



# Flagler County Board of County Commissioners Meeting Agenda

August 19, 2024 • 5:00 p.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: [www.YouTube.com/FlaglerCounty](http://www.YouTube.com/FlaglerCounty)

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
  - 4a) **Recognitions:** None
  - 4b) **Proclamations:** None
  - 4c) **Presentations (3-5 Minutes): Fire Rescue Dept Presentation** (*Presented by Michael Tucker, Fire Rescue Chief and Percy Sayles Fire Rescue Deputy Chief*)
5. **Community and Board Comments:**
  - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
  - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
  - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
    - 1) Disbursement Report for Week Ending July 26, 2024
    - 2) Disbursement Report for Week Ending August 2, 2024
  - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
    - 1) July 15, 2024 Workshop
    - 2) July 15, 2024 Special Meeting
    - 3) July 15, 2024 Regular Meeting
7. **Consent: BOCC Departments:**
  - 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. (*Requested by Jonathan Lord, Emergency Management Director*)

- 7-b) Consideration of a Fiscal Year 2023-24 Budget Transfer from the Court Innovations Technology Fund (1194):** Request the Board approve the Budget Transfer. *(Requested by E. John Brower, Financial Services Director)*
- 7-c) Consideration to Amend the Law Enforcement Trust Fund (Fund 1106) FY 2023-24 Budget in the Amount of \$141,000:** Request the Board approve the Unanticipated Revenue Resolution. *(Requested by E. John Brower, Financial Services Director)*
- 7-d) Consideration of Budget Amendment to Increase the Line Items for Aviation Oil & AvGas and Jet Fuel for the Flagler Executive Airport Enterprise Fund in the Amount of \$319,440:** Request the Board approve the Unanticipated Revenue Resolution to increase the Airport budget by \$319,440 and to approve staff to make the necessary changes to the purchase order for AvGas and Jet A. *(Requested by Roy Sieger, Airport Director)*
- 7-e) Consideration to Amend the FY 2023-24 Budget to Recognize Additional Grant Revenue:** Request the Board approve the Unanticipated Revenue Resolution. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-f) Consideration to Amend the Disaster Recovery Fund (Fund 1184) FY 2023-24 Budget in the Amount of \$775,127:** Request the Board approve the Unanticipated Revenue Resolution. *(Requested by E. John Brower, Financial Services Director)*
- 7-g) Consideration to Approve Change Order for Blanket Purchase Order with Healthcare Solutions Services LLC:** Request the Board authorize a change order and increase BPO in the amount of \$35,000, to a total of \$315,000. *(Requested by Joseph Hegedus, Health & Human Services Director)*
- 7-h) Request the Board Declare Items as Surplus, Removal from the County Fixed Assets and Authorize the Fleet Management Division to Trade In Identified Vehicles to Enterprise Holdings, Inc. as Part of our Vehicle Leasing Agreement:** Request the Board declare items as surplus, removal from the County's fixed asset inventory and authorize Fleet Management to dispose of surplus property pursuant to the Fixed Asset policy. *(Requested by Mike Dickson, General Services Director, Chet Lagana, Fleet Management Manager and Robert Rounds, Purchasing Manager)*
- 7-i) Consideration to Award a Cooperative Purchase Agreement No. 24-038PB utilizing the City of Miami Beach contract 2023-015-ND for Emergency Medical Transport Billing and Collection Services:** Request the Board approve award of Cooperative Purchase Agreement 24038PB for Emergency Medical Transport Billing and Collection Services to Digitech through March 19, 2027 and authorize the Chair to execute the Agreement as approved as to form by the County Attorney and approved by the County Administrator, in the not-to-exceed amount of \$200,000.00 per year. *(Requested by E. John Brower, Financial Services Director)*
- 7-j) Consideration of Approval to Submit Four Grant Applications for the Funding and Purchase of Two Fotokite Sigma Tethered Drones for Public Safety Use:** Request that the board authorize submission of these grant applications. *(Requested by Matt Rivera, Chief Information Officer and Bruno Luna, UAS Program Coordinator)*
- 7-k) Consideration of Flagler County Tourist Development Council Fund 1110 Discretionary Event Funding:** Request the Board approve the recommendation of the Flagler County Tourist Development Council 1110 Discretionary Event funding in the amount of \$5,000 and authorize the County Administrator to execute the contract as

approved to form by the County Attorney. *(Requested by Amy Lukasik, Tourism Development Director)*

**7-l) Consideration of Flagler County Tourist Development Council (TDC) Fund 1110 Special Event Marketing Grant Funding:** Request the Board approve the recommendation of the Flagler County Tourist Development Council Fund 1110 Special Event Marketing Grant in the amount of \$15,000.00. *(Requested by Amy Lukasik, Tourism Development Director)*

**7-m) Consideration of a Resolution and Application for State Fiscal Year (SFY) 2025 Florida Department of Transportation (FDOT) under the State of Florida Public Transit Block Grant Program in the Amount of \$390,271.00:** Request the Board approve the Resolution and provide approval to apply for the SFY 2025 FDOT Public Transit Block Grant in the amount of \$390,271.00. *(Requested by Mike Dickson, General Services Director and Pia Thomas, Transportation Manager)*

**7-n) Consideration of Approval to Submit a Grant Application for Fiscal Year 2024/2025 Florida Department of Environmental Protection (FDEP) Resilient Florida – Infrastructure Grant Application for the Malacompra Road Canal Resilience Project Design and Approval to Obligate American Rescue Plan Act (ARPA) Funds in the Amount of \$300,000.00 Toward a Required 50% Match Requirement:** Request the Board: 1) Authorize staff to submit a grant application to the Resilient Florida program as described, 2) Approve and authorize the Chair to endorse a letter of support for the Malacompra Road and Canal Resilience Project, 3) Provide approval to obligate the previously approved ARPA funds in the amount of \$300,000.00 for the purpose of meeting the grant required 50% match. *(Requested by Hamid Tabassian, PE, DBIA, County Engineer and Richard Zion, P.E., P.G., Assistant County Engineer)*

**7-o) Consideration to Amend the FY 2023-24 Budget in the Amount of \$339,502 and Approve the Purchase of One Ambulance, One Power COT, and Assorted Medical Equipment:** Request the Board approve the Purchase of One New Rescue, One Power COT, Assorted Medical Equipment, the Unanticipated Revenue Resolution, and authorize the Chair to execute the Purchase Agreement as approved to form by the County Attorney. *(Requested by Michael Tucker, Fire Rescue Chief)*

**7-p) Hazard Mitigation Grant Program (HMGP) Project Update for Beach Dune Nourishment and Land Acquisition Project:** Request the Board support and approval of the HMGP Beach Dune Nourishment and Land Acquisition Project enhanced updated scope of work and costs for the requisite grant. *(Requested by Hamid Tabassian, PE, DBIA, County Engineer and Ansley Wren-Key, Ph.D., Coastal Engineering Administrator)*

**8. General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

**8-a) Parks and Recreation Advisory Board Appointments:** Request the Board consider applicants Ms. Tiffany Wigen, Mr. Michael Dembroz and Mr. Arnold Levine and appoint two members to the Parks and Recreation Advisory Board for a two-year term. *(Requested by Frank Barbuti, Parks Manager)*

**8-b) QUASI-JUDICIAL – Request for Approval of a Final Plat for Wexford Cove; Parcel Number: 34-12-31-0650-000D0-0010 and 35-12-31-0000-02010-0021; 38.98+/- acres. Owner: Wexford Cove, LLC; Agent: Parker Mynchenberg, P.E., R.L.A., Parker Mynchenberg & Associates, Inc. (AR No. 4826):** The Board of County Commissioners

finds that the final plat for Wexford Cove is consistent with the previously approved PUD Site Development Plan; the Comprehensive Plan; the Land Development Code; and the Preliminary Plat, and: Approves; or Denies; or Continues. *(Requested by Adam Mengel, Growth Management Director)*

**9. Public Hearings:** *Public Hearings will be heard after 5:30 p.m.*

**Quasi-Judicial Process:** *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

*Time limits will be observed:*

- *Staff – 10 minute presentation.*
- *Applicant – 15 minute presentation (unless time extended by consensus of Board).*
- *Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.*
- *Applicant Rebuttal and Closing Staff Comments – 10 minutes each.*

**9-a) QUASI-JUDICIAL – Project No. 2024020066 – Request for Approval of a PUD (Planned Unit Development) Site Development Plan for Primrose at Hunter’s Ridge. Parcel No. 21-14-31-0000-01010-0000 and a portion of Parcel No. 22-14-31-0000-01010-0081; 27.14+/- acres. Owner: Ace and Luna II, LLC; Agent: Michael D. Chiumento III (AR No. 4697):** The Board of County Commissioners finds that the PUD Site Development Plan and PUD Development Agreement are consistent with the Comprehensive Plan; the Land Development Code; and the Hunter’s Ridge DRI Development Order, and: Approves; or Denies; or Continues. *(Requested by Adam Mengel, Growth Management Director)*

**9-b) LEGISLATIVE – First Reading of an Ordinance Amending the Land Development Code related to Tree Regulations:** The Board of County Commissioners may: Approve on first reading; or Deny; or Continue its review. *(Requested by Adam Mengel, Growth Management Director)*

**10. Additional Reports and Comments:**

**10-a) County Administrator Report/Comments**

**10-b) County Attorney Report/Comments**

**10-c) Community Outreach:** *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

**10-d) Commission Reports/Comments/Action**

**11. Adjournment**

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.