



Flagler County Board of County Commissioners Meeting Agenda

February 19, 2024 • 5:00 p.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. Pledge to the Flag and Moment of Silence
2. Additions, Deletions and Modifications to the Agenda
3. Announcements by the Chair
4. Recognitions, Proclamations and Presentations:
 - 4a) Recognitions: None
 - 4b) Proclamations:
 - 1) Black History Month – February 2024 (*Requested by John Winston*)
 - 2) Flagler Reads Together – March 2024 (*Requested by the Friends of the Library*)
 - 3) Master Gardeners – March 2024 (*Requested by Flagler County Extension Services*)
 - 4c) Presentations (3-5 Minutes): **Flagler County Holiday Parade Award for Most Creative Float – Presented by the Rotary Club of Flagler Beach** (*Requested by Cindy Dalecki*)
5. Community and Board Comments:
 - 5a) **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
 - 5b) **Board Comments on Consent Items**
6. Consent: Constitutional Officers:
 - 6a) **Clerk: Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Disbursement Report for Week Ending January 26, 2024
 - 2) Disbursement Report for Week Ending February 2, 2024
 - 6b) **Clerk: Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) January 8, 2024 Workshop
 - 2) January 8, 2024 Special Meeting
 - 3) January 22, 2024 Workshop
 - 4) January 22, 2024 Special Meeting
7. Consent: BOCC Departments:
 - 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency Due to Severe Coastal Erosion and Vulnerability:** Request the Board

ratify the Proclamations Extending the State of Local Emergency for Hurricanes Matthew, Ian and Nicole. *(Requested by Jonathan Lord, Emergency Management Director)*

- 7-b) Flagler County Board of County Commission 2024 Meeting Schedule Update:** Request the Board approve the Flagler County Board of County Commission 2024 Updated Meeting Schedule. *(Requested by Administration)*
- 7-c) Consideration of Approval of Expenditures as a Result of Invitation to Bid No. 24-013B for Each of the Following Contractors: Patriot Response Group for \$88,035.00, Florida Retrofits for \$59,814.13 and Atlantic Surf Construction for \$31,368.08, for a Total Award of \$179,217.21:** Funding from the FDEM grant agreement is included in the FY 23-24 Budget within the Grant Special Revenue Fund (Fund 1128). *(Requested by Joseph Hegedus, Health & Human Services Director and Rob Rounds, Purchasing Manager)*
- 7-d) Consideration to Transfer Funds Between Departments to Correct the Budget for EOC Roof Hardening Project:** Request the Board approve the Budget Transfer. *(Requested by E. John Brower, Financial Services Director)*
- 7-e) Consideration of Granting a Non-Exclusive Easement to the City of Palm Coast for the Installation of Fiber Optic Cable at the Flagler Executive Airport:** Request the Board approve the granting and recording of a non-exclusive Easement Agreement between Flagler County and City of Palm Coast, to provide fiber to Fire Station 92 at the Flagler Executive Airport. *(Requested by Roy Sieger, Airport Director)*
- 7-f) Consideration of Flagler Cares for Application of the Criminal Justice, Mental Health, and Substance Abuse Grant (CJMHS) for 2024:** Request the Board authorize the Chair to execute the Letter of Designation. *(Requested by E. John Brower, Financial Services Director)*
- 7-g) Approve the Appointment of Stephen A. Civitelli as Administrator of the Florida Department of Health, Flagler:** Request the Board approve the appointment of Stephen A. Civitelli as Administrator of the Florida Department of Health, Flagler. *(Requested by Jorge Salinas, Deputy County Administrator)*
- 7-h) Request the Board Adopt the County's New Fixed Asset & Surplus Policy:** Request the Board adopt the Resolution and New Fixed Asset & Surplus Policy. *(Requested by Robert Rounds, Procurement & Contract Services Manager and John Brower, Financial Services Director)*
- 7-i) Consideration of Flagler County Tourist Development Council Fund 1110 Discretionary Event Funding:** Request the Board approve the recommendation of the Flagler County Tourist Development Council 1110 Discretionary Event funding in the amount of \$29,000.00 and authorize the County Administrator to execute the contract as approved to form by the County Attorney. *(Requested by Amy Lukasik, Tourism Development Director)*
- 7-j) Confirm Appointment of Hamid Tabassian, County Engineer:** Request the Board confirm the selection of Hamid Tabassian as County Engineer. *(Requested by Pamela Wu, Human Resources Director)*
- 7-k) Consideration of a Cash Advance from the General Fund to the Marineland Acres District Fund 1318:** Approve a cash advance not to exceed \$1,100,000 from the General Fund to Fund 1318. *(Requested by E. John Brower, Financial Services Director)*

8. General Business: *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*

8-a) QUASI-JUDICIAL – Application No. 3385 – Request for Approval of a Final Plat for Gardenside Phase 1 at Ormond Station; Parcel No.: 22-14-31-0000-01010-0160; 29.82+/- acres. Owner: ADJ Iris, LLC, and US Capital Alliance, LLC; Agent: Kim Buck, P.E., Alann Engineering Group, Inc.: Options for the Board: Approve; Deny or Continue. *(Requested by Adam Mengel, Growth Management Director)*

8-b) Consideration of Perpetual Easement Agreement Between Flagler County and the Ocean Hammock Property Owner’s Association, Inc., for Beach Restoration and Maintenance: Consideration and Approval of Perpetual Easement. *(Requested by County Attorney’s Office)*

9. Public Hearings: *Public Hearings will be heard after 5:30 p.m.*

Quasi-Judicial Process: *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

Time limits will be observed:

- *Staff – 10 minute presentation.*
- *Applicant – 15 minute presentation (unless time extended by consensus of Board).*
- *Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.*
- *Applicant Rebuttal and Closing Staff Comments – 10 minutes each.*

9-a) QUASI-JUDICIAL – Enlargement of Ormond Station Community Development District: Options for the Board: Approve; Deny or Continue. *(Requested by Adam Mengel, Growth Management Director)*

9-b) Resolutions of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Special Assessments for Stormwater, Beach Renourishment, Fire Rescue, and Roadways: Adopt Resolutions of Intent to Collect Special Assessments for Stormwater, Beach Renourishment, Fire Rescue, and Roadways. *(Requested by Heidi Petito, County Administrator and Sean Moylan, Deputy County Attorney)*

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing,

he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.