

FLAGLER BOCC MONTHLY UPDATE



DEPARTMENTAL STATISTICS AND STATUS REPORT • DECEMBER 2021

LIBRARY GLIMPSE:

Flagler County Public Library saw a big jump in Facebook Post Views.

Library Services

1,588 - Research Questions
12,836 - Database & Website Usage
3,444 - Internet & Wifi Connections
37,019 - Items Circulated (incl. e-materials)
14,164 - Foot Traffic
234 - New Borrowers Registered
164 - Passports
190 - Photos
22 - In-Person Events
835 - Passive Programs
602 - Attendance
20 - Facebook Posts
8,580 - Facebook Post Views
\$7,946.79 - Revenue Generated

Southern Library Update

Received Cost Estimate and Master Plan Documents from Rhodes and Brito. Met with County Staff to discuss the cost estimate and Master Plan. Prepared response to include possible changes to square footage. Long-term targets:

1. Revised Program per comments on Master Plan.
2. Very "conceptual" floorplans based on the current master plan concepts.
3. Final MP deliverable with the following updates:
 - a. Geotechnical Report
 - b. Revised Program breakout (amended exhibit)
 - c. Conceptual Floor Plans (see #2 above)

*Legislative Priorities

Monitor local Bills and any other Bills that impact the County and take any action deemed appropriate. Complete Attestation forms for all local Bills. Attend Legislative Day in January 2022 in Tallahassee.



'TIS THE SEASON TO CELEBRATE BLESSINGS AND SERVICES GREAT AND SMALL

Commissioners, among our other blessings, 'tis the season to reflect upon and appreciate our good fortune to be public servants. We give our very best to provide a wonderful quality of life to our residents through our services great and small.

While not everyone has a need to take advantage of the more than two dozen unique services provided with the support of the Board of County Commissioners, we strive to offer everyone a high quality of life that embraces well-being and public safety.

Our Community Paramedicine program is a perfect example of one of our services that is both great and small. Fortunately, there are not many people who need to utilize the program, but it is invaluable for the few hundred who do.

It started in April 2018 as a way to reach out to our residents who frequently called 9-1-1 because they had no other option to address non-emergency medical needs. In its first year, calls for ambulance transportation to the hospital for these individuals decreased.

Community Paramedicine continues to flourish and grow.

Rob Errett, who has worked very closely with Community Paramedic Caryn Prather as part of her team of paramedics, was recently named Flagler County's second Community Paramedic. Together, along with Firefighter-Paramedic Jason Feldman, the team forged forward with a plan to vaccinate medically-homebound seniors for COVID-19. This service improved their overall well-being as many were also suffering from severe isolation a year into the pandemic.

Road paramedics typically only have the opportunity to spend a couple of minutes with patients during hospital transports. Community Paramedics have the time – sometimes as much as a half hour per visit – to find out what is happening in the lives of their patients. They have time to make sure instructions for medications are clear, as well as to ensure there is food and power in the home.

Community Paramedicine has created alliances internally with all divisions of Social Services, and externally with the Flagler Health Department, AdventHealth Palm Coast, as well as organizations like ClearCaptions that help people with hearing or vision loss.

The program has received national, state, and regional accolades for utilizing best practices and providing the highest quality services to Flagler County residents. It has received awards this year from the National Association of Counties (NACo), the Florida Association of Counties (FAC), and most recently from the Northeast Florida Regional Council (NEFRC) – which it will accept in January at the council's annual luncheon.

- Heidi Petito, County Administrator

UF | IFAS Extension

UNIVERSITY of FLORIDA

Programs Include: Agriculture, Horticulture (including the Master Gardener Volunteer program), 4H Youth Development, Sea Grant, Family and Consumer Sciences, and Food and Nutrition Program.

At A Glance

- 166 Resident Inquiries and Assistance
- 7 Soil Tests
- 4 Water Tests
- 9 Pesticide Exams administered
- 148 Extension Volunteer hours assisting Agents in providing research based education

Upcoming

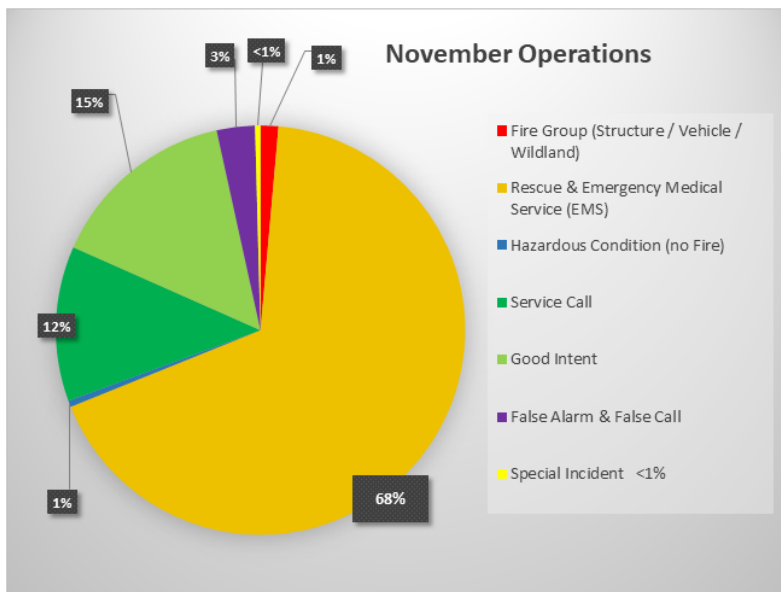
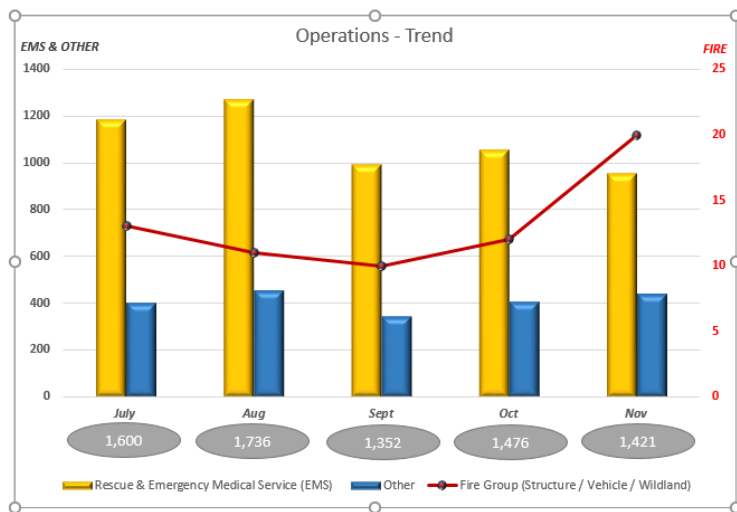
- Master Gardener Appreciation and Awards Celebration will be held on December 15

LAND MANAGEMENT PROJECTS:

Land Management collaborated with Road and Bridge department to facilitate canal maintenance in the Mala-Compra area - relocated 3 Gopher Tortoises from the canal banks (and out of the way of heavy equipment). They were relocated onsite into the greater MalaCompra Park area.

- Land Management oversaw the Bull Creek canal maintenance for the last several years. Road and Bridge completed the realignment of the canal in November.
- Land Management has added one staff person and has begun the hiring process to hire another staff member.
- Land Management facilitated a relationship with Volusia County to establish cooperative efforts for wildland fire, particularly prescribed fire resource sharing through the North Central Florida Prescribed Fire Working Group.

FLAGLER COUNTY FIRE RESCUE ACTIVITY



EMS and Fire Operations

20 - Fire Group (Structure / Vehicle / Wildland)

0 - Rupture / Explosion

959 - Rescue & Emergency Medical Service (EMS)

7 - Hazardous Conditions (no fire)

174 - Service Calls

212- Good Intent (ex: smoke seen, odor detected by public)

43 - False Alarm / False Call

6 - Special Incident

1,421 - Total

Fire Prevention

2 - Short-Term Vacation Rental Inspection

2 - Annual Fire Safety Inspections

6 - Construction Plan Reviews

6 - Public Education

Training

Legal & Ethical Issues for Fire Services - 9 students (40 hrs.)

Fire Service Course Design - 5 students (40 hrs.)

Emergency Vehicle Operator Course - 4 students (16 hrs.)

*The above were regional offerings

High School Academy - 70 Students

Emergency Medical Services Training - 220 hours

Firefighter Training - 856 hours

Community Paramedicine

35 - Patient Contacts

Booster shots to homebound patients as requested

FireFlight Operations

2 - Air Ambulance Transports

7 - Reconnaissance

7 - Law Enforcement Support

5 - Training

1 - Public Education/Outreach

2 - Maintenance



EMERGENCY MANAGEMENT SNAPSHOT

FY 2021|22 Year-to-Date:

- Training/Exercises Conducted: 5
- Training/Exercise Attendees: 40
- Outreach Events Held: 8
- Event Attendees: 1,246
- Radio/TV Interviews: 1
- Radio/TV Audience Reach: 5,000
- **ALERT** Flagler Notifications Sent: 5
- **ALERT** Flagler Enrollees: 72,322
- Social Media Followers: 20,696

Disaster Housing Plan

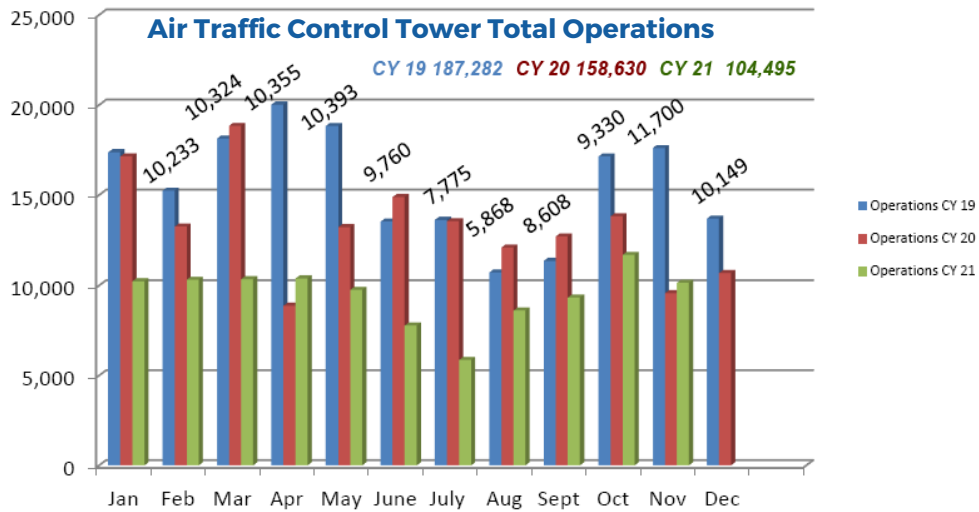
- Discussed with Social Services the game plan and placed on AHAC agendas to cover in 2022
- Continued discussions with Social Services the tasking and project
- Finalized planning timeline
- Long-term = identify FEMA and state planning expectations

Continuity of Operations Planning Program (COOP)

- EM Planner awaiting FEMA approval for advanced training availability
- Finalize in-County COOP Program Timeline for FY 2021|22 (this is a department-by-department process)
- GOAL = develop a recurring COOP Training Program for departments that is taught by EM staff, and offer COOP support to Municipalities and Constitutional Officers

East Flagler Mosquito Control District

- County to execute EFMCD Agreement and work on enhanced services in Rima Ridge and Espanola
- Continue follow-up about Phase I expansion documentation (they are in the process of hiring survey firm to legally define boundary)
- Goals = Obtain Phase I approval from BoCC and work with EFMCD to develop cost explanation of Phase II expansion to educate the BoCC (increased cost of services vs. the necessary millage rate to support)



FLAGLER EXECUTIVE AIRPORT PROJECT UPDATES

1) County Purchasing moved the bid opening for construction of T-Hangars and taxi lanes to November 24. Three bids came in with the low bid at \$5.83 million, which is \$1.73 million more than the engineer estimates of \$4.1 million. The Airport Director will meet with FDOT about covering the additional costs.

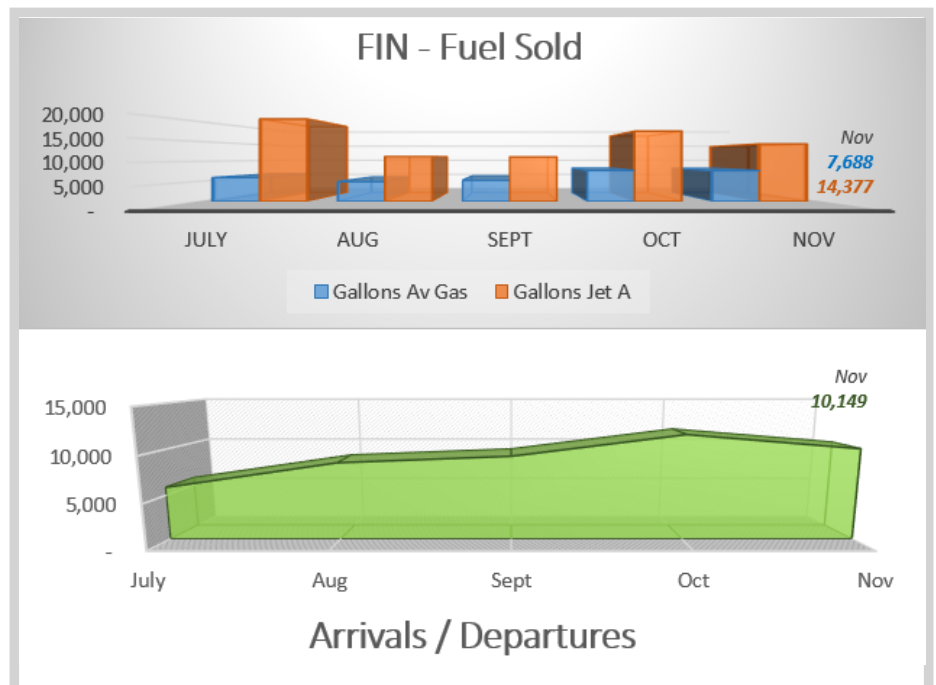
Project Cost: \$4.1 million +/- (FDOT \$4.1 million)

2) Upcoming project to replace Air Traffic Control Tower (ATCT) Equipment. The Flagler County Legal Department is drafting the contract for CNC NAVTECH, LLC. to purchase and install and upgrade the NAVCOM equipment in the Air Traffic Control Tower.

Project Cost: \$302,304 (FDOT \$302,304)

3) Design and Rehabilitation of Taxiway A. GAI Consultants has completed the schematic design, which included pavement design, pavement geometry, and the safety and phasing plan. The GAI Consultants representatives met with the Airport Director on November 18 to review the schematic design. The preliminary design phase is underway.

Project Cost: \$185,000 (FAA \$185,000)



PURCHASING DIVISION UPDATES:

- Purchase Orders Issued - 65
- P-Card Transactions - 670
- Released two RFPs
 - Architecture and Engineering for Fire Stations
 - Strategic Planning Consultant
- Sole-sourced broadband services for unincorporated Flagler County

ECONOMIC DEVELOPMENT VIEW:

November Milestones

1. Drafted and submitted update of Goals, Objectives and Policies of the Economic Development Element for inclusion in the Comprehensive Plan to Growth Mgmt.
2. Follow-up with investor from Georgia.
3. Provided information to Florida Health they needed for presentation in conjunction with Advent Health.
4. Provided Marineland with detailed statistics they needed for their corporate office which required additional research.

December Projects

1. Request for Information for Project Canyon: Manufacturing, Aviation and Aerospace Industry - JaxUSA and Enterprise Florida.
2. Request for Information for Project Eclipse: Manufacturing, Tech and Solar Components - JaxUSA and Enterprise Florida.
3. Request for Information for Project Rock: Manufacturing, Building Supply - JaxUSA and Enterprise Florida.
4. Continued research and forwarded findings of additional ways for Boston Whaler to advertise job openings.
5. Establish relationships with UNF MedNexus principals.
6. Two meetings with WattCore to provide qualified leads for expanding customer base; matched with J Freeman to assist with freight forwarding services from China to JaxPort for ongoing needs to grow manufacturing business.

Long-term Goals

- Author a quarterly newsletter.
- Work with Northeast Florida Regional Council on the Regional Comprehensive Economic Development Strategy.
- Develop economic development video.

DEO Statistics (release date December 17)

- Unemployment for October 4.4% (4.4% September)
- Single Family Home median sale price \$330K (\$330 Sept.)

GENERAL SERVICES NUMBERS:

There are many divisions that operate under the General Services Department. Below are some of their numbers.

Transportation

- Trips - 6,510
- Miles - 51,210
- Applicants - 30 new applicants
- Active Customers - 2,000
- Trip Denials - 42

Garbage Collection Services

- 7,381 total customers
- 34 New customers
- Complaints - 6 complaints, 100% resolved
- 75 service requests, 98.7% resolved

Road and Bridge

- 1,104 acres mowed
- 764 miles roadway improved - dragged and graded
- 10,368 feet Ditches cleaned using wheeled excavator
- 78.6 cubic yards of material added to shell roads
- New installations: 3 driveway culverts, 1 cross-pipes

(Flagler County Road & Bridge is taking advantage of the drier, cooler weather to catch up on some much needed mowing in right-of-ways. With two short work weeks this month, the staff was still able to clean ditches on Cherry Ln. and Cottonwood St. This division also assisted the Land Management Department in cleaning and clearing 1,268 feet of the MalaCompra Canal utilizing rental equipment and paid for with Beachfront Park Maintenance funds. During the holiday season, Road & Bridge focuses more on traffic safety and beautification, monitoring and removing litter and debris, while maintaining roadways for more frequent travel.)

Fleet Services

- 960 Pieces of Equipment (312 FCSO)
- 223 Work Order Requests (100% completion)
- 159 In-the-Field equipment services
- 31,115 gallons Unleaded dispensed
- 6,023 gallons Diesel dispensed

Parks

- 3 Special Events, including Oceans 50 Race (350 attendees), Flagler County Sportfishing Tournament (125 attendees), Glow-in-the-Dark Cornhole (100 Attendees)
- 32 Reservations - Princess Place Cottages
- 64 Reservations - Princess Place Primitive Camping
- 9 Reservations - Princess Place Group Camping
- 24 Reservations - PPP Horse Camping
- 65 Reservations - Bull Creek RV Camping

IT NOTABLES

- 891 tickets opened
- 860 tickets closed
- 247 tickets presently open

PROJECT MILESTONES:

GIS

- Call-Taker Solution for EOC Activation with EM - all edits complete. Finalize and review SOP.
- Mock multi-agency search and rescue planned for January.

Core IT

- Office 365 - Working on email server cutover.
- Working on two tower lease agreements: one with AT&T and the other with Volusia County.

Project Management

- Energov post reimplementation - Tyler to upgrade the 2021 Test Environment for internal use before upgrading production.
- Public Safety Systems - Begin server buildouts and data migration with upgrade done 5/22.
- Public Safety Communications - working on fire station alerting issues and changes, other integrations, and user issues.

FINANCIAL SERVICES:

FY 2021-22 Adopted Budget Book

- 1st draft of Budget Book completed
- Each section reviewed in detail
- Complete last minute changes in December
- Submit for GFOA Budget Award by December 17
- Long-term goals = Continue to amend FY22 Budget as needed

Tyler Munis Implementation

- Super-User Trainings for:
 - Cashiering*
 - Budget Creation
 - Budget Amendment/Transfers
 - Journal Entries
 - Grants and Projects
- Moving forward toward Go Live in the first quarter of 2022

*Additional trainings for cashiering scheduled in December

GROWTH MANAGEMENT UPDATES

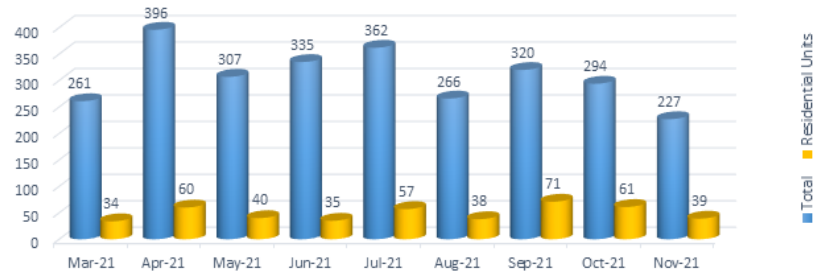
1. The Building Association of Florida cross-training program progressing.
2. Building inspectors are continuing the curriculum for the Fire Inspector certification program, class phase scheduled for December.
3. One building inspector received license another is scheduled for a DPBR State Board review.
4. Growth Management Business Analyst started. Interviews scheduled for the Record Clerk position.
5. Continuing update of online forms and permitting requirements.
6. Expanding acceptance of electronic submittals via email and USB storage devices.
7. Impact fee ordinance scheduled for December BOCC.
8. Comprehensive Plan update commenced with the North East Florida Regional Council.
9. Development for online permitting process ongoing, awaiting online payment portal to begin prior to implementation.
10. Coordinating development and implementation of County and School Board impact fees along with rebuilding the Energov fee structure.
11. Continuing planning for Tyler Cashiering implementation and the Energov integration with the Clerk's Munis platform.

GROWTH MANAGEMENT NUMBERS

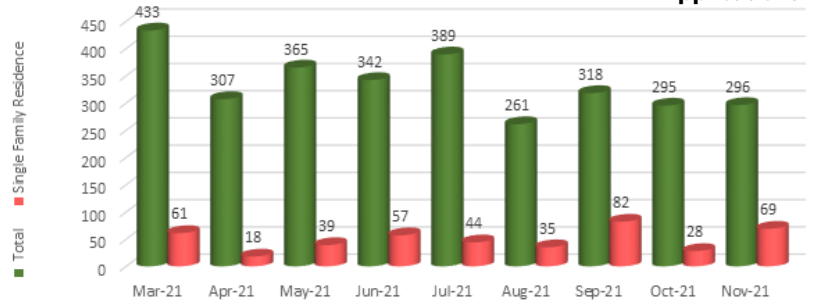
	Total	Zoning/Site Plan/Plat	BTR	Buildable Lot	Short Term Rental	Zoning Confirmation	Variance/Spec Ex Conditional Use
Nov 21	10	5			2		3
Oct 21	13	5	2	1	3	2	

New Planning and Zoning Applications

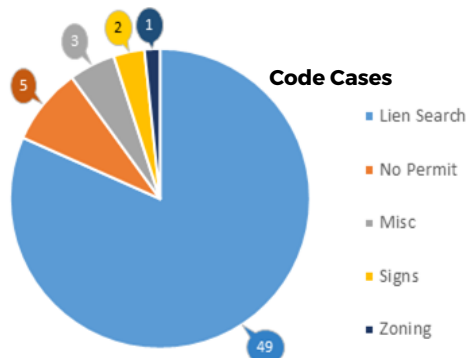
Permits Issued



Applications



Code Cases



Building Inspections

	# of Inspections
Nov 2021	1741
Oct 2021	1814
Sept 2021	1628
August 2021	1452
July 2021	1363

FINANCIAL SERVICES GRANTS TRACKING

Current Active Grants

- Total = 66
- Award Amount = \$96,135,722
- Reimbursed = \$37,097,015

Finalized | Closed:

- Emergency Home Energy Assistance (EHEAP-CARES)
- Airport Coronavirus Relief Grant Program



**REMINDER:
state reports are
not received until
mid- to late-
month for the
prior data.*

Tourist Development Tax Revenues

• October 2021	\$337,090.11
• October 2020	\$216,179.13
• Change	+55.93%

Hotel and Resort Snapshot

	Occupancy	Average Daily Rate
• October 2021	57%	\$149.84
• October 2020	49.9%	\$133.57
• Change	+14.2%	+12.2%

Vacation Rental Snapshot - Airbnb and VRBO only

	Listings	Occupancy	Average Daily Rate
• 10/21	776	52%	\$317
• 10/20	636	52%	\$272
• Change	+22%	+0.7%	+16.6%

Total Sales on All Accommodations

• October 2021	\$5,918,682.68
• October 2020	\$4,420,819.49
• Change	+25%

Monthly Activities and Notables

Hosted and participated in hosting the Florida Sports Foundation Annual Summit at the Hammock Beach Resort from November 8-10.

HUMAN RESOURCES NUMBERS:

Fiscal Year To Date Turnover Rate = 3.09%

Year To Date Turnover Rate = 19.50%

Vacancies by department (51)

- Administration 1
- Land Management 1
- Airport 1
- County Attorney 2
- Emergency Management 0
- Engineering 1
- Extension 2
- Financial Services 2
- Fire Rescue 10
- General Services 22
- Growth Management 1
- Health & Human Services 4
- Human Resources 1
- Innovative Technology 2
- Library 1
- Tourism 0

Workers Compensation Claims (FYTD/NOV/4)

- Loss Time Claims 3
- Medical only 1
- COVID Claims 0

Resignations

- August 8
- September 0
- October 6
- November 4
- FYTD 10

Dismissed/Layoff

- August 1
- September 1
- October 1
- November 0
- FYTD 1

Other

- 421 Authorized Positions
- 369 Total Employees
- 9 New Hires
- 1 Orientation Seminar
- 6 Job Postings
- 13 FYTD Job Postings
- 75 Applications Processed
- 298 FYTD Applications Processed

COMMUNICATIONS:

News Releases

- 16 releases sent | Emailed to about 100 media contacts from Jax to Orlando. They are also shared through Flagler County Government social media accounts.
- 32 pick-ups by local print, radio, blogsites

Flagler Voice Guests

- OARS - Recovery Services in Flagler
- David Lydon - Veterans Day tribute
- FPC Fire Leadership grads - 6 FCFR
- Johnny Lujarji - Starry Nights

Public Records Requests

- 9 incoming public records requests
- 100% fulfilled

Events

- 7 events
- 2 hosted by Communications

Flagler County Government Facebook

- Posts for November 120
- Followers 6,659
- Page reach 31,424

Nextdoor

- Posts for November 26
- Neighbors 34,881
- Views 64,121

ENGINEERING PROJECT UPDATES

1) **Otis Stone Hunter Road, 2.8 miles.** Engineering design services including permitting efforts for the paving of the roadway segment between Main Street and the FEC Railroad are complete, along with the resurfacing of Main Street from CR 13 to Otis Stone Hunter Road and the portion of Otis Stone Hunter Road between the FEC Railroad and US 1. The total project length is approximately 2.8 miles. Note: this project will also include significant additional expenses for work to be performed to cross FEC Railroad right-of-way. A new crossing agreement with the railroad will also be required.

2) **Rima Ridge Resurfacing, 2.8 miles.** This project consists of the engineering design services and permitting efforts for the repair, milling and resurfacing of various roadways in the Rima Ridge area. Obtained permit exemption. Project is 90% complete.

3) **Water Oak Road Improvements, 2.5 miles.** Roadway paving improvements and existing unpaved portion from County Road 2006 to Mahogany Boulevard. Project construction funding is programmed and project can proceed to bidding and construction phase when final permit is obtained. Bid documents have been prepared for anticipated advertisement early 2022.

4) **Hargrove Road, 3.6 miles.** Design and permitting for paving, Hargrove Grade (Hargrove Road CR 1421) from Otis Stone Hunter Road (CR 1422) to east of the Florida East Coast Railroad. Mitigation has been purchased. Permit is now in the Public Notice process.

5) **Marineland Acres, 3.7 miles - 8 Local Roads.** Resurfacing and drainage improvements. Clearing and grubbing completed. Overhead utility relocations completed. Continue with utilities coordination, Maintenance of Traffic, dewatering, material deliveries, underground drainage structure installations, and watermain installations, as well as roadway construction activities. Anticipated Construction Phase Schedule:

- Substantial Completion by April 22, 2023
- Final completion by May 22, 2023

