



# Flagler County Board of County Commissioners Meeting Agenda

June 3, 2024 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: [www.YouTube.com/FlaglerCounty](http://www.YouTube.com/FlaglerCounty)

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
  - 4a) **Recognitions: Flagler County Sheriff's Office Recognizing BOCC Staff Members**  
*(Sheriff Rick Staly and Commander Michael Lutz, FCSO)*
  - 4b) **Proclamations: National Homeownership Month – June 2024** *(Requested by Joe Hegedus, Health and Human Services Director)*
  - 4c) **Presentations (3-5 Minutes): Airport Update** *(Presented by Roy Sieger, Airport Director)*
5. **Community and Board Comments:**
  - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
  - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
  - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
    - 1) Disbursement Report for Week Ending May 10, 2024
    - 2) Disbursement Report for Week Ending May 17, 2024
  - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
    - 1) May 6, 2024 Regular Meeting
    - 2) May 16, 2024 Workshop
7. **Consent: BOCC Departments:**
  - 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board

ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*

- 7-b) Consideration to Approve a Change Order for Construction under the Hurricane Loss Mitigation Program (HLMP), known locally as the Flagler Resilient Homes Program:** Request the Board approve the change order request by Patriot Response Group for a project located at 24 Moody Dr. *(Requested by Joseph Hegedus, Health & Human Services Director)*
- 7-c) Consideration of Approval for Expenditures over \$50,000 for Home Rehabilitation Under the SHIP Program:** Request the Board approve this expenditure for SHIP Applicant #30018 exceeding \$50,000. *(Requested by Joseph Hegedus, Health & Human Services Director)*
- 7-d) Consideration of an Increase to the Cooperative Purchase Agreements: Ten-8 Fire and Safety, LLC (Ten-8) Cooperative Purchase Agreement 22-730K from \$150,000 to \$250,000:** Request the Board approve the increase to the Ten-8 Contract 22-730K to not to exceed \$250,000. *(Requested by Robert Rounds, Purchasing Manager and Michael Tucker, Fire Chief)*
- 7-e) Consideration to Amend the FY 2023-2024 Budget to Recognize Grant Revenue from Supplemental Agreement No. 2 to State Funded Grant Agreement (SFGA) between the Florida Department of Transportation (FDOT) and Flagler County for the Roadway Stabilization Construction of County Road 90 from Hickory Street to County Road 75:** Request the Board to Approve the Unanticipated Revenue Resolution for Fund 1311. *(Requested by Hamid Tabassian, P.E., County Engineer)*
- 7-f) Consideration of Award for Invitation to Bid 24-B-61LS to Multiple Vendors for Bulk Fuel Services Estimated at \$2,000,000 Annually:** Request the Board approve Bid Award 24-B-61LS to Sunoco for Bulk Fuel Services estimated at \$2,000,000 annually. *(Requested by Robert Rounds, Purchasing Manager)*
- 7-g) Consideration and Approval of the Following; 1) Supplemental Agreement No. 1 (SA-1) to the CoronaVirus State and Local Fiscal Recovery Funds Agreement between the Florida Department of Transportation (FDOT) and Flagler County for the Roadway Construction of Old Haw Creek Road from County Road 304 to State Road 11; FDOT Financial Project No. 437209-1-54-01/02; 2) Contract Amendment 2 between Flagler County and Hanson Professional Services, Inc. to Provide Post-Design Services for the Old Haw Creek Road Paving and Improvements Project under the Request for Statement of Qualifications (RSQ) 18-033Q in the Not to Exceed Amount of \$76,047.08; 3) Amending the Budget to Include the Budget Transfer from the Constitutional Gas Tax Fund 1112 Reserves in the Amount of \$76,047.08:** Request the Board: 1) Approve the FDOT State-Funded Grant Supplemental Agreement No. 1 and adopt the Resolution authorizing the Chair to execute the Supplemental Agreement; 2) Approve and authorize the Chair to execute the Second Amendment to an Agreement under RSQ# 18-033Q between Flagler County and Hanson Professional Services, Inc., in the Not to Exceed amount of \$76,047.08 to provide Post-Design Services; and 3) Approve Unanticipated Revenue Resolution of \$1,227,232.00 into Gas Tax Fund 1112. 4) Approve Budget Transfer in the amount of \$938,612 from local funding to reserves account in the Gas Tax Fund 1112. *(Requested by Hamid Tabassian, P.E., County Engineer and Richard Zion, Assistant County Engineer)*
- 7-h) Consideration to Approve the Purchase of the Cooling Tower Refurbishment of Cells 3 & 4, as Scheduled in the Capital Improvement Plan for FY24, in the Amount of**

**\$215,845.25:** Request the Board approve the attached scope of work as scheduled in the FY24 Capital Improvement Plan and authorize staff to compensate Carrier Corporation in the agreed amount of \$215,845.25. *(Requested by Michael Dickson, General Services Director)*

- 7-i) Consideration for Board Approval of Courtroom A/V Upgrades at the Kim C. Hammond Justice Center:** Staff recommends approval of the award for this work to the A/V company Clark for continuity of existing work and compatibility with existing equipment. *(Requested by Matt Rivera, Chief Information Officer)*
- 7-j) Consideration to Approve Updates to the County's Purchasing Manual:** Request the Board approve the changes to the Purchasing Manual (to be Procurement Manual). *(Requested by Robert Rounds, Purchasing Manager)*
- 7-k) Consideration for Renewal Contract with Standard Insurance Company for Group Life, Accidental Death and Dismemberment (AD&D), Supplemental Life Insurance, and Dependent Life Insurance, as Well as Adding these Additional Voluntary Benefits: Short Term Disability, Long Term Disability, Accident, Critical Illness, and Hospital Indemnity:** Request the Board approve the renewal contract with Standard Insurance Company for Group Life, AD&D, Supplemental and Dependent Life Insurance, STD, LTD, Accident, Critical Illness and Hospital Indemnity for Flagler County employees and authorize the Chair to execute a contract as approved to form by the County Attorney and approved by the County Administrator. *(Requested by Samantha Whitfield, Human Resources Manager)*
- 7-l) Interlocal Agreement with Tax Collector for Dunes CDD Stormwater Special Assessments:** Request the Board approve the Interlocal Agreement with the Tax Collector for Collection of the Dunes CDD Stormwater Special Assessment. *(Requested by Sean Moylan, Deputy County Attorney)*
- 7-m) Consideration of a Budget Transfer from General Fund Reserves in the Amount of \$400,000 Related to the Captain's BBQ Settlement:** Approve the budget transfer from General Fund Reserves in the amount of \$400,000. *(Requested by Heidi Petito, County Administrator)*
- 7-n) Consideration of the Resolution and Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) in the Amount of \$3,303,947 to Assist with Funding for the Construction of a General Aviation Terminal Facility at the Flagler Executive Airport:** Request the Board approve the FDOT PTGA authorizing the Chair to execute the agreement as approved to form by the County Attorney. *(Requested by Roy Sieger, Airport Director)*
- 7-o) Consideration to Amend the FY 2023-24 Budget in the Amount of \$250,000 and Transfer Funds from General Fund Reserves in the Amount of \$410,000 and Approve the Purchase of One Ambulance, One Power COT, One Lifepak 15 and Assorted Firefighting Equipment and Communications Equipment for the Two New Fire Trucks:** Request the Board approve the Unanticipated Revenue Resolution, Budget Transfer and approval to purchase the Ambulance, Power COT, Lifepak 15, and assorted Firefighting Equipment for the two new fire trucks. *(Requested by Michael Tucker, Fire Rescue Chief)*

8. **General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) **Selection of the 2024 Value Adjustment Board Chair:** Request the Board select the 2024 Value Adjustment Board Chair. *(Requested by County Attorney's Office)*

8-b) **Consideration of an Amendment to the Plat Addendum and Subdivision Plat for Airport Road/Hunter's Ridge Boulevard Extension to add Signage to the List of Permitted Uses within the Roundabout (Tract 10):** Recommend the Board approve the amendment to the Plat Addendum and Subdivision Plat for Airport Road/Hunter's Ridge Boulevard Extension to add signage to the list of dedicated uses for Tract 10. *(Requested by Adam Mengel, Growth Management Director)*

9. **Public Hearings:** *Public Hearings will be heard after 9:30 a.m.*

**Quasi-Judicial Process:** *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

*Time limits will be observed:*

- *Staff – 10 minute presentation.*
- *Applicant – 15 minute presentation (unless time extended by consensus of Board).*
- *Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.*
- *Applicant Rebuttal and Closing Staff Comments – 10 minutes each.*

9-a) **QUASI-JUDICIAL – Project No. 2023100040 – Request for Approval of a Preliminary Plat for Gardenside at Ormond Station Phase II; Parcel Numbers: 21-14-31-0000-01010-0030, 22-14-31-0000-01010-0070 and 22-14-31-0000-01010-0080; 39.133+/- acres. Owner: US Capital Alliance, LLC; Agent: Alann Engineering Group, Inc.:** Options for the Board: Approve; Deny; or Continue. *(Requested by Adam Mengel, Growth Management Director)*

10. **Additional Reports and Comments:**

10-a) **County Administrator Report/Comments**

10-b) **County Attorney Report/Comments**

10-c) **Community Outreach:** *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) **Commission Reports/Comments/Action**

11. **Adjournment**

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.