



Flagler County Board of County Commissioners Meeting Agenda

March 4, 2024 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions: None**
 - 4b) **Proclamations:**
 - 1) **American Association of University Women Month – March 2024** (*Requested by Gail Palmer, AAUW Flagler County President Elect*)
 - 2) **Government Finance Professionals Week – March 18-22, 2024** (*Requested by E. John Brower, Financial Services Director*)
 - 4c) **Presentations (3-5 Minutes): None**
5. **Community and Board Comments:**
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. **Consent: Constitutional Officers:**
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Revenue Collected for January 2024
 - 2) Disbursement Report for Week Ending February 9, 2024
 - 3) Disbursement Report for Week Ending February 16, 2024
 - 6b) **Clerk: Approval of Board Meeting Minutes: None**
7. **Consent: BOCC Departments:**
 - 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. (*Requested by Jonathan Lord, Emergency Management Director*)

- 7-b) Confirm Appointment of Laura Valencia as County Extension Director:** Request the Board confirm the selection of Laura Valencia as County Extension Director. *(Requested by Pamela Wu, Human Resources Director)*
- 7-c) Affordable Housing Advisory Committee Appointment:** Request the Board approve the reappointment of Ms. Trish Giaccone to the Affordable Housing Advisory Committee as a “Not-for-Profit Provider of Affordable Housing” representative for a three-year term. *(Requested by Joe Hegedus, Health and Human Services Director)*
- 7-d) Land Acquisition Committee Advisory Board Appointments:** Request the Board approve the reappointments of Ms. Elayne Byrd and Laura “Jane” Evans Davis to the Land Acquisition Committee Advisory Board for a three-year term. *(Requested by Michael Lagasse, General Services Assistant Director)*
- 7-e) Library Board of Trustees Advisory Board Appointment:** Request the Board approve the reappointment of Ms. Jan Cullinane to the Library Board of Trustees Advisory Board for a three-year term. *(Requested by Holly Albanese, Chief of Special Projects/Library Director)*
- 7-f) Tourist Development Council Appointments:** Request the Board approve the reappointments of Ms. Lisa Robinson and Ms. Pamela Walker to the Tourist Development Council in the category of “Involved in the Tourist Industry” for a four-year term. *(Requested by Amy Lukasik, Tourism Director)*
- 7-g) Consideration of Project Recommendations and Ranking of the Florida Department of Transportation (FDOT) and the River to Sea Transportation Planning Organization (R2CTPO) Transportation Alternative Priorities for Fiscal Years 2025/2026 through 2029/2030:** Request the Board approve staff’s recommended FDOT and R2CTPO Transportation Alternatives program submittal for Fiscal Years 2025/2026 through 2029/2030. *(Requested by Hamid Tabassian, PE, County Engineer)*
- 7-h) Consideration of the Florida Department of Transportation (FDOT) and the River to Sea Transportation Planning Organization (R2CTPO) Five-Year Work Program Project Priority List for Fiscal Years 2025/2026 through 2029/2030:** Request the Board approve the FDOT and R2CTPO Five-Year Work Program project priority list for fiscal years 2025/2026 through 2029/2030. *(Requested by Hamid Tabassian, PE, County Engineer)*
- 7-i) Consideration to Approve Flagler County as a Sub-recipient for a USDA Grant for Providing Research and Development Feedback for Fire Neural Network’s Unmanned Aerial System (UAS):** Request the board grant approval for submittal of Statement of Work and for Flagler County to be considered as a sub-recipient under Fire Neural Network’s USDA grant application. *(Requested by Matt Rivera, Chief Information Officer and Bruno Luna, UAS Program Coordinator)*
- 7-j) Consideration to Lease a JOHN DEERE 5120M Utility Tractor for Road & Bridge Maintenance Activities:** Request the Board authorize the County Administrator to execute the contract and lease of one (1) JOHN DEERE 5120M Utility Tractor at an annual cost of \$20,111.98 for 48 months. The total transaction will be \$80,447.92 over a 4-year lease with an option to purchase the machine on the 5th year for \$28,325.04. *(Requested by Mike Dickson, General Services Director)*
- 7-k) Consideration to Approve 4-year Commitment with Identified Vendor for Public Safety Radio System Add-on:** Recommend the Board approve the 4-year subscription

agreement with identified vendor. *(Requested by Matt Rivera, Chief Information Officer)*

7-l) Consideration of a Resolution and Statewide Mutual Aid Agreement: Request the Board consider and approve the Signature Authority Resolution. *(Requested by Jonathan Lord, Emergency Management Director)*

7-m) Consideration for Approval an Interlocal Agreement between the Flagler County Board of County Commissioners, Flagler County School Board, Flagler County Sheriff's Office, and the City of Bunnell for the Maintenance and Operation of the George Washington Carver Community Center: Recommend the Board approve the Interlocal Agreement between Flagler County Board of County Commissioners, Flagler County School Board, Flagler County Sheriff's Office, and the City of Bunnell for the maintenance and operation of the George Washington Carver Community Center. *(Requested by Administration)*

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) Planning and Development Board Appointment: Request the Board consider the applications of Ms. Felicia Cook, Mr. Kevin Geddings, and Mr. Dan Wilcox and select one to serve on the Planning and Development Board for a three-year term. The selected member will be an at-Large member, with a waiver (through a super-majority vote) to fill the "West of US 1 and North of SR 100" vacancy. If Ms. Cook or Mr. Geddings are appointed, the online training in growth management and land use will be needed, while if Mr. Wilcox is appointed, the Board will waive the online training requirement. *(Requested by Adam Mengel, Growth Management Director)*

8-b) Consider Conflict-of-Interest Exemption for Affordable Housing Advisory Committee Member: Request the Board to consider approving an exemption from Conflict of Interest for Ms. Sandra Shank and maintain the appointment to AHAC for the remainder of her term. *(Requested by Joseph Hegedus, Health & Human Services Director)*

9. Public Hearings: None

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing,

he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.