



Flagler County Board of County Commissioners Meeting Agenda

May 6, 2024 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

View the meeting broadcast live on cable television: Spectrum Channel 492

View the meeting streamed live on the County's YouTube Channel: www.YouTube.com/FlaglerCounty

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions: Distinguished Budget Award Presentation from the Governmental Finance Officers Association (GFOA)** *(Presented by E. John Brower, Financial Services Director)*
 - 4b) **Proclamations:**
 - 1) **Problem Solving Court Month – May 2024** *(Requested by Court Administration - Seventh Judicial Circuit)*
 - 2) **Emergency Medical Services Week – May 19-25, 2024** *(Requested by Chief Michael Tucker, Fire Rescue)*
 - 3) **National Correctional Officers and Employees Week – May 5-11, 2024** *(Requested by Sheriff Rick Staly and Chief Daniel Engert, Flagler County Sheriff's Office)*
 - 4) **Nurses Week – May 6-12, 2024** *(Requested by Josh Goeren, AdventHealth Manager/Government Advocacy)*
 - 5) **National Travel and Tourism Week – May 19-25, 2024** *(Requested by Amy Lukasik, Tourism Director)*
 - 4c) **Presentations (3-5 Minutes):**
 - 1) **Annual Tourism Update** *(Presented by Amy Lukasik, Tourism Director)*
 - 2) **Finance Department Update** *(Presented by E. John Brower, Financial Services Director)*
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:

- 1) Disbursement Report for Week Ending March 29, 2024
- 2) Disbursement Report for Week Ending April 5, 2024
- 3) Disbursement Report for Week Ending April 12, 2024
- 4) Disbursement Report for Week Ending April 19, 2024

6b) Clerk: Approval of Board Meeting Minutes: Request the Board approve the minutes from the following Meetings:

- 1) April 1, 2024 Regular Meeting

7. Consent: BOCC Departments:

7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability: Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*

7-b) Land Acquisition Committee Advisory Board Appointment: Request the Board approve the reappointment of Ms. Ann Moore to the Land Acquisition Committee Advisory Board for a three-year term. *(Requested by Michael Lagasse, Assistant General Services Director)*

7-c) Resolution Authorizing the County Commission's Participation in a Joint Meeting with the City Commission of Ormond Beach Related to the Dispute Over the County's 40 Grade Access Easement: Adopt the Resolution Authorizing a Joint Meeting with the City of Ormond Beach under the Governmental Conflict Resolution Act. *(Requested by County Attorney's Office)*

7-d) Consideration of Approval to Purchase an E60 R2-Series Bobcat Compact Excavator with Long Arm Hydraulic Clamp for the Maintenance and Construction of Flagler County Facilities: Request the Board authorize the County Administrator to execute the Sourcewell contract and purchase one (1) 2025 Bobcat E60 R2-Series Compact Excavator at a price of \$78,921.76. *(Requested by Michael Dickson, General Services Director)*

7-e) Request the Board Declare Items as Surplus, Removal from the County Fixed Assets and Authorize Purchasing to Dispose of Surplus Property Pursuant to the Fixed Asset Policy: Request the Board declare items as surplus, removal from the County's fixed asset inventory and authorize Purchasing to trade the two ambulances into Ten 8 which will lower the purchasing cost of the new vehicles. *(Requested by Robert Rounds, Purchasing Manager and Richard Zufelt, Property Control Agent)*

7-f) Ratification of Lowe's Cooperative Contract: Request the Board to ratify the Cooperative Purchase Contract with Lowe's Home Centers, LLC, and approve the annual not to exceed amount of \$200,000. *(Requested by Robert Rounds, Purchasing Manager)*

7-g) Request to Apply for Florida Local Government Cybersecurity Grant that Meets "Quality Fundamental Infrastructure" Initiatives: Request the Board authorize the CIO to submit the grant application to allow Flagler County to participate in the state-funded approach to improve cybersecurity and authorize the County Administrator to sign the grant application, data sharing agreement, incident response rider, and software specific riders and grant agreement, if awarded. *(Requested by Matthew Rivera, Chief Information Officer)*

7-h) Consideration of an Amendment to the Sole Source Agreement for Heating, Ventilation and Air Conditioning (HVAC) Chiller Maintenance with Carrier

Commercial Service HVAC Maintenance Plan: Request the Board approve the agreement to include eddy current testing, vibration analysis testing, water treatment, and cleaning of the cooling towers at the Chiller Plant; referenced as 'Option 2' in the backup. *(Requested by Michael Dickson, General Services Director)*

7-i) Consideration to Approve a Change Order for the County Website Overhaul to Encompass All Essential Web Pages and Intranet provided by Granicus: Request the Board authorize a change order in the amount of \$18,737.50. *(Requested by Matthew Rivera, Chief Information Officer)*

7-j) Consideration of Approval Expenditures over \$50,000 for Home Rehabilitation Under the SHIP Program: Request the Board approve these two expenditures exceeding \$50,000. *(Requested by Joseph Hegedus, Health and Human Services Director)*

7-k) Consideration and Approval of: 1) Professional Services Agreement between Flagler County and CSI Geo, Inc. to provide Construction Engineering and Inspection (CEI) Services for the Old Haw Creek Road Paving and Improvements Project Under the Request for Statement of Qualifications (RSQ) 17-033Q in the Not to Exceed Amount of \$393,239.71, and 2) the Award for Invitation to Bid (ITB) 24-0009P and Contract with Halifax Paving, Inc. for the Construction of the Old Haw Creek Road Paving and Improvements Project from CR 304 to SR 11 – in the Lump Sum of \$6,657,406.40. FDOT Financial Project No. 437209-1-54-01/02: Request the Board approve the following: 1) approve and authorize the Chair to execute Professional Services Agreement under RSQ# 17-033Q to CSI Geo, Inc., in the Not To Exceed amount of \$393,239.71 to provide Construction Engineering and Inspection (CEI) Services for the Old Haw Creek Road Paving and Improvements project; 2) Bid Award 24-0009P to Halifax Paving, Inc. for the paving and roadway improvements construction of the Old Haw Creek Road from CR 304 to SR 11 – Flagler County Project in the amount of \$6,657,406.40 and authorize the Chair to execute the contract as approved as to form by the County Attorney; 3) authorize County Administrator to execute any change orders or other project related documents approved as to form by the County Attorney within the overall project budget; and 4) approve the budget transfer. *(Requested by Robert Rounds, Purchasing Manager and Hamid Tabassian, P.E., County Engineer)*

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) Changing Street Name from Magnolia Lane to Magnolia Lane South within the Plantation Bay Phase 1-A, Unit 1 Subdivision: Recommend the Board approve the street name change from Magnolia Lane to Magnolia Lane South as shown on the plat of the Plantation Bay Phase 1-A, Unit 1 subdivision, as recorded in Plat Book 27, Pages 40 through 48, Public Records of Flagler County, Florida. *(Requested by Taylor Phillips, GIS Manager and Adam Mengel, Growth Management Director)*

9. Public Hearings: None

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.