

FLAGLER COUNTY HUMAN SERVICES



Hours of Operation
Monday – Friday
8:00 am – 5:00 pm
1000 Belle Terre Blvd
Palm Coast, FL 32137
(1/4 mile south of SR-100)
Phone: (386)586-2324 Ext 3622

REQUIRED DOCUMENTS TO APPLY FOR ASSISTANCE
(as applicable)

Note: We are unable to accept digital photographs of documents or screen shots from a cell phone.

- Social Security Cards for all immediate household members
Proof of Identity: State of Florida ID/Driver’s License with current Flagler County address
Three months of recent bank statements from checking, savings and/or pre-paid debit cards for all household members
Three months of all gross income coming into your household for all members: to possibly include pay stubs, child support, current Disability Income award letter, current Social Security Retirement award letter, gifts, business ledgers, IRS income tax return, receipts, etc...
Two recent documents with your current address: utility bill, rental lease, Section 8 voucher, mortgage statement, deed, tax bill, voter’s card, vehicle registration or FL photo ID/driver’s license
If seeking Emergency Assistance: most recent original utility bill(s), current rental lease, and/or most recent original mortgage statement
Proof of U.S. Citizenship or Permanent Resident Card (Green Card), if not born in the United States
Current verification of value & amount of IRA’s, CD’s, money market accounts, etc...
SNAP (food stamps) award letter to include amount
Proof of Open Child Support Case
Physician statement of disability (if you are unable to work, to include timeframe)
Letter from Social Security Disability or Attorney indicating status of pending benefits
Medicaid Share of Cost award letter to include amount
Documentation of Emergency
Other:

For Office Use | Additional Documents Due Back By: ____ / ____ / _____