Operations Planning Program (COOP)

- Identify necessary FEMA and State resource to understand the planning expectations
- GOAL = develop a recurring COOP Training Program for departments that is taught by EM staff, and offer COOP support to Municipalities and Constitutional Officers

East Flagler Mosquito Control District

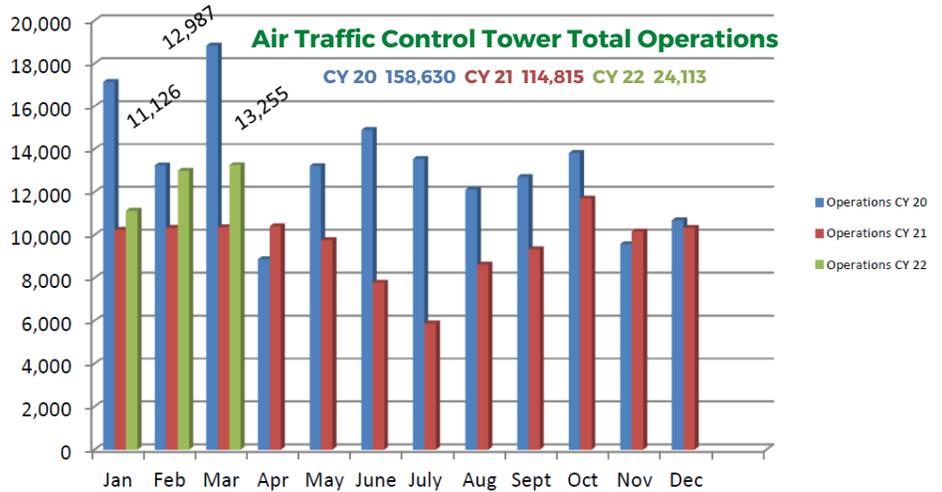
- Kicked off monitoring in Rima Ridge and Espanola
- EFMCD adopted new boundaries
- Develop BoCC items for new EFMCD Phase 1 boundaries
- GOAL = Work with EFMCD to develop cost explanation of Phase II expansion to educate the BoCC (increased cost of services vs the necessary millage rate to support)

COVID-19 Support

- Procure self-test kits for Department Heads and Constitutional Officers
- GOAL = Exit COVID-19 support

WebEOC Enhancements

- Continued to work on Commodity and Volunteer tracking
- GOAL = Migrate to daily use tool, not just disaster use



FLAGLER EXECUTIVE AIRPORT PROJECT UPDATES

1) T-Hangars Construction. The Board accepted an FDOT Public Transportation Grant Agreement (PTGA) in the amount of \$4,626,600. The total cost of the T-Hangar construction and Construction Administration and Observation Services is \$6,544,136.00. FDOT will amend this PTGA in their FY23 (July 2022), to fund the remaining balance of \$1,263,122 when the funds become available. Construction is anticipated to start in May 2022.

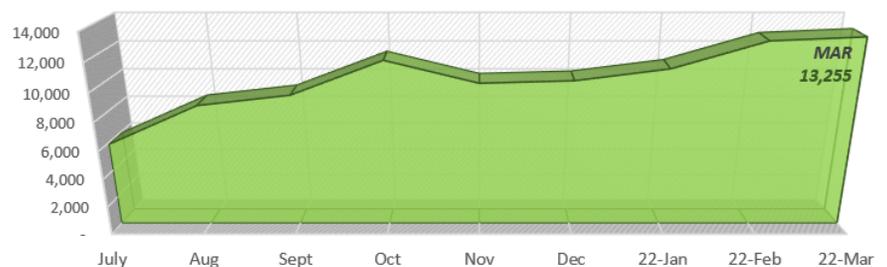
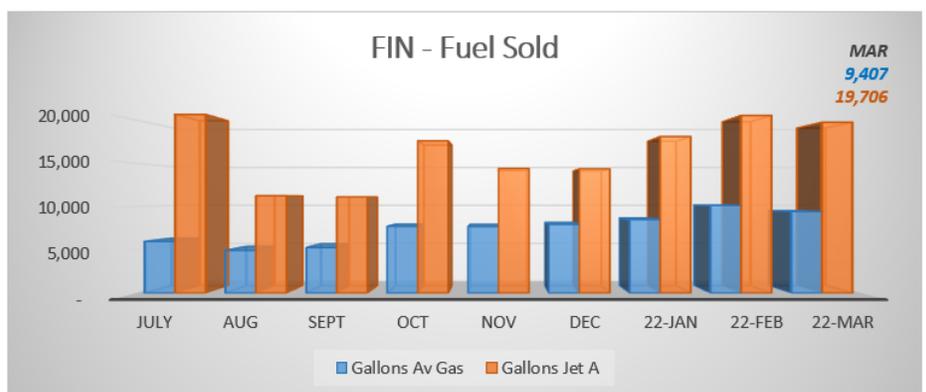
Project Cost: \$6,544,136 (FDOT \$5,889,723 and Airport \$654,413)

2) Replace Air Traffic Control Tower (ATCT) Equipment. CNC NAVTECH, LLC. has received a portion of the NAVCOM equipment for installation in the Air Traffic Control Tower. The remaining equipment is on back order and should be delivered in July/August. Once the equipment is received, the contractor will test the equipment. The contractor anticipates all the equipment to be received/tested and ready for installation in September.

Project Cost: \$302,304 (FDOT \$302,304)

3) Design and Rehabilitation of Taxiway A. The final QA/QC checks are being performed on the plans, specifications, design report, and construction safety and phasing plan. Bid advertisement is planned for late April, with a planned bid opening date in late May.

Project Cost: \$185,000 (FAA \$185,000)



Arrivals / Departures

FINANCIAL SERVICES GRANTS TRACKING

Current Active Grants

- Total = 72
- Award Amount = \$95,657,709.98
- Reimbursed = \$40,399,813.66

Upcoming (\$8,299,431.51):

- Ag Museum | \$2M Dept of Ag
- Airport | \$3.33M FDOT | \$185,000 FAA
- Fire Rescue | \$5,331.51 FEMA
- Growth Mgmt | \$60-75,000 NEFRC-FDEP
- Land Mgmt | \$336,000* Hurricane Michael
- Health-Human Svc | \$371,500* DCF
- Transportation | \$2M Fed Transit Admin

*Total provided in more than a single grant



**REMINDER:
state reports are
not received until
mid- to late-
month for the
prior data.*

Tourist Development Tax Revenues

• February 2022	\$242,643.78
• February 2021	\$170,568.10
• Change	+42.06%

Hotel and Resort Snapshot

	Occupancy	Average Daily Rate
• February 2022	68.2%	\$154.70
• February 2021	46.1%	\$135.58
• Change	+48%	+14%

Vacation Rental Snapshot - Airbnb and VRBO only

	Listings	Occupancy	Average Daily Rate
• 02/22	618	65%	\$359
• 02/21	487	62%	\$285
• Change	+34%	+4.2%	+26%

Total Sales on All Accommodations

• February 2022	\$4,879,790.20
• February 2021	\$3,605,409.84
• Change	+35.3%

GENERAL SERVICES NUMBERS:

There are many divisions that operate under the General Services Department. Below are some of their numbers.

Transportation

- Trips - 7,681 (13% increase over previous month)
- Miles - 64,003 (12% increase over previous month)
- Applicants - 57 new applicants
- Active Customers - 2,239
- Trip Denials - 82

Garbage Collection Services

- 7,381 total customers (1st Quarter 2022)
- 34 New customers (1st Quarter 2022)
- Complaints - 12 complaints, 100% resolved (3/28 no westside recycling pick up, #of complaints not logged)
- 75 service requests, 100% resolved

Road and Bridge

- 1,015 acres mowed
- 879 miles roadway improved - dragged and graded
- 14,176 feet Ditches cleaned using wheeled excavator
- 301 cubic yards of material added to shell roads
- 5 new installations of driveway culverts

Parks

- 6 Special Events including a new USA Travel Baseball with about 1,000 in attendance
- 25 Reservations - Princess Place Cottages
- 86 Reservations - Princess Place Primitive Camping
- 19 Reservations - Princess Place Group Camping
- 27 Reservations - PPP Horse Camping
- 88 Reservations - Bull Creek RV Camping

Fleet

- Completed 230 work orders this month out of 234 requests (98.3% completion rate)
- Serviced 969 pieces of equipment (316 FCSO)
- Completed 200 maintenance field services
- Dispensed 37,830.5 gallons unleaded gas
- Dispensed 8,649.9 gallons of diesel
- New Equipment: 2021 Pierce Impel Fire Truck, 2022 Sur Trac gooseneck trailer, 2021 CAT 950GC Loader, 2021 Ford Transit Van

Facilities

- 303 Work order requests
- 268 Completed (88.5% completion rate)
- 23 Remaining to be assigned
- 4 Paused
- 3 In progress
- 5 Cancelled

COMMUNICATIONS:

News Releases

- 9 releases sent - emailed to 100 +/- media contacts from Jax to Orlando. They are also shared through social media accounts.
- 27 pick-ups by local print, radio, TV, blogsites

Coast to Country Issue 1 released

- More than 20 contributions were organized, researched, written, gathered, and edited

Flagler Voice Guests

- Boy Scouts of America, Chynequa King, Devrie Paradowski, and Greg Blöse

Public Records Requests

- 29 incoming public records requests
- 100% fulfilled

Flagler County Government Facebook

- Posts for March 70
- Followers 6,910
- Page reach 18,568

Nextdoor

- Posts for March 16
- Neighbors | Followers 36,413
- Views 60,496

NACo Awards Submissions

- 3 written (+1 by Library) and entered

GROWTH MANAGEMENT UPDATES

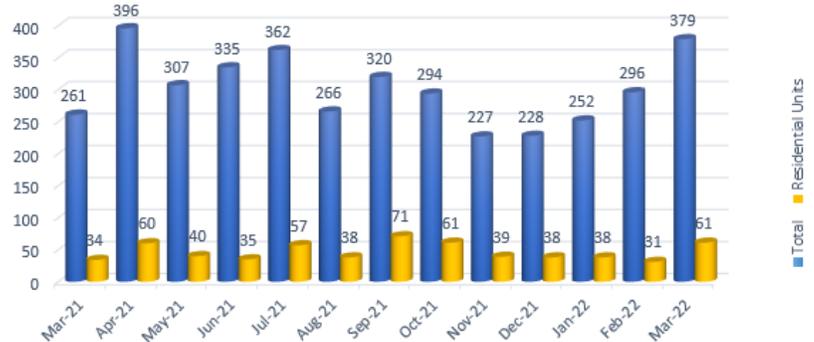
1. The Comprehensive Plan update is ongoing. The Northeast Florida Regional Council submitted draft proposed changes for staff review. Production of associated maps by Flagler County GIS is ongoing.
2. The Building Association of Florida cross training program is ongoing.
3. Building inspectors are continuing the curriculum for the Fire Inspector certification program.
4. FY 22/23 Growth Management Budget completed.
5. Three Growth Management employees participated in the initial Strategic Planning team meetings.
6. Development Software update approved by the BOCC, kickoff meeting held. Business Analyst performing pre-implementation tasks.
7. Growth Management preparing for Munis software implementation and attending training sessions.
8. Building Inspector II position has been filled with April start date.
9. Growth Management staff participating in CMAR for Library Joint Use Facility selection committee.

GROWTH MANAGEMENT NUMBERS

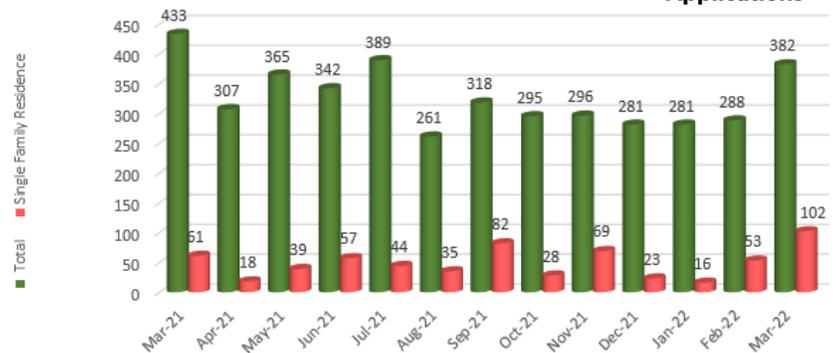
New Planning and Zoning Applications

	Total	Zoning/Site Plan/Plat	BTR	Buildable Lot	Short Term Rental	Zoning Confirmation	Variance/Spec Ex Conditional Use
Mar 22	10	2		1	2	2	3
Feb 22	12	4	1		5	2	
Jan 22	15	4	1		7	1	2
Dec 21	12	6			5		1
Nov 21	10	5			2		3
Oct 21	13	5	2	1	3	2	

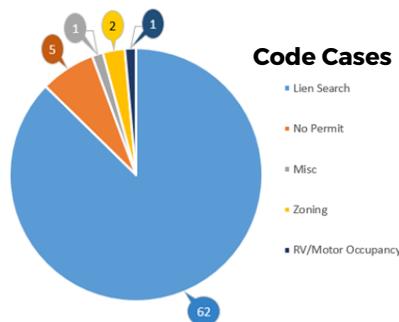
Permits Issued



Applications



Code Cases



Building Inspections

	# of Inspections
March 2022	1822
Feb 2022	1655
Jan 2022	1622
Dec 2021	1731
Nov 2021	1741
Oct 2021	1814
Sept 2021	1628
August 2021	1452
July 2021	1363

FINANCIAL SERVICES:

FY 2022-23 Budget Process

- Budget discussions held with departments and Administration
- Rolling stock replacement discussed
- Begin preparing Budget Books for County Administrator hearings slated May 17-19
- Begin receiving Constitutional Budgets on May 1
- Long-term: Tentative Budget delivered to BoCC in July
- Long-term: Convert FY 22-23 budgets from Naviline to Tyler Munis

Tyler Munis Implementation

- Final workflow completed
- Entering Project Budgets
- Linking Projects and Grants
- Go-Live date = April 4

ENGINEERING PROJECT UPDATES

1) Flagler County Storm Water Master Plan, to identify potential improvements to the county's overall stormwater management program. The purpose of this project would be specifically to mitigate flooding risks to roadways and roadway related infrastructure.

- Completed two initial Public meetings between the county, consultant, and local municipal stakeholders.
- Public coordination with residents to obtain input ongoing.

2) East Daytona North Paving Project, 3.3 miles. The project scope consists of roadway stabilization with asphaltic concrete pavement and associated stormwater improvements to include a 20 foot wide roadway and stabilized shoulders along various roadways. Completed field data gathering services (geotech and survey). Design concepts to be developed and discussed with County Engineering.

3) Marineland Acres, 3.7 miles - 8 Local Roads.

Resurfacing and drainage improvements. Central Avenue storm trunk line installed. Dewatering and installations drainage structures along east side of Central Ave. and East Ocean St. ongoing and after connecting watermain on Central, Drainage installations on Surf will ensue, layout for swale grading, driveway drainage, construction has begun. Anticipated Construction Phase Schedule:

- Substantial Completion by April 22, 2023
- Final completion by May 22, 2023

4) MalaCompra Road Resurfacing, .73 miles from State Road A1A to the Atlantic Coast Beach. Design complete, and in the process of closing the design phase. FDOT to provide a construction funding agreement for Fiscal Year 22|23. BOCC approved funding agreement.

Long-term goals:

- Construction project bid advertisement and award for FDOT Fiscal Year 22|23 construction.

5) Water Oak Road Paving Improvements, 2.5 miles from County Road 2006 to Mahogany Boulevard.

Acquired Florida Department of Environmental Protection, and design documents have been sent to the Florida Department of Transportation for review.

- Anticipate Advertise to Bid in April 2022, Receive Bids and Award Contract in May 2022
- Anticipate bringing funding agreement to BOCC in April 2022

HUMAN RESOURCES NUMBERS:

Fiscal Year To Date Turnover Rate = 7.87%

Year To Date Turnover Rate = 1.37%

Vacancies by department (55)

- Administration 1
- Airport 0
- County Attorney 2
- Court Administration 0
- Emergency Management 0
- Engineering 1
- Extension 2
- Financial Services 1
- Fire Rescue 8
- General Services 22
- Growth Management 0
- Health & Human Services 11
- Human Resources 1
- Innovative Technology 4
- Land Management 1
- Library 1
- Tourism 0

Workers Compensation Claims (FYTD/MAR/51)

- Loss Time Claims 4
- Medical only 47
- COVID Claims 43 (included in "Medical only")

Resignations

- October 6
- November 4
- December 6
- January 7
- February 10
- March 6
- FYTD 39

Dismissed/Layoff

- October 1
- November 0
- December 1
- January 1
- February 1
- March 0
- FYTD 4

Other

- 423 Authorized Positions
- 368 Total Employees
- 5 New Hires
- 1 Orientation Seminar
- 11 Job Postings (57 FYTD)
- 106 Applications Processed (735 FYTD)
- 1 Deceased

ECONOMIC DEVELOPMENT VIEW:

March Milestones

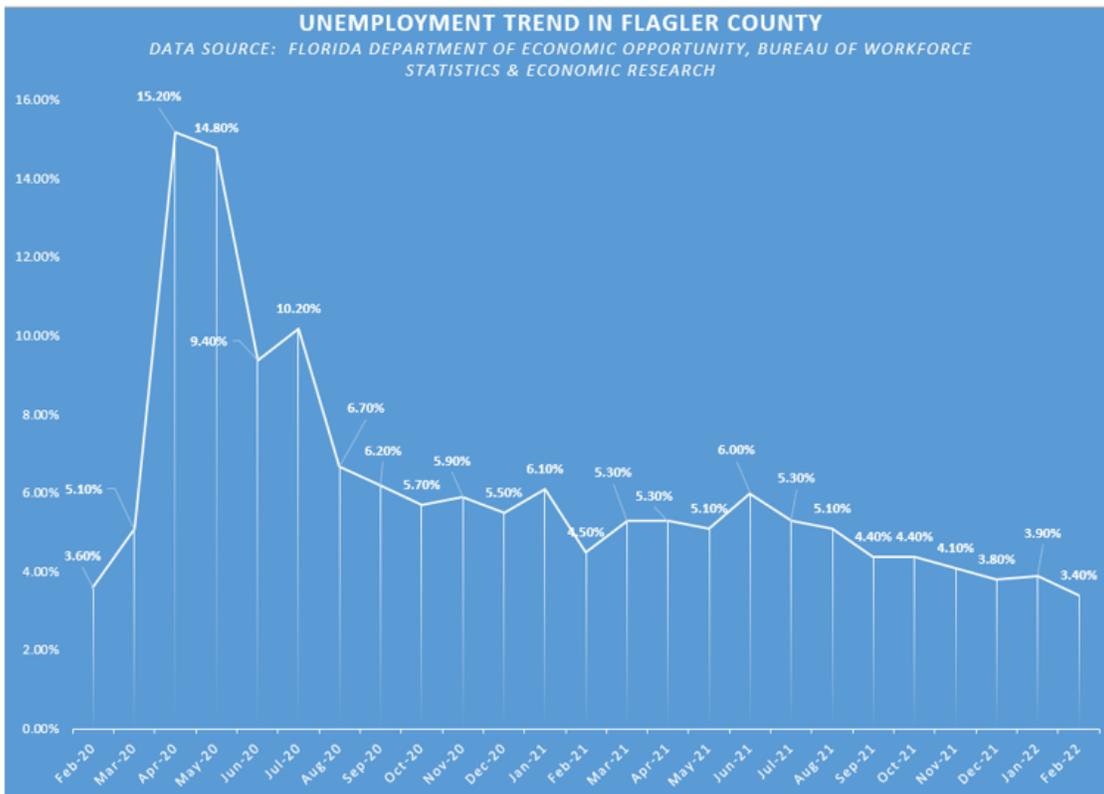
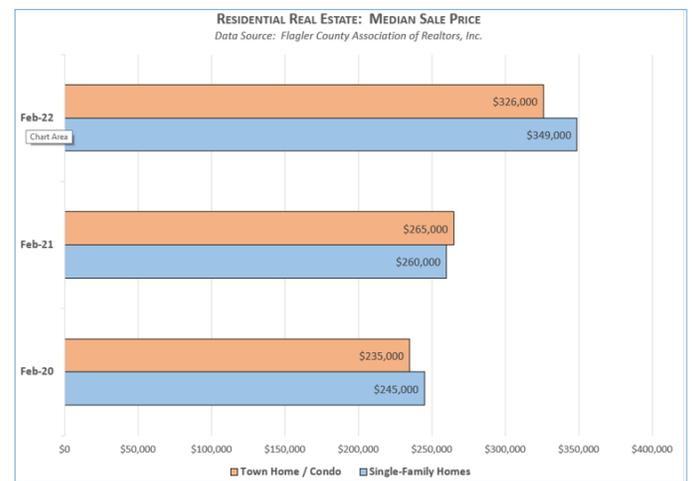
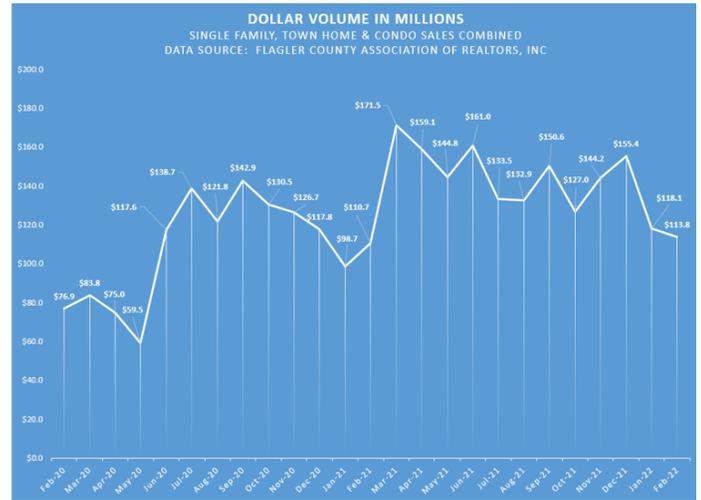
1. Provided additional statistical information to MetroNet.
2. Facilitated meeting between InvisaCook (wanting to expand operations in Bunnell), and possibly develop new location.
3. Assisted and provided information to three current Flagler County businesses.
4. Provided research support to Flagler County Housing Program
5. Updated Economic Development Page on website.

April Projects

1. Reviewed and responded to RFI's issued by Enterprise Florida | JaxUSA: Project Twix; Project Kars; and, Project Alexander
2. Authored and submitted detailed report to potential industrial park developer.
3. Attended Flagler Beach Economic Development Task Force Meeting.
4. Monthly meeting of CEDS
5. Update monthly economic statistical reports for Commission and posting on website.

Long-term Goals

- Work with Northeast Florida Regional Council on the Regional Comprehensive Economic Development Strategy.
- Participate on Flagler County Economic Development Strategic Plan Task Force.



Quick Takes

Unemployment dropped to 3.4% in February in Flagler County

This is lower than the onset of the Covid-19 crisis by .2%

February 2022 Unemployment

US = 3.8%

Florida = 3.3%

Flagler County = 3.4%