



Flagler County Board of County Commissioners Meeting Agenda

November 4, 2024 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: www.YouTube.com/FlaglerCounty

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations: None**
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Disbursement Report for Week Ending October 4, 2024
 - 2) Disbursement Report for Week Ending October 11, 2024
 - 3) Disbursement Report for Week Ending October 18, 2024
 - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) September 16, 2024 Regular Meeting
 - 2) September 16, 2024 Workshop
 - 3) October 7, 2024 Regular Meeting
 - 4) October 21, 2024 Workshop
 - 5) October 21, 2024 Regular Meeting
7. **Consent: BOCC Departments:**
 - 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*

- 7-b) Ratification of Flagler County Emergency Proclamation Declaring and Extending a State of Local Emergency and Emergency Administrative Orders Due to Hurricane Milton:** Request the Board ratify the Proclamations Declaring and Extending a State of Local Emergency and Emergency Administrative Orders for Hurricane Milton. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-c) Ratification of Appointment to the Public Safety Coordinating Council:** Ratify the appointment of Savannah Prince to the Public Safety Coordinating Council. *(Requested by County Attorney's Office)*
- 7-d) Appointment of Flagler County Animal Control Officer:** Request the Board appoint Hailey Jankowski as a Flagler County Animal Control Officer. *(Requested by County Attorney's Office)*
- 7-e) Confirm Appointment of Charlie Picano, Human Resources Director:** Request the Board confirm the selection of Charlie Picano as Human Resources Director. *(Requested by Holly Albanese, Assistant County Administrator)*
- 7-f) Consideration to Amend the Health Insurance Fund (Fund 1501) FY 23 Related to the \$13,645 Employer Contribution for Health Insurance:** Request the Board approve the Unanticipated Revenue Resolution and Budget Transfers. *(Requested by E. John Brower, Financial Services Director)*
- 7-g) Consideration to Approve Senior Services FY 2024-2025 Purchase Orders:** Request the Board authorize PO for GA Foods Nutrition Services and BPO for Health Care Solutions. *(Requested by Joseph Hegedus, Health & Human Services Director)*
- 7-h) Approval of Bid Award 24-056P, Aviation Fuel Supplier to Titan Aviation Fuels, Inc. for the Flagler Executive Airport:** Request the Board approve Bid Award 24-056P to Titan Aviation Fuels LLC, for a period of two (2) years with the option of three (3) additional one (1) year renewals, if mutually agreed on by both parties, and Authorize the Chair to execute the contract as approved to form by the County Attorney. *(Requested by Roy Sieger, Airport Director and Robert Rounds, Purchasing Manager)*
- 7-i) Consideration of a Ground Lease Agreement between Flagler County and MJ Aviation Innovations, LLC for a Parcel of Land Located on the Flagler Executive Airport:** Request the Board approve the Ground Lease Agreement between Flagler County and MJ Aviation Innovations, LLC for a parcel of land located at the Flagler Executive Airport and authorize the Chair to execute the Agreement upon the LLC's registration with the Florida Department of State. *(Requested by Roy Sieger, Airport Director)*
- 7-j) Consideration of Award and Approval of Construction Manager at Risk (CMAR) Contract Agreement between Flagler County and Meyer Najem under Request for Proposals (RFP) 24-005P:** Request the Board to Award the CMAR Contract to Meyer Najem and Approve and authorize the Chair to execute the CMAR Contract Agreement between Flagler County and Meyer Najem to provide services related to construction of the Flagler County Fire Rescue Stations 51 and 62 project under Request for Proposals (RFP) 24-005P in the Amount of \$9,000 for pre-construction services related to Station 51 project, and in the Amount of \$16,500 for the pre-construction services related to Station 62 project. *(Requested by Hamid Tabassian, PE DBIA, County Engineer and Robert Rounds, Purchasing Manager)*
- 7-k) Amendment to "Service by the Hour" Agreement with Safran Helicopter Engines USA, Inc. for Engine and Overhaul Maintenance of FireFlight:** Authorize the chair to execute the Service by the Hour Agreement with Safran Helicopter Engines USA, Inc. to

include the new FireFlight Arriel 2D engine (S/N 53688). *(Requested by Michael Tucker, Fire Chief)*

7-l) Consideration of Flagler County Tourist Development Council Fund 1110 Discretionary Event Funding: Request the Board approve the recommendation of the Flagler County Tourist Development Council 1110 Discretionary Event funding in the amount of \$26,000.00 and authorize the County Administrator to execute the contract as approved to form by the County Attorney. *(Requested by Amy Lukasik, Tourism Development Director)*

7-m) Consideration of Flagler County Tourist Development Council (TDC) Fund 1110 Special Event Marketing Grant Funding: Request the Board approve the recommendation of the Flagler County Tourist Development Council Fund 1110 Special Event Marketing Grant in the amount of \$5,000.00. *(Requested by Amy Lukasik, Tourism Development Director)*

7-n) Added 11-04-2024 Consideration and Approval of Seventeenth Amendment to the Professional Services Agreement 17-0032Q between Flagler County and Foth Infrastructure & Environment, LLC for Engineering Services in Support of Post-Hurricane Milton Assistance: Request the Board to approve 1) Seventeenth Amendment to the Professional Services Agreement 17-032Q between Flagler County and Foth Infrastructure & Environment, LLC in the amount of \$58,721.00. *(Requested by Hamid Tabassian, PE, County Engineer and Ansley Wren-Key, Ph.D., Coastal Engineering Administrator)*

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) Consideration of Resolution Establishing the Flagler County Lehigh Trail Management Plan Advisory Committee: Request the Board approve the Resolution establishing the Flagler County Lehigh Trail Management Plan Advisory Committee. *(Requested by Mike Dickson, General Services Director)*

8-b) Adoption of a Resolution to Vacate a Portion of the Plat of A Portion of the Town of Espanola Subdivision and a Portion of the Plat of First Addition to Espanola Florida Subdivision in the AC (Agriculture) and MH-1 (Rural Mobile Home) Zoning Districts – Owner/Petitioner: Raydient Palm Coast LLC; Applicant/Agent: England, Thims & Miller, Inc., and Driver, McAfee, Hawthorne & Diebenow, PLLC: Options for the Board 1) Approve; 2 Deny; or 3) Continue. *(Requested by Adam Mengel, Growth Management Director)*

8-c) Review Draft Resolution of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Special Assessments for Beach Renourishment in the Unincorporated County: Discuss Resolution of Intent to Collect Special Assessment for Beach Renourishment and Provide Direction as Appropriate. *(Requested by Heidi Petito, County Administrator)*

8-d) Updated 11-04-2024 Consideration of a Resolution to Form the Flagler County Industrial Development Authority; Establishing a Process for Appointing the Five (5) Members of the Authority; and Establishing their Terms of Office: Staff recommends the approval of Resolution to form an Industrial Development Authority and the appointment of members to the Authority. *(Requested by Amy Lukasik, Tourism Director and Dolores Key, Economic Development Manager)*

9. Public Hearings: *Public Hearings will be heard after 9:30 a.m.*

Quasi-Judicial Process: *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

Time limits will be observed:

- *Staff – 10-minute presentation.*
- *Applicant – 15-minute presentation (unless time extended by consensus of Board).*
- *Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.*
- *Applicant Rebuttal and Closing Staff Comments – 10 minutes each.*

9-a) Second Reading and Adoption of an Ordinance Prohibiting Camping or Sleeping on Public Lands: Request the Board approve and adopt the ordinance on second reading. *(Requested by County Attorney's Office)*

9-b) LEGISLATIVE – Second Reading and Adoption of Ordinance Revising the Property Maintenance Code: Approve on second reading and adopt the Flagler County Property Maintenance Code. *(Requested by County Attorney's Office)*

9-c) QUASI-JUDICIAL – Project No. 2023040071 – Request for Approval of a Preliminary Plat for Cresswind; Parcel Nos.: 34-12-0650-000D0-0080, 26-12-31-0000-01010-0010, 27-12-31-0000-01010-0030, 27-12-31-0000-01020-0010, 27-12-31-0000-01010-0000, 35-12-31-0000-02010-0040 and 34-12-31-0650-000D0-0072; 437+/- acres. Owner: Venture 8, LLC/Applicant Corey N. Sitler, P.E. (AR No. 4025): : Options for the Board 1) Approve Subject to Conditions; 2 Deny; or 3) Continue. *(Requested by Adam Mengel, Growth Management Director)*

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.