



Flagler County Board of County Commissioners Meeting Agenda

September 3, 2024 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: www.YouTube.com/FlaglerCounty

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions: Sons of The American Revolution Emergency Medical Services Commendation Medal** (*Requested by Chief Michael Tucker, Fire Rescue*)
 - 4b) **Proclamations:**
 - 1) **National Recovery Month – September 2024** (*Requested by Savannah Prince, Flagler Open Arms Recovery Services*)
 - 2) **National Preparedness Month – September 2024** (*Requested by Jonathan Lord, Emergency Management Director*)
 - 4c) **Presentations (3-5 Minutes): Engineering Department Presentation** (*Presented by Hamid Tabassian, County Engineer*)
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Revenue Collected for July 2024
 - 2) Disbursement Report for Week Ending August 9, 2024
 - 3) Disbursement Report for Week Ending August 16, 2024
 - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) August 5, 2024 Regular Meeting
 - 2) August 5, 2024 Workshop

7. Consent: BOCC Departments:

- 7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) Construction, Maintenance, and Stormwater Drainage Easement Agreement with the City of Palm Coast for Enhancing the Capacity of Box Culverts on Colbert Lane:** Approve the Temporary Construction Easement and Maintenance Easement and Drainage Easement Agreement with City of Palm Coast. *(Requested by Richard Zion, Deputy County Engineer and Sean Moylan, Deputy County Attorney)*
- 7-c) Consideration of Approval of State Funded Grant Agreement (SFGA) between Flagler County and the Florida Department of Transportation (FDOT) for Forest Park Street/County Road 35 Project, FDOT Financial Project No. 446939-1-34-01 for Design of Roadway Improvements:** Request the Board (1) Approve the State Funded Grant Agreement, (2) Adopt the associated Resolution authorizing the Chair to execute the Agreement (3) Authorize County Administrator approval of any project related documents, Work Authorizations and grant agreement amendments within the project overall budget. (4) Request Board to approve the Unanticipated Revenue Resolution. *(Requested by Hamid Tabassian, County Engineer and Richard Zion, Deputy County Engineer)*
- 7-d) Consideration of Approval of State Funded Grant Agreement (SFGA) between Flagler County and the Florida Department of Transportation (FDOT) for Jungle Hut Road (from North Ocean Shore Boulevard to Beach Access Point) Project, FDOT Financial Project No. 446930-1-34-01 for Design of Roadway Improvements:** Request the Board (1) Approve the State Funded Grant Agreement, (2) Adopt the associated Resolution authorizing the Chair to execute the Agreement (3) Authorize County Administrator approval of any project related documents, Work Authorizations and grant agreement amendments within the project overall budget (4) Request Board to approve the Unanticipated Revenue Resolution. *(Requested by Hamid Tabassian, County Engineer)*
- 7-e) Approve the Reappointment of Stephen A. Civitelli as the Flagler County Representative to the Board of Directors of the Health Planning Council of Northeast Florida:** Request the Board approve the reappointment of Stephen A. Civitelli as the Flagler County Representative to the Board of Directors of the Health Planning Council of Northeast Florida for the 2024-2026 term. *(Requested by Jorge Salinas, Deputy County Administrator)*
- 7-f) Approve Agreement with the Flagler County Humane Society for Animal Control Services, Animal Shelter Services, and Spay and Neuter Programs:** Request the Board approve the New Agreement with the Flagler County Humane Society for Animal Control and Animal Shelter Services. *(Requested by Sean Moylan, Deputy County Attorney and E John Brower, Financial Services Director)*
- 7-g) Consideration to Approve the Older Americans Act (OAA) Contract Amendment and Amend the FY 2023-2024 Budget to Recognize Unanticipated Revenue for the Department of Health and Human Services' Senior Services Division:** Request the Board approve the Unanticipated Revenue Resolution and carry forward OAA funding to FY23/2024 Budget. *(Requested by Joe Hegedus, Health & Human Services Director)*

- 7-h) Consideration of Board Certification of SHIP Fund Annual Report for 2021-2022:** Request the Board certify the 2021-2022 SHIP Fund Annual Report. *(Requested by Joe Hegedus, Health & Human Services Director)*
- 7-i) Consideration of Sovereignty Submerged Lands Lease with the Board of Trustees of the Internal Improvement Trust Fund (TIITF) for the State of Florida Department of Environmental Lands for the Docking Facility at Bull Creek Fish Camp:** Authorize the County Administrator to execute the lease agreement and all documents related to the lease agreement as approved to form by the County Attorney. *(Requested by Mike Dickson, General Services Director)*
- 7-j) Consideration of Award for Request for Proposal 2024-CLINIC to Medical Risk Solutions, LLC for the Operation and Management of the Onsite Health and Wellness Center for Employees of Flagler County with an Estimated Cost of \$1,027,216 for Fiscal Year 2024-2025:** Request the Board approve award for Request for Proposal 2024-CLINIC to Medical Risk Solutions, LLC for the operation and management of the onsite health and wellness center for employees of Flagler County with an estimated cost of \$1,027,216 for Fiscal Year 2024-2025 and authorize the Chair to execute the contract as approved by the County Attorney in form and approved by the County Administrator. *(Requested by Anita Stoker, Benefits & Wellness Manager)*
- 7-k) Consideration to Amend the FY 2023-24 Budget in the Amount of \$62,400 and Approve the Purchase of Nine Lucas Automated CPR Devices:** Request the Board approve the Purchase of Nine Lucas automated CPR devices, the Unanticipated Revenue Resolution, and authorize the Chair to execute any documents necessary to effectuate the purchase as approved to form by the County Attorney. *(Requested by Michael Tucker, Fire Rescue Chief)*
- 7-l) Request the Board Declare Items as Surplus, Removal from the County Fixed Assets and Authorize Purchasing to Dispose of Surplus Property Pursuant to the Fixed Asset Policy:** Request the Board declare items as surplus, removal from the County's fixed asset inventory and authorize Purchasing to dispose of surplus property pursuant to the Fixed Asset policy. *(Requested by Robert Rounds, Purchasing Manager and Richard Zufelt, Property Control Agent)*
- 7-m) Consideration of Fiscal Year 2023-24 Budget Transfer from Health Insurance Fund Reserves and between departments of the Health Insurance Fund (1501):** Request the Board approve the Budget Transfer. *(Requested by E John Brower, Financial Services Manager)*
- 8. General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*
- 8-a) Termination of Lease of Historic Courthouse with First Baptist School of Palm Coast and Interlocal Agreement with the School District of Flagler County for Lease of Historic Courthouse:** Approve termination of lease with First Baptist School; Approve the Resolution and Interlocal Agreement to Lease Historic Courthouse to the School District. *(Requested by Jorge Salinas, Deputy County Administrator and Sean Moylan, Deputy County Attorney)*

9. Public Hearings: *Public Hearings will be heard after 9:30 a.m.*

- 9-a) First Reading of an Ordinance Prohibiting Smoking and Vaping in County Parks:**
Request the Board approve ordinance on first reading. *(Requested by Sean Moylan, Deputy County Attorney)*

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

- 10-c) Community Outreach:** *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.