

FLAGLER BOCC MONTHLY UPDATE



DEPARTMENTAL STATISTICS AND STATUS REPORT • MARCH 2022

LIBRARY GLIMPSE:

Flagler County Public Library saw a 15% increase in foot traffic from January to February, and a 25% increase in Internet and Wifi usage. It also doubled the program attendance.

Library Services

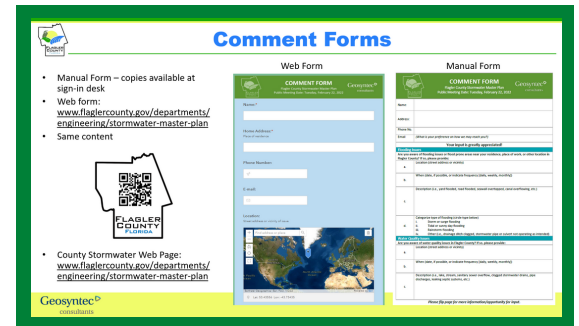
- 1,940 - Research Questions
- 19,263 - Database & Website Usage
- 4,932 - Internet & Wifi Connections
- 32,063 - Items Circulated (incl. e-materials)
- 16,604 - Foot Traffic
- 340 - New Borrowers Registered
- 195 - Passports
- 231 - Photos
- 49 - In-Person Events
- 520 - Passive Programs
- 1,167 - Attendance
- 22- Facebook Posts
- 5,511 - Facebook Post Views
- \$11,436 - Revenue Generated

Southern Library Update

Made presentation to the County Commission, and was authorized to hire a Construction Manager at Risk. Moving forward with the contract to complete the design process. Will review proposals for Manager at Risk at the end of March. Long-term goals = Move forward with design and construction.

*Legislative Priorities

- Attended Legislative Day in January 2022 in Tallahassee.
- Completed Attestation forms for all local Bills.
- Monitor Legislative Session for local Bills and any others that impact the County and take any action deemed appropriate.
- Update County Administrator on Bills and funding priorities.
- Send letters to the Governor asking him to approve Flagler County's line items.
- Begin the process for FY 2023



STORMWATER MASTER PLAN IS CRITICAL FOR PUBLIC HEALTH, SAFETY, WELFARE

Commissioners, as Flagler County continues to forge plans to best protect the health, safety, and welfare of our community, we are asking our residents to share their specific knowledge about stormwater precipitation flooding and water quality issues with the County and the Stormwater Master Plan project consultant, Geosyntec. This valuable input is needed before the end of April to provide ample time for assessment, evaluation, review, and follow up for the consultant to help us develop a Stormwater Master Plan.

There is a comprehensive page on our website with Stormwater Master Plan project details: www.flaglercounty.gov/departments/engineering/stormwater-master-plan. A direct link to the public comment survey is also available on the County's home page: www.flaglercounty.gov.

The importance of this project cannot be understated not only for public safety, sustainability, and resiliency, but because Flagler County is a destination known for the quality of life provided to residents, recreation, and tourism. We operate and maintain a system that collects and treats stormwater, which benefits all properties within the county. Effective management of the existing system through proper maintenance and the development of a long-term capital improvement program will reduce flood risk, improve water quality, prevent infrastructure problems, and is fiscally responsible.

Additional benefits to having a Stormwater Master Plan are that the National Flood Insurance Program Community Rating System credits communities with master plans to discount premiums for flood insurance and help to prioritize available funding that provides the greatest public benefit countywide.

Flagler County was also recently designated by the Florida Department of Environmental Protection (FDEP) as an operator of a regulated Phase 2 Municipal Separate Stormwater Sewer System (MS4) and is required to obtain permit coverage through the Florida Department of Environmental Protection's National Pollutant Discharge Elimination System (NPDES) Stormwater Program.

The scope of work for our consultant is vast, and includes the following steps: collect and review existing program data including public coordination and outreach; coordination with local municipalities, code and development review; operations and maintenance program review; drainage infrastructure inventory development; flooding management evaluation; water quality assessment; climate change and resiliency evaluation; improvement project conceptualization; capital improvement program recommendations; capital project funding evaluation; and, National Pollutant Discharge Elimination System permit program development leading to MS4 coverage.

Please encourage our residents to provide their input via the survey. It will have a great effect on the project outcome.

- Heidi Petito, County Administrator

UF | IFAS Extension

UNIVERSITY of FLORIDA

Programs Include: Agriculture, Horticulture (including the Master Gardener Volunteer program), 4H Youth Development, Sea Grant, Family and Consumer Sciences, and Food and Nutrition Program.

At A Glance

- 316 Resident Inquiries and Assistance
- 12 Soil Tests
- 3 Water Tests
- 8 Pesticide Exams administered
- 344 Extension Volunteer hours assisting Agents in providing research based education

Upcoming

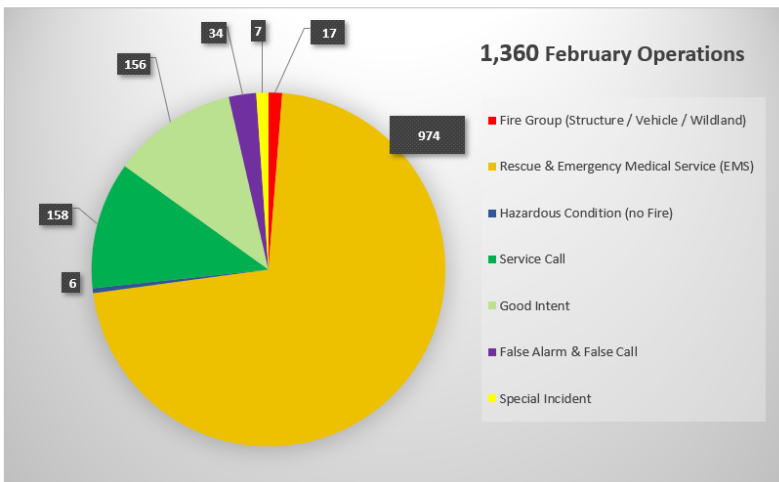
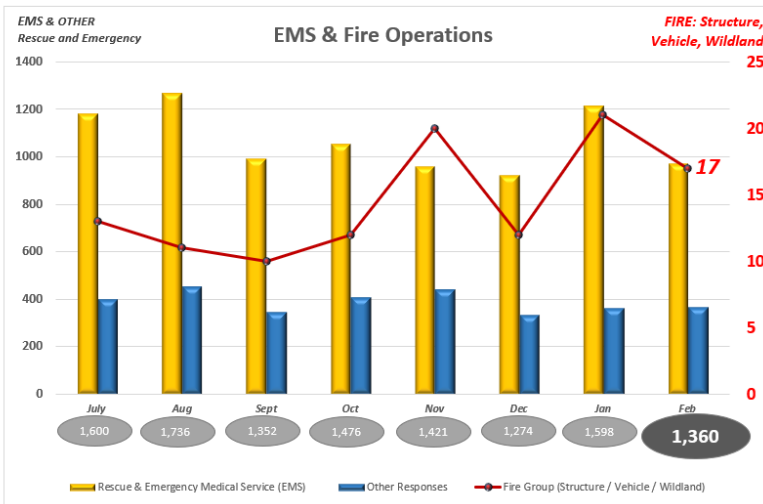
- Master Gardeners' workshops held at Palm Coast Community Center and the Main Branch Library in PC

LAND MANAGEMENT PROJECTS:

Land Management hosted a team of wildland firefighters to participate in a prescribed fire on the County's Bulow Creek property. The National Inter-agency Prescribed Fire Training Center group participates through their respective federal agency employers to travel to different locations to learn and gain experience in various fire-managed ecosystems. We hosted 8 to 10 people from several Northwest States including Idaho, California, Utah, and Oregon.

The Land Acquisition Committee - an advisory board to the BOCC whose main role is considering, prioritizing, and making recommendations for the purchase of conservation lands within the County - received multiple appraisals for a coastal property adjacent to Washington Oaks Gardens for acquisition under the Environmentally Sensitive Lands program.

FLAGLER COUNTY FIRE RESCUE ACTIVITY



EMS and Fire Operations

- 17 - Fire Group (Structure / Vehicle / Wildland)
- 0 - Rupture / Explosion
- 974 - Rescue & Emergency Medical Service (EMS)
- 6 - Hazardous Conditions (no fire)
- 158 - Service Calls
- 156 - Good Intent (ex: smoke seen, odor detected by public)
- 34 - False Alarm / False Call
- 15 - Special Incident

1,360 - Total

Fire Prevention

- 8 - Short-Term Vacation Rental Inspection
- 7 - Annual Fire Inspections
- 2 - Public Education

Professional Development

- 8 students - Private Fire Protection Systems 1
- 3 students - Fire Service Course Delivery
- *Delivered as regional offerings

Continuing Education

- 18 students - Citizen CPR class
- 14 students - Pediatric Advanced Life Support (PALS) Class
- 30 students - EMS "in-service" training
- 36 students - Live Fire "in-service" training
- 7 staff members - New Hire orientation

Community Paramedicine

- 37 | 59 - Calls | Patient Contacts
- 100 - COVID tests for employees and family
- 400 - Narcan doses | DOH grant

FireFlight Operations

- 2 - Air Ambulance
- 17 - Fire Suppression / Recon
- 2 - Night vision training
- 8 - Law Enforcement Support



EMERGENCY MANAGEMENT SNAPSHOT

February Numbers (YTD):

- Training/Exercises Conducted: 16
- Training/Exercise Attendees: 212
- Outreach Events Held: 13
- Event Attendees: 12,312
- Radio/TV Interviews: 2
- Radio/TV Audience Reach: 7,000
- **ALERT** Flagler Notifications Sent: 28
- **ALERT** Flagler Enrollees: 72,373
- Social Media Followers: 20,688

Disaster Housing Plan

- Discussed with Social Services and began discussions with AHAC
- Continued discussions with Social Services to obtain input and build plan framework
- Finalized planning timeline
- Long-term = identify FEMA and state planning expectations

Continuity of Operations Planning Program (COOP)

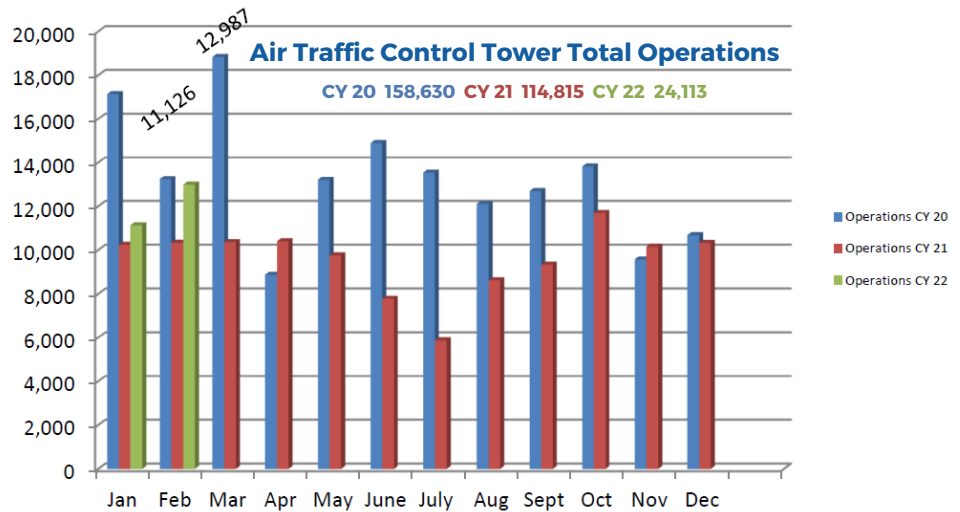
- Began discussions and continuing to meet with other county departments to develop their COOP annexes
- GOAL = develop a recurring COOP Training Program for departments that is taught by EM staff, and offer COOP support to Municipalities and Constitutional Officers

East Flagler Mosquito Control District

- EFMCD hired boundary Survey Firm for Phase I boundary
- Coordinated kick-off of monitoring in Rima Ridge and Espanola, to go live in March
- Continue follow-up with EFMCD on Phase I expansion documentation - County and Property Appraiser to review 1st draft
- GOAL = Work with EFMCD to develop cost explanation of Phase II expansion to educate the BoCC (increased cost of services vs the necessary millage rate to support)

COVID-19 Support

- Procure self-test kits for Department Heads and Constitutional Officers
- GOAL = Exit COVID-19 support



FLAGLER EXECUTIVE AIRPORT PROJECT UPDATES

1) **T-Hangars Construction.** FDOT representatives are still working on transferring the funds in order to issue the Public Transportation Grant Agreement (PTGA) to construct the T-Hangar project. Last month the Airport Director requested \$5,889,723 from FDOT, which is 90% of the construction costs for this project. It is anticipated that the FDOT will fund this project in two fiscal years, 2022 and 2023.

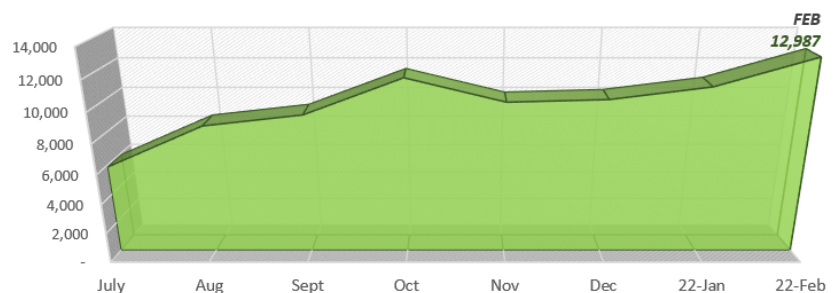
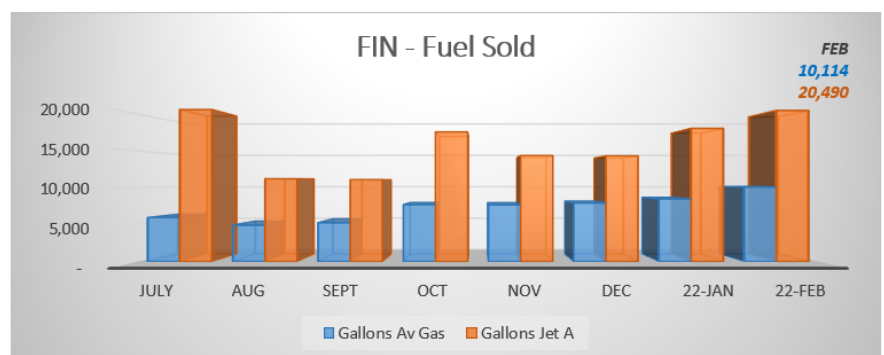
Project Cost: \$6,544,136 (FDOT \$5,889,723 and Airport \$654,413)

2) **Replace Air Traffic Control Tower (ATCT) Equipment.** CNC NAVTECH has received their signed contract and Purchase Order. The Airport Director issued their Notice To Proceed on February 15. CNC NAVTECH has begun purchasing the NAVCOM equipment for installation in the Air Traffic Control Tower. Some delays are expected in receiving equipment.

Project Cost: \$302,304 (FDOT \$302,304)

3) **Design and Rehabilitation of Taxiway A.** Final design and the SJRWMD stormwater permit application are wrapping up. The project will be prepared for bidding by the end of March 2022. Bid opening will be scheduled for mid-May to meet the FAA's deadline for grant applications.

Project Cost: \$185,000 (FAA \$185,000)



Arrivals / Departures

FINANCIAL SERVICES GRANTS TRACKING

Current Active Grants

- Total = 71
- Award Amount = \$96,140,017.90
- Reimbursed = \$39,392,086.67
- **Finalized | In Closeout:**
- SHIP FY 18/19
- SHIP FY 19/20 - Still spending and submitting documentation (6/30/22)
- SHIP FY 21/22 - Still spending and submitting documentation (6/30/24)

FLAGLERCOUNTYBIZEXPO.COM

"Shop, Eat & Play by the Lake!"

FLAGLER COUNTY
SMALL BIZ EXPO
& CONFERENCE
MARCH 26, 2022 | 10AM-4PM



CENTRAL PARK | PALM COAST, FL



PURCHASING DIVISION UPDATES:

- Purchase Orders Issued - 52
- P-Card Transactions - 620

Current Solicitations:

- SHIP Rehabilitation
- Construction Management for the Library
- IT Software
- Multiple bids for Engineering

Current Solicitations:

- Munis planning, Naviline shutdown began

GENERAL SERVICES NUMBERS:

There are many divisions that operate under the General Services Department. Below are some of their numbers.

Transportation

- Trips - 6,789
- Miles - 57,089
- Applicants - 22 new applicants
- Active Customers - 2,182
- Trip Denials - 85

Garbage Collection Services

- 7,381 total customers
- 34 New customers
- Complaints - 7 complaints, 100% resolved
- 62 service requests, 100% resolved

Road and Bridge

- 993.75 acres mowed
- 797 miles roadway improved - dragged and graded
- 17,886 feet Ditches cleaned using wheeled excavator
- 183.5 cubic yards of material added to shell roads
- New installations: None

Parks

- 6 Special Events including: Native American Festival (10,000+), Cirque Ma'Ceo Horse Experience (1,000+), Flagler Horseshoe Pitchers Club, Ocean's 26 Race, Zerbini Circus, and King of Clubs Surf Competition
- 25 Reservations - Princess Place Cottages
- 55 Reservations - Princess Place Primitive Camping
- 13 Reservations - Princess Place Group Camping
- 35 Reservations - PPP Horse Camping
- 61 Reservations - Bull Creek RV Camping

Fleet

- Completed 220 work orders this month out of 228 requests (96.5% completion rate)
- Serviced 965 pieces of equipment (316 FCSO)
- Completed 196 maintenance field services
- Dispensed 33,927 gallons unleaded gas
- Dispensed 8,049 gallons of diesel
- 2 New 7' x 16' Trailers
- 3 New 48" Scag zero-turn mowers

Facilities

- 181 Work order requests
- 161 Completed (89% completion rate)
- 13 Remaining to be assigned
- 3 Paused
- 2 In progress
- 1 Cancelled

IT NOTABLES

- 942 tickets opened
- 958 tickets closed
- 229 tickets presently open

PROJECT MILESTONES:

GIS

- Collaborating with Emergency Management and Property Appraiser to move Damage Assessment totally in-house. New app to be completed before hurricane season.
- ID septic tank locations and for Land Management habitat study.

Core IT

- Office 365 - Moving existing users to the cloud for BoCC, Tax Collector, Property Appraiser, FCSO.
- Upgrading network, switches, firewall, and wireless access points.

Project Management

- Energov post reimplementation - working on getting physical card readers. Set up local cashing database to go from Silverlight to full HTML.
- Public Safety Systems - working on server buildouts and data migration, which should be completed by May 2022.

FINANCIAL SERVICES:

FY 2022-23 Budget Process

- Meet with the County Administrator to discuss the expectations of the Fiscal Year 2022-23 Budget
- Created Budget Kickoff Packets for all departments
- Held the Budget Kickoff Meeting
- Held the Budget Guidelines Meeting with the Board of County Commissioners
- Long-term: Budget discussions with department heads; and Budget Hearings
- **Budgets, Decision Units, and Performance Measures were due March 21**

Capital Improvement Projects

- Kickoff Meeting held - work is ongoing

Tyler Munis Implementation

- Finished "Project Strings"
- Super-user and End-user Trainings
- Assist with Go-live Training

GROWTH MANAGEMENT UPDATES

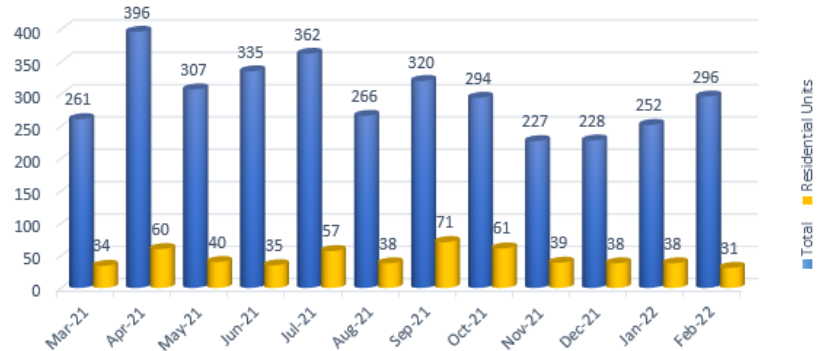
1. The Comprehensive Plan update is ongoing. The Northeast Florida Regional Council submitted draft proposed changes for staff review. Production of associated maps by Flagler County GIS is ongoing.
2. The Building Association of Florida cross training program is ongoing.
3. Building inspectors are continuing the curriculum for the Fire Inspector certification program.
4. Software update selection is complete, awaiting Purchase Order.
5. Record Clerk and Business Analyst performing pre-implementation tasks for upcoming software update.
6. Growth Management attended Munis training.
7. Ongoing restructuring of permit record retention to be in compliance with Florida Statutes.
8. Commenced FY 22-23 budget evaluation with new Financial Analyst.
9. Hiring of the Building Inspector II position is continuing, the selected candidates interviewed did not accept position.

GROWTH MANAGEMENT NUMBERS

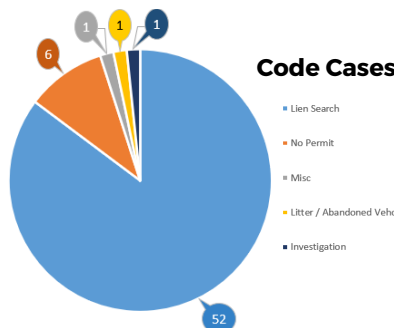
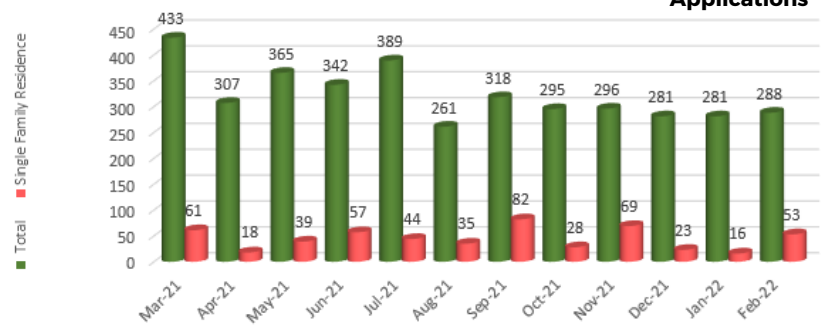
New Planning and Zoning Applications

	Total	Zoning/Site Plan/Plat	BTR	Buildable Lot	Short Term Rental	Zoning Confirmation	Variance/Spec Ex Conditional Use
Feb 22	12	4	1		5	2	
Jan 22	15	4	1		7	1	2
Dec 21	12	6			5		1
Nov 21	10	5			2		3
Oct 21	13	5	2	1	3	2	

Permits Issued



Applications



Building Inspections

	# of Inspections
Feb 2022	1655
Jan 2022	1622
Dec 2021	1731
Nov 2021	1741
Oct 2021	1814
Sept 2021	1628
August 2021	1452
July 2021	1363

Palm Coast AND THE FLAGLER BEACHES

**REMINDER:
state reports are
not received until
mid- to late-
month for the
prior data.*

Tourist Development Tax Revenues

• January 2022	\$283,469.85
• January 2021	\$205,323.83
• Change	+38.06%

Hotel and Resort Snapshot

	Occupancy	Average Daily Rate
• January 2022	51.5%	\$127.99
• January 2021	40.01%	\$114.61
• Change	+28.5%	+11.7%

Vacation Rental Snapshot - Airbnb and VRBO only

	Listings	Occupancy	Average Daily Rate
• 01/22	713	52%	\$323
• 01/21	532	45%	\$278
• Change	+34%	+17.3%	+27.7%

Total Sales on All Accommodations

• January 2022	\$5,855,849.25
• January 2021	\$4,189,284.54
• Change	+39.7%

COLBERT LANE SIDEWALK REPAIRS RESUME BETWEEN SR 100 AND ROBERTS ROAD



HUMAN RESOURCES NUMBERS:

Fiscal Year To Date Turnover Rate = 8.35%
Year To Date Turnover Rate = 2.75%

Vacancies by department (56)

- Administration 1
- Land Management 1
- Airport 1
- County Attorney 2
- Court Administration 0
- Emergency Management 0
- Engineering 1
- Extension 3
- Financial Services 1
- Fire Rescue 9
- General Services 20
- Growth Management 0
- Health & Human Services 10
- Human Resources 1
- Innovative Technology 4
- Library 2
- Tourism 0

Workers Compensation Claims (FYTD/FEB/47)

- Loss Time Claims 4
- Medical only 43
- COVID Claims 43 (included in "Medical only")

Resignations

- October 6
- November 4
- December 6
- January 7
- February 10
- FYTD 33

Dismissed/Layoff

- October 1
- November 0
- December 1
- January 1
- February 1
- FYTD 4

Other

- 422 Authorized Positions
- 369 Total Employees (2 overlapping for training)
- 7 New Hires
- 1 Orientation Seminar
- 9 Job Postings
- 46 FYTD Job Postings
- 113 Applications Processed
- 629 FYTD Applications Processed
- 1 Deceased

COMMUNICATIONS:

News Releases

- 8 releases sent | Emailed to about 100 media contacts from Jax to Orlando. They are also shared through Flagler County Government social media accounts.
- 23 pick-ups by local print, radio, TV, blogsites

Flagler Voice Guests

- Flagler Access Center
- POW WOW Event
- Commander Lutz | Self defense
- Julie Allen - Florida Forest Service

Public Records Requests

- 19 incoming public records requests
- 95% fulfilled (awaiting payment for 1)

Events

- Pow Wow

Flagler County Government Facebook

- Posts for December 75
- Followers 6,868
- Page reach 23,353

Nextdoor

- Posts for December 14
- Neighbors | Followers 35,939
- Views 69,989



ENGINEERING PROJECT UPDATES

1) Flagler County Storm Water Master Plan, to identify potential improvements to the county's overall stormwater management program. The purpose of this project would be specifically to mitigate flooding risks to roadways and roadway related infrastructure.

- Completed two initial Public meetings between the county, consultant, and local municipal stakeholders.
- Public coordination with residents to obtain input began.

2) East Daytona North Paving Project, 3.3 miles. The project scope consists of roadway stabilization with asphaltic concrete pavement and associated stormwater improvements to include a 20 foot wide roadway and stabilized shoulders along various roadways. Completed field data gathering services (geotech and survey). Design concepts to be developed and discussed with County Engineering.

3) Marineland Acres, 3.7 miles - 8 Local Roads. Resurfacing and drainage improvements. Central Avenue storm trunk line installed. Dewatering and installations drainage structures along east side of Central Ave. and East Ocean St. ongoing and after connecting watermain on Central, Drainage installations on Surf will ensue, layout for swale grading, driveway drainage, construction has begun. Anticipated Construction Phase Schedule:

- Substantial Completion by April 22, 2023
- Final completion by May 22, 2023

4) MalaCompra Road Resurfacing, .73 miles from State Road A1A to the Atlantic Coast Beach. Design complete, and in the process of closing the design phase. FDOT to provide a construction funding agreement for Fiscal Year 22|23. BOCC approved funding agreement. Long-term goals:

- Construction project bid advertisement and award for FDOT Fiscal Year 22|23 construction.

5) Water Oak Road Paving Improvements, 2.5 miles from County Road 2006 to Mahogany Boulevard. Acquired Florida Department of Environmental Protection, and design documents have been sent to the Florida Department of Transportation for review.

- Anticipate Advertise to Bid in April 2022, Receive Bids and Award Contract in May 2022
- Anticipate bringing funding agreement to BOCC in April 2022

6) Beach Management Study will evaluate existing beach and dune conditions using County and stakeholder input to develop options for scopes of future management activities and efforts, including alternative approaches of funding them. At the County's request, Olsen Associates will prepare a proposal for additional tasks to include Geotech cores and analysis to pursue expansion of approval for offshore borrow area, provide assistance with potential alternative funding mechanisms and analyze county's current standing with regard to federal public beach access and parking criteria and identification of potential options and strategies to maximize federal eligibility.

- Anticipated final completion of the plan by July 2022.

7) Graham Swamp Trail and Pedestrian Bridge over S.R. 100, 1.6 miles from Lehigh Trail to S.R. 100 of 12-foot wide asphalt paved shared use path through Graham Swamp Conservation system, with three elevated concrete walkways, an enclosed pedestrian bridge spanning SR 100 and approx. 0.6 miles of 8-foot wide sidewalk connection along the south side of S.R. 100 to connect to the existing sidewalk along Old Kings Road.

- Anticipated completion January 2023

ECONOMIC DEVELOPMENT VIEW:

February Milestones

1. Tax Diversification Project Research for Administration.
2. Attend FPL Illumination Conference (2 days) in Daytona Beach featuring National site selectors.
3. Supplied research data to Advent Health needed for their regional marketing strategy.
4. Extensive research on the ATTOM report in response to media inquiries. Met with Kirk Keller to discuss findings.

March Projects

1. Supplied detailed data to Florida Crown Properties for industrial developer on appropriate sites for development.
2. Reviewed RFIs for: Project Alps, Project Ark, Project Suede, Project Garrett, and Project Horseshoe.
3. Submitted response to RFI Project Stream in conjunction with airport.
4. Begin work with CMGLP in search for medical space in Flagler County

Long-term Goals

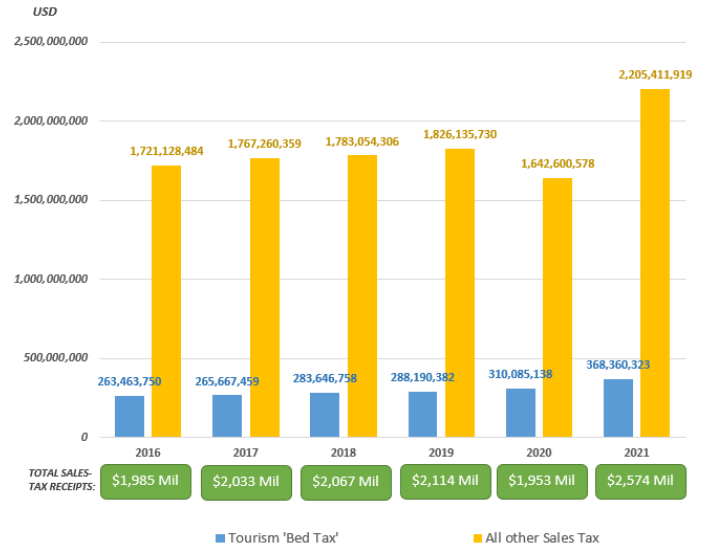
- Update Economic Development page on website.
- Work with Northeast Florida Regional Council on the Regional Comprehensive Economic Development Strategy.
- Refine "pitch" for industrial development.

DEO Statistics (release date March 14, 2022)

- Unemployment for December 3.8% (4.1% November)
- Single Family Home median sale price \$343K (\$340 Dec.)

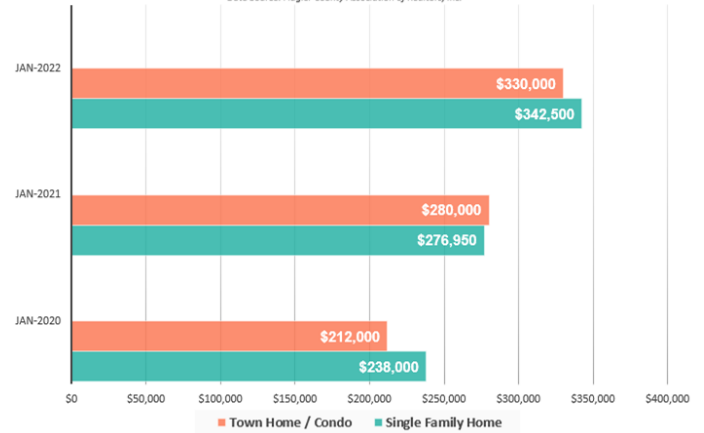
Flagler County Validated Gross Sales Tax Receipts

Data Source: Florida Department of Revenue



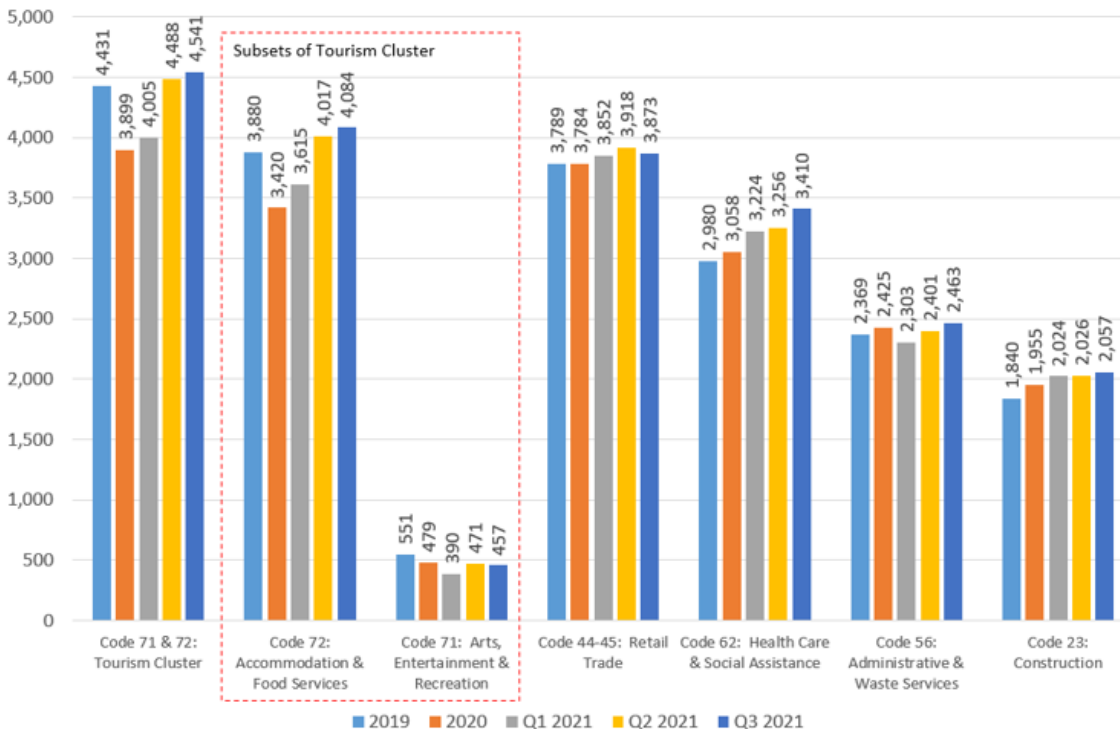
Residential Real Estate: Median Sale Price

Data Source: Flagler County Association of Realtors, Inc.



TOP 5 INDUSTRY SECTORS BY EMPLOYMENT | FLAGLER COUNTY

Data Source: Florida Department of Economic Opportunity - Florida Insight: Data with Meaning



QUICK TAKES

Top Employment Sectors

1. Tourism
 2. Retail Trade
 3. Health Care
 4. Administrative Services
 5. Construction
- Construction replaced education in the top 5 industry sector by employment in Flagler County from the previous quarter.