



Flagler County Board of County Commissioners Meeting Agenda

October 7, 2024 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: www.YouTube.com/FlaglerCounty

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions: Flagler County Fire Rescue Life Saving Awards** (*Presented by Chief Michael Tucker, Fire Rescue*)
 - 4b) **Proclamations:**
 - 1) **Fire Prevention Week – October 6-12, 2024** (*Requested by Chief Michael Tucker, Fire Rescue*)
 - 2) **National 4-H Week – October 7-12, 2024** (*Requested by Laura Valencia, Flagler County Extension Director*)
 - 3) **Domestic Violence Awareness Month – October 2024** (*Requested by Candi Wilkie, Family Life Center DV Services Coordinator*)
 - 4) **Red Ribbon Week – October 23-31, 2024** (*Requested by Savannah Prince, Flagler Cares Prevention Coordinator*)
 - 5) **SCORE's 60th Anniversary – October 4, 2024** (*Requested by Tony Flores Score Chapter 87 Certified Mentor and Diversity & Inclusion Champion*)
 - 4c) **Presentations (3-5 Minutes):**
 - 1) **Flagler County Extension Services** (*Presented by Laura Valencia, Flagler County Extension Director*)
 - 2) **Flagler County Transportation Department** (*Presented by Mike Dickson, General Services Director*)
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:

- 1) Revenue Collected for August 2024
- 2) Disbursement Report for Week Ending September 6, 2024
- 3) Disbursement Report for Week Ending September 13, 2024

6b) Clerk: Approval of Board Meeting Minutes: Request the Board approve the minutes from the following Meetings:

- 1) August 28, 2024 Joint Workshop

6c) Tax Collector: Resolution Ordering the Extension of 2024 County Tax Rolls as Provided by Section 197.323, Florida Statutes: Request the Board approve the Resolution extending the tax roll and authorizes the Tax Collector and the Property Appraiser to take all the steps necessary to send the tax bills out in a timely manner. *(Requested by Suzanne Johnston, Flagler County Tax Collector)*

6d) Sheriff: Consideration of Approval to Accept the Transfer of the New Sheriff's Storage Building as an Asset of the Flagler County Board of County Commissioners: Request the Board approve the Budget Transfer from Reserves in the amount of \$350,000, approve the transfer of the asset from the Flagler County Sheriff's Office, waive the requirements of the Flagler County Purchasing Policy, and authorize staff to perform the necessary accounting transactions. *(Requested by E. John Brower, Financial Services Director)*

7. Consent: BOCC Departments:

7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability: Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*

7-b) Affordable Housing Advisory Committee Appointment: Request the Board approve the reappointment of Ms. Sandra Shank to the Affordable Housing Advisory Committee as a "A citizen who actively serves on the local planning agency" pursuant to Florida Statutes [163.3174](#) representative for a three-year term from October 2, 2024 to October 2, 2027. *(Requested by Joe Hegedus, Health and Human Services Director)*

7-c) Emergency Medical Services Advisory Board Appointment: Request the Board approve the re-appointment of Mr. Robert Boggess II to the Emergency Medical Services Advisory Board for a two-year term. *(Requested by Chief Michael Tucker, Fire Rescue)*

7-d) Consideration of an Interlocal Agreement with Volusia County Regarding Use of Rima Ridge Fire Station and Halifax Plantation Fire Station for Provision of Fire and Emergency Medical Services: Request the Board approve the Interlocal Agreement with Volusia County regarding the use of Rima Ridge and Halifax Plantation fire stations and authorize the Chair to execute the Interlocal Agreement. *(Requested by Chief Michael Tucker, Fire Rescue)*

7-e) Consideration of an Interlocal Agreement Regarding Automatic Aid, Closest Unit Response and Collaborative Training Between Flagler County, Volusia County, and the City of Ormond Beach: Request the Board approve the Interlocal Agreement Regarding Closest Unit Response between Flagler County, Volusia County, Flagler County, and Ormond Beach fire departments and authorize the Chair to execute the Interlocal Agreement. *(Requested by Chief Michael Tucker, Fire Rescue)*

- 7-f) **Consideration to Approve the Purchase of Two 2024 Braun Chief XL Type 1 Ambulances and Associated Medical Equipment and Supplies in an Amount not to exceed \$860,000.00:** Request the Board approve the purchase of two 2024 Braun Chief XL (Type 1 on a F450 4X2 diesel chassis) Fire-Rescue replacement ambulances and associated equipment and supplies in the amount of \$860,000.00. *(Requested by Chief Michael Tucker, Fire Rescue and Robert Rounds, Purchasing Manager)*
- 7-g) **Consideration for Approval to Submit Grant Application for Horticultural Education Development at UF/IFAS Extension Flagler County:** Staff will be applying for the maximum award of \$25,000. A 50% match is required for this grant. The matching funds will be covered through Master Gardener Volunteer hours, currently valued at \$31.61/hour. This would equate to approximately 395 volunteer hours. If this grant is awarded, staff will return to the Board to accept the award and appropriate funding. *(Requested by Laura Valencia, Flagler County Extension Director)*
- 7-h) **Consideration of Approval of License Agreement between Flagler County and the Florida Department of Transportation (FDOT) to Allow for the Use of County Owned Property located on County Road 205 in the Event of a Declared State of Emergency for the Purpose of Temporary Staging of Vegetative Debris:** Request the Board (1) Approve the License Agreement (2) Authorize County Administrator, or designee, approval of Exhibit A, granting approval for temporary use associated with event during a Declared State of Emergency. *(Requested by Hamid Tabassian, PE, DBIA, County Engineer)*
- 7-i) **Consideration of Approval of Award of \$170,000 in ARPA Funding to Abundant Life Ministries, Hope House, Inc., for Affordable Housing Project, Phoenix Crossings:** Request the Board approve the ARPA funding award and authorize the Chair to execute the ARPA Subaward Agreement and authorize the County Administrator to execute all necessary documents associated with implementing said contract, including any amendments, within the Administrator's budget authority, approved as to form by the County Attorney. *(Requested by Joe Hegedus, Health and Human Services Director and Robert Rounds, Purchasing Manager)*
- 7-j) **Consideration of Budget Transfer from the Daytona North Service District Fund 1104 Reserves for increased Road and Bridge Staff Time:** Budget from Fund 1104 Reserves in the amount of \$490,661 will be appropriated with the approval of the Budget Transfer. *(Requested by Mike Dickson, General Services Director and E. John Brower, Financial Services Director)*
- 7-k) **Ratification of a Contract Increase for Lease Agreement with Enterprise Fleet Management (EFM):** Request the Board to ratify the increase of \$74,806.50 to the Enterprise FM contract #2022000472 for FY24 and approve the annual spend increase to \$400,000 for the remainder of the lease term. *(Requested by Robert Rounds, Procurement and Contract Services Manager)*
- 7-l) **Consideration to Approve Purchase Order to Refurbish Equipment for Road & Bridge Maintenance Activities:** Request the Board authorize the County Administrator to execute a purchase order not to exceed \$196,000 for the Refurbishment of the Motor Grader as approved to legal form by the County Attorney. *(Requested by Mike Dickson, General Services Director)*
- 7-m) **Consideration of Approval of Bid Award 24-048P to Yellowstone Landscape – Southeast LLC for Landscape and Grounds Maintenance and Approval of the Contract:** Request the Board 1) approve Award 24-048P for Landscape and Grounds Maintenance to Yellowstone Landscape at an Estimated Annual Cost of \$274,200 for

a period of two (2) years with the option to renew for two (2) additional two (2) year terms if mutually agreed upon by the parties and 2) approve the Contract for Landscape and Grounds Maintenance for 24-048P and authorize the Chair to execute the Contract as approved to form by the County Attorney. *(Requested by Robert Rounds, Procurement and Contract Services Manager)*

7-n) Consideration of Approving the Refunding of the Series 2015 Capital Improvement and Refunding Revenue Bonds: Request the Board approve the refunding of the Series 2015 Capital Improvement and Refunding Revenue Bonds and the attached Resolution with exhibits and authorize the Chair to execute all necessary documents connected with the refinancing as approved as to form by the County Attorney and Bond Counsel. *(E. John Brower, Financial Services Director)*

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) Approval of a Resolution Pursuant to Section 147(f) of the Internal Revenue Code Authorizing the Issuance of Multifamily Housing Revenue Bonds by the Housing Finance Authority of Volusia County in a Not to Exceed Amount of \$18.5 Million for Facilities in Flagler County: Request the Board approve the resolution authorizing the issuance of Multifamily Housing Revenue Bonds by the Housing Finance Authority of Volusia County in a not to exceed amount of \$18.5 million, and authorize the Chair to execute all documents as approved by the County Administrator and County Attorney as to form. *(Requested by Adam Mengel, Growth Management Director)*

**10/02/2024 Subject, recommendation and summary information for Item 08a updated and reposted.*

9. Public Hearings: *Public Hearings will be heard after 9:30 a.m.*

Quasi-Judicial Process: *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

Time limits will be observed:

- *Staff – 10 minute presentation.*
- *Applicant – 15 minute presentation (unless time extended by consensus of Board).*
- *Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.*
- *Applicant Rebuttal and Closing Staff Comments – 10 minutes each.*

9-a) QUASI-JUDICIAL – Project No. 2023040034 – Request for Approval of a Preliminary Plat for Radiance; Parcel No.: 22-12-31-0000-01010-0011; 174+/- acres. Owner: Venture 8, LLC/Applicant Corey N. Sitler, P.E. (AR No. 3079): The Board of County Commissioners may: Approve subject to conditions; Deny; or Continue. *(Requested by Adam Mengel, Growth Management Director)*

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the*

Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.