



Flagler County Board of County Commissioners Meeting Agenda

May 20, 2024 • 5:00 p.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: www.YouTube.com/FlaglerCounty

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions:** None
 - 4b) **Proclamations: Historic Preservation Month – May 2024** (*Requested by the Flagler County Historical Society*)
 - 4c) **Presentations (3-5 Minutes): Emergency Management Update** (*Presented by Jonathan Lord, Emergency Management Director*)
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Revenue Collected for February 2024
 - 2) Revenue Collected for March 2024
 - 3) Disbursement Report for Week Ending April 26, 2024
 - 4) Disbursement Report for Week Ending May 3, 2024
 - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) April 15, 2024 Regular Meeting
 - 2) May 1, 2024 Workshop
 - 6c) **Sheriff:**
 - 1) **Flagler County Sheriff's Office (FCSO) Seeks Consideration for Continued Approval to Apply for the Edward Byrne Memorial Justice Grant (JAG):** Request

the Board approve and authorize the Chair or County Administrator as their designee to execute the grant application, award agreement and any other documentation associated with the implementation of the grant, as approved to form by the County Attorney. *(Requested by Sheriff Rick Staly)*

- 2) **Flagler County Sheriff's Office (FCSO) Seeks Consideration for Continued Approval to Apply for the Edward Byrne Memorial Justice Grant (JAG) Local Solicitation:** Request the Board approve and authorize the Chair or County Administrator as their designee to execute the grant application, award agreement and any other documentation associated with the implementation of the grant, as approved to form by the County Attorney. *(Requested by Sheriff Rick Staly)*
- 3) **Flagler County Sheriff's Office (FCSO) Seeks Consideration to Apply for the FY24 COPS School Violence Prevention Program (SVPP) Funding O-COPS-2024-171980:** Request the Board approve and authorize the Chair or County Administrator as their designee to execute the grant application and if awarded, grant agreement/contract, and any other documentation associated with grant application and award, as approved to form by the County Attorney. *(Requested by Sheriff Rick Staly)*
- 4) **Flagler County Sheriff's Office (FCSO) Seeks Consideration to Apply for the FY24 COPS Hiring Program (CHP) Funding:** Request the Board approve and authorize the Chair or County Administrator as their designee to execute the grant application and if awarded, grant agreement/contract, and any other documentation associated with the implementation of the grant, as approved to form by the County Attorney. *(Requested by Sheriff Rick Staly)*

7. Consent: BOCC Departments:

- 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) **Consideration to Increase the Approved Bound Tree Cooperative Purchasing Agreement #24-008PB Spending Limit from \$150,000.00 to \$250,000.00:** Request the board increase the Bound Tree Cooperative Purchasing Agreement #24-008PB spending limit from \$150,000 to \$250,000. *(Requested by Mike Tucker, Fire Chief and Robert Rounds, Purchasing Manager)*
- 7-c) **Consideration to Amend the Capital Improvement Plan to Include Increases in Cost and the Inclusion of Addition Courts to the Resurfacing Project:** Request the Board authorize the amendment to the Capital Improvement Plan to add Old Dixie Pickleball Court Resurfacing, add Carver Center Basketball Court Resurfacing, and authorize staff to process the necessary budget transfers between projects. *(Requested by Michael Dickson, General Services Director)*
- 7-d) **Consideration of Change Order with Carr, Riggs, and Ingram (CRI) LLC Not to Exceed \$15,000:** Request the Board approve an increase up to \$15,000 for a Change Order to the Carr, Riggs, and Ingram (CRI) LLC Purchase Order as it relates to the Year Ending September 30, 2023 Audit. *(Requested by E. John Brower, Financial Services Director)*
- 7-e) **Consideration and Approval of Updated Flagler County Equal Employment Opportunity Plan (EEOP):** Request the Board approve the updated Equal Employment Opportunity Plan which complies with the U.S. Department of Justice, Office of Justice

Programs requirements to receive grants. *(Requested by Samantha Whitfield, Human Resources Manager)*

- 7-f) Consideration of Approval of Updates to the Financial Management Policy:** Request the Board to approve changes to the Financial Management Policy as amended. *(Requested by E. John Brower, Financial Services Director)*
- 7-g) Consideration of Flagler County Tourist Development Council Fund 1110 Discretionary Event Funding:** Request the Board approve the recommendation of the Flagler County Tourist Development Council 1110 Discretionary Event funding in the amount of \$20,000.00 and authorize the County Administrator to execute the contract as approved to form by the County Attorney. *(Requested by Amy Lukasik, Tourism Development Director)*
- 7-h) Consideration of Agreement and Partnership with CCO Holdings, LLC – a Subsidiary of Charter Communications for Broadband Services within Unincorporated Flagler County:** Request the Board approve and provide authorization of the Contract for Broadband Services with CCO Holdings, LLC. *(Requested by Jorge Salinas, Deputy County Administrator)*
- 7-i) Consideration to Award a Purchase Agreement Utilizing the Pinellas County Board of County Commissioners Agreement No.190-0336-B(AR) for Roofing Services & Supplies, Waterproofing & Related Products and Services with Advanced Roofing, Inc.:** Request the Board approve award of a Purchase Agreement No. 22-044PB utilizing Pinellas County Board of County Commissioners Agreement No. 190-336-B(AR) for Roofing Services & Supplies, Waterproofing & Related Products & Services to Advanced Roofing, Inc. in the amount of \$859,999. *(Requested by E. John Brower, Financial Services Director and Robert Rounds, Purchasing Manager)*
- 7-j) Consideration of Distribution of Local Option Gas Tax FY 2024-2025:** Request the Board approve the Distribution Table as presented and authorize the County Engineer to forward this information to the Florida Department of Revenue. *(Hamid Tabassian, P.E. County Engineer)*
- 7-k) Grant Application through the Tourist Development Council that will Provide Funding to Renovate the “Island House” at Princess Place Preserve:** Request the Board authorize staff to submit a grant application to the Tourist Development Council for renovation work on the Island House at Princess Place Preserve. Additionally request that the Board approve the County Administrator to authorize and sign any documentation needed to successfully apply for the grant. *(Requested by Michael Dickson, General Services Director and Michael Lagasse, General Services Assistant Director)*
- 7-l) Consideration of a Resolution to Amend the Fiscal Year 2023 – 2024 Budget for the Addition of Unanticipated Revenue from the Sale of Two (2) Surplus Fire Engines to the City of Flagler Beach for a Total of \$20,000 and Declare the items as Surplus and to be Sold to the City of Flagler Beach:** Request the Board approve the Unanticipated Revenue Resolution, declare the two vehicles as surplus, and approve the sale of the engines to the City of Flagler Beach. *(Requested by Michael Tucker, Fire Rescue Chief)*

8. **General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) **Amendment to the Plat Addendum and Subdivision Plat for Airport Road/Hunter's Ridge Boulevard Extension to add Signage to the List of Permitted Uses within the Roundabout (Tract 10):** Recommend the Board approve the amendment to the Plat Addendum and Subdivision Plat for Airport Road/Hunter's Ridge Boulevard Extension to add signage to the list of dedicated uses for Tract 10. *(Requested by Adam Mengel, Growth Management Director)*

8-b) **Approve Emergency Administrative Order 2024-01 Prohibiting Walking or Traversing on or Otherwise Disturbing or Damaging the Dunes and Dune Vegetation on Flagler County Beaches:** Adopt Flagler County Emergency Administrative Order No. 2024-01, as approved in form by the County Attorney. *(Hamid Tabassian, County Engineer and Al Hadeed, County Attorney)*

8-c) **Approve Consolidation Documents Effective July 1, 2024, for Newly Established CareerSource Brevard/Flagler/Volusia Workforce Development Area Including (a) Required Designation Application to State of Florida; (b) Required Interlocal Agreement Among the Counties for Operation and Administration of the New Workforce Development Area; and (c) Appoint One Consortium Member and One Alternate for New Entity to Represent Flagler County:** Approve designation, interlocal agreement as approved to form and appoint the members who will represent Flagler on the Consortium. *(Requested by Al Hadeed, County Attorney)*

9. **Public Hearings:** *Public Hearings will be heard after 5:30 p.m.*

9-a) **First Reading of an Ordinance Imposing a Six-Month Moratorium on Processing Development Applications Under the Live Local Act:** Approve an ordinance on first reading imposing a six-month moratorium on the processing of development applications under the Live Local Act. *(Requested by Sean Moylan, Deputy County Attorney)*

10. Additional Reports and Comments:

10-a) **County Administrator Report/Comments**

10-b) **County Attorney Report/Comments**

10-c) **Community Outreach:** *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) **Commission Reports/Comments/Action**

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.