



Flagler County Board of County Commissioners Meeting Agenda

December 2, 2024 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: www.YouTube.com/FlaglerCounty

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions:** None
 - 4b) **Proclamations:** None
 - 4c) **Presentations (3-5 Minutes):** **Flagler County Annual Investment Performance Review for the Year Ended September 30, 2024** (*Requested by Tom Bexley, Clerk of the Circuit Court and Comptroller and Presented by Scott Sweeten with PFM Asset Management LLC.*)
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Disbursement Report for Week Ending November 8, 2024
 - 2) Disbursement Report for Week Ending November 15, 2024
 - 6b) **Clerk: Approval of Board Meeting Minutes:** None
 - 6c) **Sheriff: Consideration to Transfer Funds from the Crime Prevention Fund (Fund 1196) Reserves to Operating for the Public Safety Coordinating Council Grant:** Request the Board approve the Budget Transfer. (*Requested by E. John Brower, Financial Services Director*)

7. Consent: BOCC Departments:

- 7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) Request the Board Declare Items as Surplus, Removal from the County Fixed Assets and Authorize Purchasing to Dispose of Surplus Property Pursuant to the Fixed Asset Policy:** Request the Board declare items as surplus, removal from the County's fixed asset inventory and authorize Purchasing to dispose of surplus property pursuant to the Fixed Asset policy. *(Requested by Robert Rounds, Purchasing Manager and Richard Zufelt, Property Control Agent)*
- 7-c) Consideration of Approval of Ranking and Award of Continuing Professional Services Agreements for Request for Statement of Qualifications (RSQ) No. 24-042Q for Construction Engineering & Inspection (CEI) Services for Capital Improvement Plan projects:** Request the Board approve the Selection Committee's recommended ranking and authorize the Chair to execute Professional Services Agreements, approved as to form by the County Attorney for RSQ No. 24-042Q with the seven (7) highest ranked firms. *(Requested by Hamid Tabassian, County Engineer and Robert Rounds, Purchasing Manager)*
- 7-d) Consideration of Approval of Ranking and Award of Continuing Professional Services Agreements for Request for Statement of Qualifications (RSQ) No. 24-045Q for Design Services for Capital Improvement Plan Projects:** Request the Board approve the Selection Committee's recommended ranking and authorize the Chair to execute Professional Services Agreements, approved as to form by the County Attorney for RSQ No. 24-045Q with the eight (8) highest ranked firms. *(Requested by Hamid Tabassian, County Engineer and Robert Rounds, Purchasing Manager)*
- 7-e) Consideration and Approval of Recommended Final Ranking of Request for Statement of Qualifications (RSQ) 24-050Q for Coastal Engineering Services for Permitting and Design of the Northern Flagler County Beach Nourishment Project:** Request the Board approve the Selection Committee's recommended final ranking of Request for Statement of Qualifications 24-050Q, Coastal Engineering Services for Permitting and Design of the Northern Flagler County Beach Nourishment and authorize staff to negotiate a contract with Moffatt & Nichol, Inc. Upon final completion of negotiations, staff will bring the contract to the Board for approval. *(Requested by Hamid Tabassian, County Engineer and Robert Rounds, Purchasing Manager)*
- 7-f) Consideration of Bid Award 25-003B and Contract Approval for Nutrition Program for the Elderly to G.A. Food Services of Pinellas County, LLC., Not To Exceed \$165,000.00:** Approval of bid award and contract to G.A. Food Services of Pinellas County, LLC, for providing food for the Nutrition Program for the Elderly and authorize the Chair to execute the agreement as approved by the County Attorney. *(Requested by Joseph Hegedus, Health & Human Services Director and Robert Rounds, Purchasing Manager)*
- 7-g) Consideration of Cooperative Purchase Contract #25-016PB for Public Safety Equipment:** Request the Board approve the annual spend for the term of the contract listed above and authorize the Chair to execute the contract. *(Requested by Robert Rounds, Purchasing Manager)*

- 7-h) **Consideration of Letter of Intent in Support of the Jacksonville District of the U.S. Army Corps of Engineers (USACE) Requesting Federal Funds for the New Flagler County Back Bay and Shoreline Coastal Storm Risk Management (CSRM) Feasibility Study:** Request the Board authorize the Chair to sign the Letter of Intent in support of the USACE requesting federal funds for the new Flagler County Back Bay and Shoreline CSRM Feasibility Study. *(Requested by Hamid Tabassian, County Engineer)*
- 7-i) **Consideration of Approval for Courtroom A/V Upgrades at the Kim C. Hammond Justice Center:** Staff recommends approval of the award for this work to Clark for continuity of existing work and compatibility with existing equipment. *(Recommended by Matt Rivera, Chief Information Officer)*
- 7-j) **Consideration for Acceptance of Flagler County Sheriff's Donation of 2011 Carolina Skiff Boat and Trailer to Flagler County Fire-Rescue:** Staff recommends acceptance of Flagler County Sheriff's donation of 2011 Carolina Skiff Boat and Trailer. *(Requested by Percy Sayles, Deputy Fire Chief)*
- 7-k) **Approval of Unanticipated Revenue Resolution to Allocate Florida Firefighter Cancer Decontamination Equipment Grant Program for Fiscal Year 2024-2025:** Adopt the Unanticipated Revenue Resolution. *(Requested by Michael Tucker, Fire Chief)*
8. **General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*
- 8-a) **Resolution of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Special Assessments for Beach Renourishment in the Unincorporated Areas of the Barrier Island:** Adopt Resolution of Intent to Collect Special Assessment for Beach Renourishment in the Unincorporated Area of the Barrier Island. *(Requested by Heidi Petito, County Administrator)*
- 8-b) **Consideration for Approval of Purchase and Sale Agreement with Marjorie D. McCraney for the Purchase of Eight Contiguous Parcels of Land Totaling 27.49+/- Acres Utilizing Environmentally Sensitive Lands (ESL) Program Funds:** Request the Board approve Budget Transfer and the Purchase and Sale Agreement with Marjorie D. McCraney, subject to any adjustments made by the County Attorney to the Agreement for title purposes and for other terms, for the purchase of eight contiguous parcels of land totaling 27.49+/- acres for a purchase price not to exceed \$1,245,000 using Environmentally Sensitive Lands (ESL) Program Funds and to otherwise approve the closing of the transaction upon satisfaction of all terms within the Purchase and Sale Agreement. *(Requested by Adam Mengel, Growth Management Director)*
- 8-c) **QUASI-JUDICIAL – Request for Approval of a Final Plat for Hunter's Ridge Storage; Parcel Number: 22-14-31-0000-01010-0110; 10.44+/- acres. Owner: Hunters Ridge Airport Road LLC; Agent: ARCO/Murray. (Application No. 3311/Project No. PLAT-000742-2022):** Options for the Board: The Board finds that the final plat for Hunter's Ridge Storage is consistent with the Comprehensive Plan, the Land Development Code, the Hunter's Ridge DRI Development Order, and the Hunter's Ridge Storage PUD Development Agreement and PUD Site Development Plan, and: Approves; Denies; or Continues. *(Requested by Adam Mengel, Growth Management Director)*

9. **Public Hearings:** None

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.