

FLAGLER COUNTY HUMAN SERVICES



Hours of Operation
Monday – Friday
8:00 am – 5:00 pm
1000 Belle Terre Blvd
Palm Coast, FL 32137
(1/4 mile south of SR-100)
Phone: (386)586-2324 Ext 3622

REQUIRED DOCUMENTS TO APPLY FOR ASSISTANCE
(as applicable)

Note: We are unable to accept digital photographs of documents or screen shots from a cell phone.

- Social Security Cards for all immediate household members
□ Proof of Identity: State of Florida ID/Driver’s License with current Flagler County address
□ Three months of recent bank statements from checking, savings and/or pre-paid debit cards for all household members
□ Three months of all gross income coming into your household for all members: to possibly include pay stubs, child support, current Disability Income award letter, current Social Security Retirement award letter, gifts, business ledgers, IRS income tax return, receipts, etc...
□ Two recent documents with your current address: utility bill, rental lease, Section 8 voucher, mortgage statement, deed, tax bill, voter’s card, vehicle registration or FL photo ID/driver’s license
□ If seeking Emergency Assistance: most recent original utility bill(s), current rental lease, and/or most recent original mortgage statement
□ Proof of U.S. Citizenship or Permanent Resident Card (Green Card), if not born in the United States
□ Current verification of value & amount of IRA’s, CD’s, money market accounts, etc...
□ SNAP (food stamps) award letter to include amount
□ Proof of Open Child Support Case
□ Physician statement of disability (if you are unable to work, to include timeframe)
□ Letter from Social Security Disability or Attorney indicating status of pending benefits
□ Medicaid Share of Cost award letter to include amount
□ Other:
□ Other:

For Office Use Additional Documents Due Back By: ____ / ____ / ____