



# Flagler County Board of County Commissioners Meeting Agenda

April 1, 2024 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
  - 4a) **Recognitions:** None
  - 4b) **Proclamations:**
    - 1) **National Public Safety Telecommunications Week – April 14-20, 2024** (*Requested by Christina Mortimer, Flagler County Sheriff's Office Director of Communications*)
    - 2) **Water Conservation Month – April 2024** (*Requested by William White, St. Johns River Water Management District Intergovernmental Affairs Coordinator*)
    - 3) **Fair Housing Month – April 2024** (*Requested by Joseph Hegedus, Health and Human Services Director*)
    - 4) **National Library Week – April 7-13, 2024** (*Requested by Holly Albanese, Chief of Special Projects / Library Director*)
  - 4c) **Presentations (3-5 Minutes):**
    - 1) **Library Annual Report** (*Presented by Holly Albanese, Chief of Special Projects/Library Director and Jim Ulsamer on behalf Library Board of Trustees*)
    - 2) **Flagler County Sons of the American Revolution – Bronze Good Citizenship Medal Presented to David Lydon and Eric Flores Febles** (*Presented by Charles Hayes, NE Regional Vice President, FLSSAR*)
    - 3) **Health and Human Services Update** (*Presented by Joseph Hegedus, Health and Human Services Director*)
5. **Community and Board Comments:**
  - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
  - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
  - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
    - 1) Disbursement Report for Week Ending March 8, 2024
    - 2) Disbursement Report for Week Ending March 15, 2024

- 6b) Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
- 1) February 19, 2024 Workshop
  - 2) February 19, 2024 Joint Workshop
  - 3) February 19, 2024 Regular Meeting
  - 4) March 4, 2024 Regular Meeting

**7. Consent: BOCC Departments:**

- 7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*
- 7-b) Citizens Representative Appointments to the River to Sea Transportation Planning Organization Bicycle/Pedestrian Advisory Committee:** Request the Board consider the reappointment Mr. Larry Coletti as the citizen representative and appointment of Mr. Robert Tomei as the alternate to the Bicycle/Pedestrian Advisory Committee. *(Requested by Administration)*
- 7-c) Consideration of a Space/Use Agreement between Flagler County and JaxJets, Inc. for Office Space in a County facility located at 279 Old Moody Boulevard, Flagler Executive Airport:** Request the Board approve the Space/Use Agreement for the County facility located at 279 Old Moody Boulevard, Flagler Executive Airport to JaxJets, Inc. *(Requested by Roy Sieger, Airport Director)*
- 7-d) Consideration and Approval of Final Ranking of Request for Statement of Qualifications RSQ 24-004P for Architectural & Engineering Services for Design of New Central Receiving Facility:** Request the Board approve the Selection Committee final ranking of Request for Statement of Qualifications 24-004P, Professional Services for Professional Construction Engineering & Inspection Services for the SMA Central Receiving Facility and authorize staff to negotiate a contract with DJdesign Engineering. Upon final completion of negotiations authorize the Chair to execute a contract as approved to form by the County Attorney and approved by the County Administrator. *(Requested by Robert Rounds, Purchasing Manager and Hamid Tabassian, PE, DBIA, County Engineer)*
- 7-e) Consideration and Approval of the Following: 1) Adopt the Stormwater Master Plan (SMP) dated March 2024; 2) Implement Aspects of the SMP and Commissioning a Financial Analysis Study to Determine Potential New Funding Mechanism to Execute the Stormwater Capital Improvement Program and Stormwater Infrastructure Operations and Maintenance:** Staff is requesting Approval from the Board to Adopt the SMP. Additionally, to commission a Financial Study to determine potential new funding mechanism to execute the Stormwater Capital Improvement Program and Stormwater Infrastructure Operations and Maintenance. *(Requested by Hamid Tabassian, PE, DBIA, County Engineer and Richard Zion, P.E., P.G., Assistant County Engineer)*
- 7-f) Consideration and Approval of the following: 1) The Eighth Amendment to the Construction Agreement 20-033B between Besch & Smith Civil Group, Inc and Flagler County for the Construction of the Marineland Acres Drainage and Roadway Improvement Project in the Amount of \$186,469.34; 2) The Third Amendment to an Agreement 19-027Q Between CONSOR Engineers, LLC and Flagler County for Professional Services for the Marineland Acres Drainage and Roadway Improvement**

**Project in the amount of \$59,612.70; 3) Authorizing the County Administrator to Approve Change Orders or Other Project Related Documents, as Approved by the County Attorney within the Overall Project Budget:** Request the Board approve: 1) The Eighth Amendment to the Construction Agreement 20-033B between Besch & Smith Civil Group, Inc and Flagler County for the construction of the Marineland Acres Drainage and Roadway Improvement Project in the amount of \$186,469.34; 2) The Third Amendment to the Agreement 19-027Q between CONSOR Engineers, LLC and Flagler County for Professional Services for the Marineland Acres Drainage and Roadway Improvement Project in the amount of \$59,612.70; 3) Authorizing the County Administrator to approve change orders or other project related documents, as approved by the County Attorney within the overall project budget. *(Requested by Hamid Tabassian, PE, DBIA, County Engineer and Richard Zion, P.E., P.G., Assistant County Engineer)*

**8. General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

**8-a) Consider Request to Authorize Issuance of Private Activity Bonds by Housing Finance Authority of Volusia for Affordable Housing Community Restricted to Seniors on Old Kings Road South in Flagler County for a Project Named, Kensington at Old Kings Senior Living:** Request the Board approve the resolution. *(Requested by County Attorney's Office)*

**9. Public Hearings:** None

**10. Additional Reports and Comments:**

**10-a) County Administrator Report/Comments**

**10-b) County Attorney Report/Comments**

**10-c) Community Outreach:** *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

**10-d) Commission Reports/Comments/Action**

**11. Adjournment**

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.